



Following are the procedures for handling various tree “situations” that have or may result from a recent or future windstorm.

For purposes of these procedures, the following definitions apply:

Private Tree: A tree that, when it was standing, at its base at ground level is more than 50% on private property.

Public Tree: A tree that, when it was standing, at its base at ground level is more than 50% on public property (such as a park, right of way, stormwater pond, trail, etc.)

For Fallen Trees

- **A private tree falls onto private property and does no damage:**
 1. Private property owners should deal with each other and their respective homeowners insurance companies to resolve this situation.
 2. The City is not involved in resolving this type of situation.

- **A private tree falls onto private property and does only minor damage (fence, outbuildings under 200 square feet, etc.):**
 1. Private property owners should deal with each other and their respective homeowners insurance companies to resolve this situation.
 2. The City is not involved in resolving this type of situation.

- **A private tree falls onto private property and does major damage (outbuilding, house, deck, etc.):**
 1. The owner whose property was damaged should contact the City’s Building Division to schedule a damage assessment inspection by City staff.
 2. The owner whose property was damaged should immediately contact their homeowners insurance provider to determine, with the provider’s advice, how to proceed.

- **A private tree falls onto public property:**
 1. The private property owner is responsible for clearing, cleaning up and disposing of that portion of the tree that remains on private property.
 2. The City is responsible for repairing any damage done to public property by the falling tree and for clearing, cleaning up and disposing of that portion of the tree that fell onto public property.

- **A public tree falls onto private property and does no damage:**
 1. The City will clear, clean up and dispose of that portion of the tree and debris remaining on public property.
 2. The private property owner is responsible for clearing, cleaning up and disposing of that portion of the tree which lands on private property.
 - a) The private property owner should contact their homeowners insurance provider to see what if any assistance (financial and otherwise) can be provided to them through this coverage.

- **A public tree falls onto private property and does only minor damage (fence, etc.):**
 1. The City will clear, clean up and dispose of that portion of the tree and debris remaining on public property.
 2. The private property owner is responsible for clearing, cleaning up and disposing of that portion of the tree which lands on private property.
 - a) The private property owner should contact their homeowners insurance provider to see what if any assistance (financial and otherwise) can be provided to them through this coverage.

- **A public tree falls onto private property and does major damage (outbuilding, house, deck, car, etc.):**
 1. The City will clear, clean up and dispose of that portion of the tree and debris that remains on public property.
 2. The private property owner should immediately contact their homeowners insurance provider to determine how to proceed under this coverage.
 3. The private property owner should contact the City Building Department to schedule an immediate damage assessment inspection by City staff.

For Leaning or Otherwise Hazardous Tree(s)

- **Private tree leaning over private property:**
 1. Private property owners should deal with each other and their respective insurance companies to resolve this situation.
 2. The City is not involved in resolving this type of situation.

- **Private tree leaning over public property:**
 1. The Public Works Department's Maintenance & Operations Division will send a certified letter to the property owner requesting removal of the tree as soon as possible by the property owner at the property owner's expense.
 2. If no action is taken by the property owner following the City's certified letter request, this matter will move to a code enforcement action which will be handled by the Community Development Department.

- **Public tree leaning over private property:**
 1. The City will either remove the tree using our maintenance and operations crew or will hire a professional tree faller to remove the tree and debris at the City's expense.