



Homeless Encampment Use Permit Ordinance – Planning Commissioner comments

	Date	Commissioner	Comment	Staff Comment	Outcome
1.	3/2/14	Krass	Religious institutions tend to host these more than once, so it is important to define a reasonable interval for repeat hosting	Comment noted.	
2.	3/2/14	Krass	Because of the uncertainty inherent in temporary encampment situations, it seems to me that short lead times (30 days) is more practical and compassionate. Given that the next hosting will <i>not</i> be the city's first experience with homeless encampments, does the staff think that 30 days is workable	30 days is short, but may be workable from a staff perspective. Sufficient lead time and notice was a topic of public comment, primarily to allow the city and affected neighborhoods time to address concerns. Under section E.1 of the draft the Camp would need to begin the process in advance of the application process by holding community meetings.	

3.	3/2/14	Krass	Allow for an encampment length of stay of 92-95 days instead of 90 to enable encampments to fit four stays	Comment noted. Under section C.5. of the draft, the stay is 90 days with up to an additional 5 days for moving in and out.	
4.	3/2/14	Krass	Please define "proximity to transit" if we are considering including it as a requirement	The commission may recommend a specific distance to a transit stop. For instance ¼ or ½ mile might be a reasonable walking distance. Under section C.4, the current draft uses ¼ of a mile.	
5.	3/8/14	Collins	Recommendation to form a human services commission	Comment noted.	
6.	3/8/14	Collins	Create a success statement at the time of permit submittal, to be evaluated by host, city, and others following each homeless encampment	Comment noted.	
7.	3/14/14	Kohlmann	Review for consistency between proposed regulations and existing code (e.g. "director", codification in 21A, etc) Incorporate technical edits for clarity, submittal information, etc.	Comment noted. Staff will work on formatting and technical edits as the Planning Commission recommendations are incorporated into the draft code.	

8.	3/16/14	Krass	Neighborhood meeting (in the draft code) process seems rather lengthy	Comment noted.	
9.	3/16/14	Krass	Provide an inventory of the likely or potential homeless encampment locations	A map will be available at the March 20 th planning commission meeting for review.	
10.	3/16/14	Krass	Should children be allowed to reside in the camp	<p>Comment noted.</p> <p>Under section C.13 of the draft children are allowed if accompanied by a parent or legal guardian. Prohibition of children would need to be supported by the reasons this is not a “substantial burden” on the Religious organizations religious freedom (right to serve children), the compelling interest of the City, and a showing that prohibiting children is a narrow means of satisfying the City’s interest.</p>	

11.	3/16/14	Krass	Ensure that sufficient tools for code compliance / enforcement are present	The enforcement provisions for Title 21A are located in Title 23 of the Sammamish Municipal Code. Using the same enforcement provisions, rather than creating new ones will provide consistency within the City and these regulations have proven effective for the City in other areas.	
12.	3/16/14	Collins	Technical edits to avoid redundancy, improve clarity	Comment noted. Staff will work on formatting and technical edits as the Planning Commission recommendations are incorporated into the draft code.	
13.	3/16/14	Collins	Limit homeless encampment occupancy to a maximum of 100	Comment noted. Under section C.11 of the draft, no more than 100 persons would reside in a camp and this number could be lower if a particular sites conditions warrant fewer people.	

14.	3/16/14	Collins	Provide for a designated smoking area	<p>Comment noted.</p> <p>Under C.22 a designated smoking area shall be required.</p>	
15.	3/16/14	Collins	Suggested limitation on children under 18 in the HEC	<p>Section C.13 (Draft Code 3/14/14) reflects this suggestion. A parent or guardian is required for a child to stay in the camp and if a parent or guardian is not available, the camp is obligated to contact DSHS.</p>	
16.	3/17/14	Blau	Reduce the notification time for neighborhood meeting to 30 days or less	<p>Sufficient lead time and notice was a topic of public comment, primarily to allow the city and affected neighborhoods time to address concerns.</p> <p>Under section E.1, 45 days notice is required.</p>	

17.	3/17/14	Blau	Are schools allowed to host the encampment if they have a religious basis	<p>The short answer is yes. RCW 35A.21.360 provides that a religious organization may host temporary encampments for the homeless on property owned or controlled by the religious organization. For the purposes of this section, "religious organization" means the federally protected practice of a recognized religious assembly, school, or institution that owns or controls real property.</p>	
18.	3/17/14	Blau	How does Notice of Application get distributed	<p>For most permit types subject to a notice of application, notice is posted on the site, mailed to property owners within 500 feet, and published in the newspaper of record.</p> <p>Under E.2, Notice of Application will be mailed first class and postage prepaid by the City to owners of property within 500 feet of the proposed camp site.</p>	

19.	3/17/14	Blau	Ensure that private security, if provided, integrates well with local law enforcement	Comment noted.	
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