



Boundary Line Adjustment

A boundary line adjustment is a Type 1 land use decision subject to the review and approval of the Director of Community Development. A boundary line adjustment is for the purpose of adjusting boundary lines, between platted and/or unplatted lots, which does not create any additional lot, tract, parcel, site, or division that contains insufficient area and dimension to meet minimum requirements for width and area for a building site.

Upon city approval, deeds transferring property ownership, together with a copy of the approved boundary line adjustment must be recorded within one year of approval.

The applicant must demonstrate on the survey the following information:

1. All property lines including existing and proposed. Existing lines to be adjusted shall be dashed and labeled "old line A, B, ...". Proposed lines shall be solid and labeled "new line A, B, ...".
2. Bearing and distances of all existing and proposed property lines.
3. Adjacent street names.
4. Existing and proposed easements/restrictions including recording number.
5. Existing structures and distances to property lines.
6. Existing wells, septic systems (including tanks), drain fields and reserve areas and distances to property lines.
7. Identify parcels as Lot A, Lot B, ... and match to legal descriptions;
8. Lot area and dimensions of all existing and proposed lots.
9. Existing and proposed legal descriptions for each lot, including area of conveyance.
10. Text designating the proposed lot line(s) and corresponding corrected legal description as the legal property line(s)¹.
11. The location of all critical areas, per SMC 21A.50.
12. Signature blocks for city, county and state, (see development plan submittal instructions).

Please complete the Submittal Items Table over

SUBMITTAL ITEMS

Please mark each box with an "X"

	Base Land Use Application		Critical Area Affidavit
	Digital copy of all documents		Notarized Affidavit ¹ (signed by all affected property owners)
	Acceptance of Financial Responsibility /Affidavit of Applicant Status		Calculations, Lot Closures & Lot Summary (3 copies)
	Legal Description		Quit Claim deeds ³
	King County Health Department Septic Approval ² (if required)		Title Report (< 30 days old include supplemental document)
	BLA Survey (Four copies & electronic PDF)		Counter Service Intake Fee Type 1: \$122.00
			Preliminary Review Deposit: \$549.00

¹ *Boundary Line Corrections only. Notarized affidavits must state that the parties agree to proposed adjustment described within survey map.*

² *If property(s) on septic.*

³ *Upon request only.*

The listed fees are initial deposit amounts based on hourly rate. If the initial deposits have been exhausted before the project is completed an additional deposit will be required in the amount estimate by the Community Development Department round to the nearest 10 hour increment.

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