



801- 228th Avenue SE ♦ Sammamish, WA 98075 ♦ Phone: 425-295-0500 ♦ Web: [www.ci.sammamish.wa.us](http://www.ci.sammamish.wa.us)

## Type 4 Appeal Instructions

APPEAL (per SMC 20.05.020) of a city or Department of Ecology shoreline substantial development, shoreline variance or shoreline conditional use permit are filed with the State Shorelines Hearing Board:



4224-6th Ave. SE, Bldg. 2 Rowe Six  
PO Box 40903,  
Lacey, WA 98504-0903

Required copies must be served on the City of Sammamish, Department of Ecology, Attorney General (Ecology Division) and applicant within 7 days of filing per RCW 90.58.180.



### HELPFUL HINTS

- ◆ *There is a 21 day appeal period from the date the Department of Ecology receives the decision, (date of filing) per RCW 90.58.140 (6).*
- ◆ *For appeal of a Department of Ecology shoreline variance and conditional use decision the 21 day appeal period begins the date Ecology transmits its final decision or order to the city. Note: This is NOT the date the city receives the decision.*
- ◆ *You must specify which decision(s) you are appealing and why. Remember there could be more than one decision associated with a land use application, i.e., a land use decision and a SEPA threshold determination.*
- ◆ *Be complete. There are several requirements involved with a shoreline appeal. Make sure you have all the requirements fulfilled.*
- ◆ *Be patient. The appeal process can be lengthy, i.e., scheduling a hearing date and a pre-hearing conference and awaiting a decision.*
- ◆ *Detailed information is available by visiting the State's website at: [www.eho.wa.gov](http://www.eho.wa.gov) and viewing the on-line pamphlet, "Your Right to be Heard" and WAC 461-08 and RCW 90.58.*



### DISCLAIMER:

*This information is provided as a courtesy. It is the ultimate responsibility of the appellant to comply with all legal requirements for the filing of an appeal.*