

## Agenda

### **PUBLIC SAFETY COMMITTEE REGULAR MEETING**

Executive Briefing Room - Plaza 111, Sammamish City Hall

November 30, 2017 – 10:00 – 11:00 am

1. Call to Order
2. Public Comment
3. Approve Meeting Minutes from July 14, 2017
4. Presentation on Implementation of National Incident-Based Reporting System (NIBRS) – Chief Michelle Bennett
5. Revisit Parking Ordinance discussions related to the regulation of RVs, Boats and Trailers – Chief Michelle Bennett & Mike Sugg, Management Analyst
6. Emergency Management Work Plan Update – Andrew Stevens, Emergency Manager
7. Next Meeting – 2018 TBD
8. Future Meeting Topics
  - a. Police Services Study – ongoing
  - b. Revisions to the Fireworks ordinance
9. Adjourn Meeting

#### **Public Comment Guidelines:**

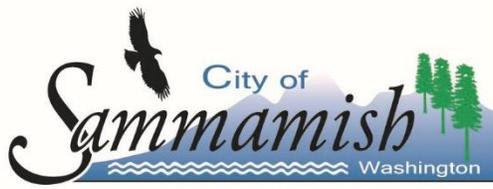
This is an opportunity for the public to address the Committee. Three (3) minutes are granted per person, or five (5) minutes if representing the official position of a recognized community organization.

If you are submitting written material, please supply a minimum of seven (7) copies (three (3) for the Committee; three (3) for Staff; one (1) for the record). If you would like to show a video or present a PowerPoint, please contact Tammy Mueller ([tmueller@sammamish.us](mailto:tmueller@sammamish.us); 425-295-0514) to determine whether the meeting room is equipped to accommodate this. All videos and PowerPoint presentations must be submitted or emailed by 5:00pm the day prior to the meeting to Tammy Mueller.

Please be aware that all materials submitted will become part of the public record.

#### **Meeting Accessibility:**

Committee meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request. Assisted Listening Devices are also available upon request. Please call (425) 295-0500 at least 48-hours in advance to request assistance.



**Meeting Minutes**  
**City of Sammamish Public Safety Committee**  
**Regular Meeting**  
**Friday, July 14, 2017 – 10:00 a.m.**  
**Executive Briefing Room - Plaza 111**

**Called to Order:**

Committee Chair Ramiro Valderrama-Aramayo called the meeting to order at 10:00 a.m.

**Committee Members Present:**

Ramiro Valderrama-Aramayo, Councilmember – Chair  
Bob Keller, Mayor  
Tom Odell, Councilmember

**Staff Present:**

Jessi Bon, Deputy City Manager  
Andrew Stevens, Emergency Manager  
Michelle Bennett, Police Chief (King County Sheriff's Office)  
Mike Sugg, Management Analyst  
Tammy Mueller, Administrative Assistant

**Public Comment:**

Tim Farrelly, 3632 48th Place, spoke in support of a Trailer, Truck, and Recreational Vehicle Parking ordinance. He provided a draft of the ordinance and newspaper clipping (*available upon request*).

Walt Black, 3643 248th Place, spoke in support of a Trailer, Truck, and Recreational Vehicle Parking ordinance.

Charles Scott, 3638 248th Place, spoke in support of a Trailer, Truck, and Recreational Vehicle Parking ordinance.

Mary Wictor, 408 208th Ave NE, spoke in support of parking restrictions in front of stormwater access areas, safety markers along roads, and reducing the speed limit. Ms. Wictor provided a handout of presentation slides (*available upon request*).

**Approval of Meeting Minutes:**

The minutes of the May 30, 2017 meeting were approved as distributed.

**Ordinance Review: Modification to Chapter 46.30 SMC (Parking Regulations):**

Staff provided an overview of the issue to the Committee and presented the draft ordinance ([link](#)).

- Staff researched four common ways which parking is regulated and discussed their pros and cons:
  - A set number of hours to park – flexible for residents but difficult to enforce as what determines a 'clock reset' can be difficult to define or for police to track.
  - Allow parking only while loading or unloading – flexible for residents preparing for or returning from trips and more easily identified/tracked and able to be enforced.

- Prohibit parking during overnight hours – restrictive to residents but easier to enforce.
- Prohibit parking altogether – no flexibility for residents but easy to enforce.
- The Committee recommended a temporary, 6-month ordinance allowing parking only while loading or unloading in combination with no overnight parking. This would allow time to determine its effectiveness and obtain public input. They also discussed ways to prevent the loophole of moving the vehicle and resetting the timer.

Chair Valderrama and Councilmember Odell recommended adding the ordinance to the upcoming City Council meeting and foregoing a second reading which would occur after the August recess since the delay would not adequately address residents' concerns during the time the problem was most persistent. Mayor Keller recommended waiting until the ordinance had been reviewed by the City Attorney and obtaining resident feedback through the normal process so that no one would be surprised by the sudden change in parking regulations while they were planning or already away on a trip. No decision was reached on whether or not the ordinance would move forward, staff committed to following up.

#### **Police Services Study:**

Staff provided an overview of the police services studies from the Cities of Kirkland and Maple Valley to the Committee ([link](#)). Discussion commenced.

- The Police Services Study will provide a long-term assessment of policing needs.
- Sammamish currently has a low officer to citizen ratio. There are generally 3 officers on duty to serve all of Sammamish, which may not be adequate in the event of an emergency or multiple calls across the City at the same time. This needs to be evaluated.
- The Committee was concerned with potential budget increase requests at a time when the City Council is looking to minimize or reduce spending and the impact of reducing City staff and services. They requested that data be gathered from publically available resources or through the King County Sherriff's Office which they may be contractually obligated to provide to supplement or compare to the proposed 3rd party Police Services Study. Staff confirmed that data will be gathered from the identified resources. Another area of concern was the length of time a study might take.
  - Staff proposed virtual town halls and possibly one public meeting versus four to shorten the timeline of the study and possibly reduce costs. It might be possible to streamline the process and complete the study in less time, but this will ultimately depend on the final scope of work and other City priorities.
- The Committee discussed renegotiating the contract with King County Sherriff's Office to reduce unnecessary services and, thus, cost. Staff commented that a Police Services Study would help inform these discussions.

*The Public Safety Committee recommended that Staff reduce the cost and duration of the Police Services Study. Staff will continue to explore these options, but final determination will be made by the full council once a scope of work is identified.*

#### **Fireworks Enforcement Follow-Up:**

The Committee agreed to defer this agenda item to the full City Council where Fire Chief Clark is already scheduled to speak on the topic. The Committee posed questions to Staff in preparation for the City Council discussion

**Emergency Management Work Plan Update:**

Staff updated the Committee on the Emergency Management Work Plan, outlined in the memo to the Committee ([link](#)). Discussion followed.

- The Committee questioned whether Sammamish had an Emergency Operations Center (EOC) which was centrally located and allowed for collaboration with Police and Fire Staff along with other Sammamish agencies and groups. Staff responded that the collaboration is an area they are strengthening but the chain of command is already in place as part of the larger county and state response system. The EOC is currently located at City Hall.
  - The Committee requested that local grocery stores are included in the collaboration and emergency plans.
  - The Committee and Staff agreed that it would be a good idea to have meetings with the local key emergency management individuals to build familiarity and open the lines of communication prior to an emergency.
- The Committee requested that Staff compile a recommended list of supplies and other helpful information to disseminate to residents.

**Future Meeting Topics:**

- a. Parking Ordinance
- b. Police Services Study – ongoing
- c. Revisions to the Fireworks ordinance - 2018

**Next Meeting Date:**

November or December 2017, date TBD

**Meeting Adjournment:**

The meeting adjourned at 11:27 a.m.

PENDING APPROVAL

# NIBRS Review

Public Safety Meeting  
November 30<sup>th</sup>, 2017

# Agenda

- What's Different from Today?
- Reportable NIBRS Offenses
- NIBRS Crime Categories
- Washington NIBRS Participation
- Why Participate?

# What's Different from what we do Today?

- NIBRS is an **incident-based** reporting system
  - Not a simple summary
- All crimes committed within the same incident by the same person or group of persons, without a significant time or space interval separating them, are reported in NIBRS
- A hierarchy rule does not exist as it does in Summary Reporting
  - I.E. if a rape case involves crimes of motor vehicle theft and kidnapping, all crimes are reported

# Reportable Offenses

## Group A Offenses

Arson	Assault	Bribery	Burglary	Counterfeiting Forgery
Vandalism	Drug & Narcotic	Embezzlement	Extortion Blackmail	Fraud
Gambling	Homicide	Human Trafficking	Kidnapping Abduction	Larceny Theft
Motor Vehicle Theft	Pornography Obscene Material	Prostitution	Robbery	Sex Offenses Forcible
Sex Offenses Non-Forcible	Stolen Property	No Contact Violation	Weapon Law	

Group A offenses include statistical data on the incident, all offenses committed, property involved, weapons involved, victim and offender demographics, arrest information, and clearance status.

## Group B Offenses for which only arrest data are collected

Bad Checks	Curfew Vagrancy	Disorderly Conduct	DUI	Non-Violent Family
Liquor Law	Peeping Tom	Trespass of Real Property	All other Non - Traffic	

# NIBRS Crime Categories

## Crimes Against Persons

Murder  
 Negligent Manslaughter  
 Forcible Rape  
 Forcible Sodomy  
 Sexual Assault w/Object  
 Forcible Fondling  
 Aggravated Assault  
 Simple Assault  
 Intimidation  
 Kidnapping  
 Incest  
 Statutory Rape  
 Human Trafficking  
 Violation of Protection/  
 No Contact Order

## Crimes Against Property

Robbery  
 Burglary/Breaking & Entering  
 Larceny/Theft Offenses\*  
 Motor Vehicle Theft  
 Arson  
 Destruction of Property  
 Counterfeiting/Forgery  
 Fraud Offenses\*  
 Embezzlement  
 Extortion/Blackmail  
 Bribery  
 Stolen Property Offenses

## Crimes Against Society

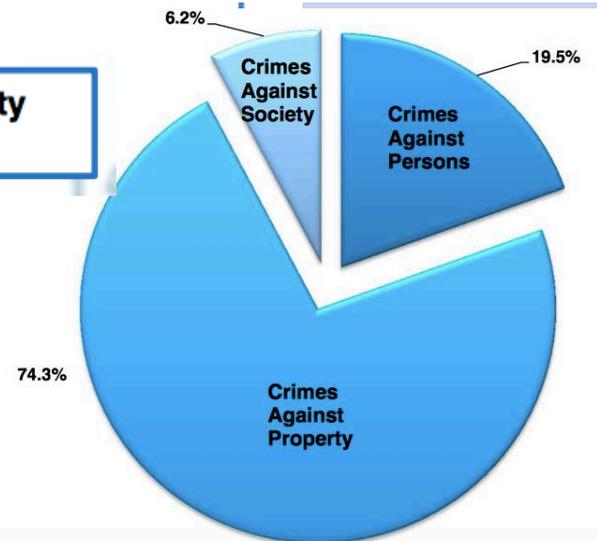
Drug/Narcotic Violations  
 Drug Equipment Violations  
 Gambling Offenses\*  
 Pornography  
 Prostitution Offenses\*  
 Weapon Law Violations

**One Crime Against Persons  
 every 7.2 minutes**

**One Crime Against Society  
 every 22.6 minutes**

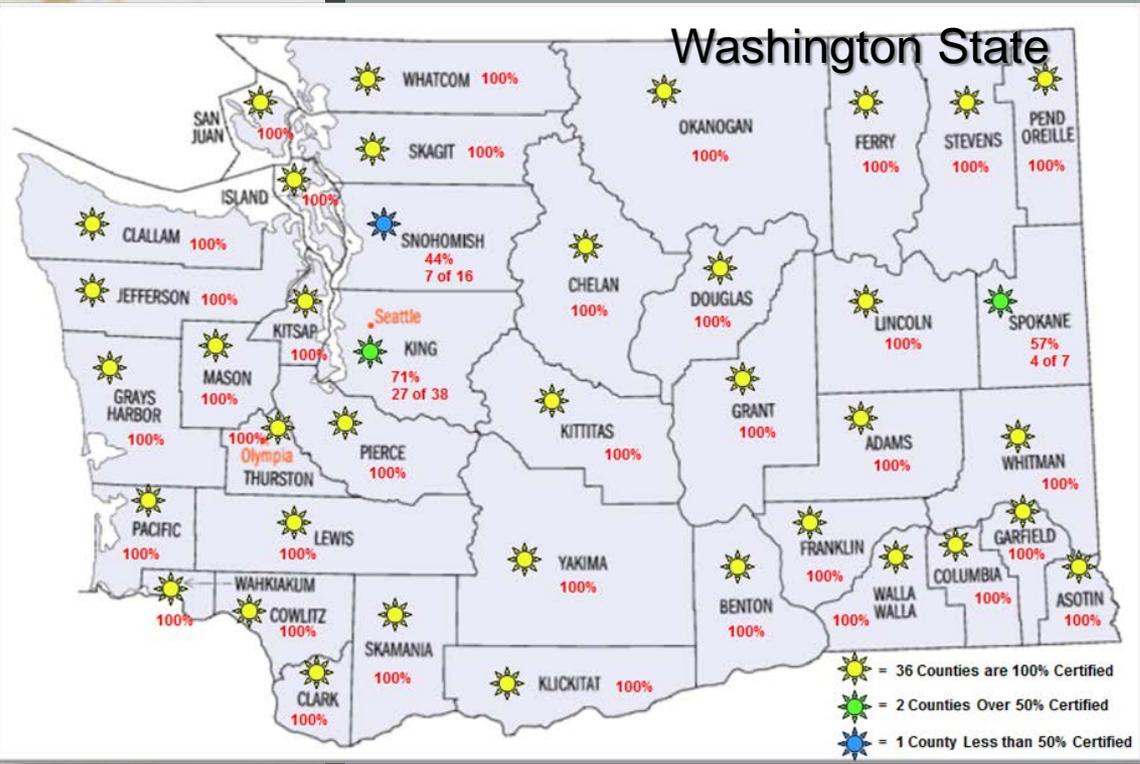
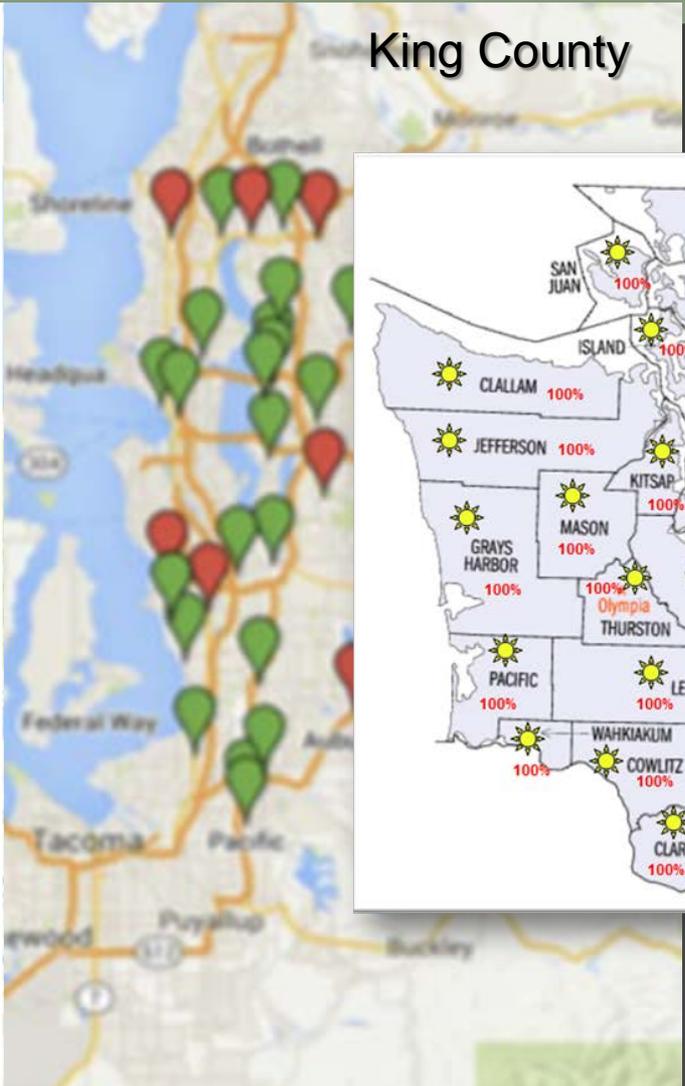
*\* Specific offenses exist within the crime category*

**One Crime Against Property  
 every 1.9 minutes**



# Washington NIBRS Participation

- Certified Status**
- King County
  - Auburn
  - Bellevue
  - Bothell
  - Enumclaw
  - Issaquah
  - Kent
  - Redmond
  - Renton
  - Kirkland
  - Mercer Island
  - Normandy Park
  - North Bend
  - Algona
  - Black Diamond
  - Carnation
  - Des Moines
  - Duvall
  - Medina
  - Pacific
  - Snoqualmie
  - Tukwila
  - University of Washington
  - Clyde Hill
  - Lake Forest Park
  - Yarrow Point
  - Port of Seattle Headquarters
  - Federal Way
  - SeaTac
  - Woodinville
  - Burien
  - Newcastle
  - Shoreline
  - Maple Valley
  - Covington
  - Kenmore
  - Sammamish
  - Seattle



# Why Participate?

- “Common language” for sharing crime stat data
- Better collection of data: Captures all related crimes within one incident.
- State funding opportunities
  - RCW 82.14.310 for counties and RCW 82.14.320 for municipalities define the criminal justice assistance accounts and the use of crime statistics for calculation in funding
- Some federal grant opportunities

# Questions?

FERTIG

# What NIBRS Means for My City

*Introducing the new National method for crime reporting to KCSO and partner cities*

Beginning January 1, 2018, the King County Sheriff's Office will implement the FBI's new method for recording and reporting crime in all our jurisdictions, including our partner cities and unincorporated areas. The new method is called "NIBRS," or National Incident-Based Reporting System. This information details why, how, when, and explains the impact to our partner cities.

## **Why is KCSO making this change?**

The FBI decided that the United States needs a new method for nationwide uniform crime reporting (UCR) and set a date of 2021 for all agencies to be converted to the new method. KCSO will begin recording and reporting under the new method, called "NIBRS," in 2018.

## **Why the change?**

The FBI initiated NIBRS to improve the overall quality of law enforcement crime data. Since 1929, the country has been using a "summary-based" method for reporting crime. The Summary UCR method historically recorded and reported only the most serious offense committed in an incident, even though the incident could have involved multiple offenses. In 1991, the FBI initiated NIBRS as an "incident-based" method of reporting, which collects vastly more information per incident.

## **How is NIBRS more thorough than Summary UCR?**

Summary UCR provided counts for the eight most serious Part I index crimes and on arrests for 21 other Part II offenses. It recorded the most serious offense per incident, as determined by a hierarchy rule, which suppressed counts of lesser offenses in multiple-offense incidents. In contrast, NIBRS collects victim, offender, property, and arrestee information on the original eight offenses plus 48 other offenses, with up to 10 offenses per incident. It also distinguishes between attempted and completed crimes and collects weapon information for all violent offenses.

## **Will police investigate more crimes as a result of using NIBRS?**

Law enforcement will continue to investigate the same number of incidents; however, for reporting purposes, all offenses within the incident will be submitted rather than only the one most serious.

## **Can you compare Summary UCR to NIBRS crime statistics?**

The short answer is NO. An unfortunate thing about the transition to a completely new way to record and report crime data is that there is no good comparison between the two. To compare a Summary UCR report with a NIBRS report would lead to erroneous conclusions about what's happening with crime in your city. We will not be able to begin comparing annual crime trends again until we have two years worth of NIBRS data.

## **What will the impact be?**

The effect of collecting more information and offenses per incident in most cases and, with most crime categories, results in higher offense numbers. Does that mean crime has gone up? Not necessarily! In fact, crime could have gone down over the transition period, but you really wouldn't know it because you cannot compare old to new. The impact of the transition is not on crime rates or trends, but on what the city's statistics may illustrate about crime.

## **How to manage the transition**

The best way to manage the transition and explain crime before and after implementation is to talk closely with your police chief about what they're seeing. The anecdotal and operational knowledge your police team has will allow you and the city to bridge the transition period fairly seamlessly. And, once we have a couple years of NIBRS data, we will again be able to start annual comparisons.

## **What is the timeline for transition in our crime statistics?**

KCSO will begin recording crime statistics in NIBRS-compliant format January 1, 2018. Therefore, 2018 will be the first full year cities will have NIBRS crime statistics recorded. If your city receives monthly or quarterly reports from your police chief or the KCSO Crime Analysis Unit, those reports will be reported in NIBRS data beginning first quarter 2018. The first annual report in NIBRS format will be published early 2019. All KCSO partner cities will have NIBRS crime data published in the 2018 WASPC *Crime in Washington* report, published Spring 2019.

*" . . . [T]he Summary system of the UCR Program has been very serviceable since its inception in 1929, but it pales next to the capabilities and potential of the National Incident-Based Reporting System (NIBRS). In developing NIBRS, UCR Program managers have provided law enforcement agencies with a standardized, electronic blueprint for storing the NIBRS data within their individual records management systems....The goals of NIBRS are to enhance the quantity, quality, and timeliness of crime data collection ...and to improve the methodology used in compiling, analyzing, auditing, and publishing the collected crime statistics."*

- FBI, CJIS Newsletter, NIBRS edition, 4, 1, p 1

### Examples of crime rate transition from UCR to NIBRS for regional cities

With the implementation of NIBRS, crime category counts and crime rates will likely change for your city. The historic sampling of WASPC crime rate reporting for regional cities below illustrates differences in between the before-and-after transition from UCR and NIBRS. As you'll note, it appears that most cities are seeing a higher number with the NIBRS crime rate. ***It is critical to understand that a higher crime rate number under NIBRS reporting does not necessarily indicate a higher level of crime activity in your city.*** NIBRS crime counts will not be comparable to former UCR number counts. Therefore, cities are encouraged to work closely with their police chiefs, and allow two years of NIBRS data to be reported before attempting to make comparisons.

Municipality	2010	2011	2012	2013	2014	2015	2016
	UCR Crime Rate	UCR Crime Rate	NIBRS Crime Rate	NIBRS Crime Rate	NIBRS Crime Rate	NIBRS Crime Rate	NIBRS Crime Rate
Algona	20.5	17.7	45.0	41.6	45.3	51.9	40.0
Auburn	59.9	58.1	NR	103.7	121.1	115.6	98.0
Bellevue	32.0	30.0	NR	NR	NR	47.1	47.5
Black Diamond	12.6	14.7	50.1	33.1	22.5	27.6	26.9
Bothell	27.8	27.7	51.6	45.3	48.9	50.7	52.9
Clyde Hill	12.3	12.4	18.1	16.4	21.7	24.8	30.4
Des Moines	36.3	38.6	NR	66.2	70.8	60.6	73.1
Duvall	6.8	6.4	NR	17.1	16.7	12.3	12.4
Edmonds	22.7	25.7	NR	NR	NR	9.9	65.3
Federal Way	56.8	50.5	105.3	105.4	105.0	99.9	108.4
Issaquah	28.2	24.8	46.2	45.6	58.6	55.8	60.2
Kent	56.2	47.2	NR	62.4	101.4	101.8	116.9
Kirkland	28.8	19.2	49.1	49.0	49.0	44.3	48.4
Lake Forest Park	18.7	22.8	43.6	36.3	44.8	43.6	43.5
Lynnwood	60.9	62.2	NR	NR	NR	25.4	156.7
Marysville	33.4	32.1	NR	NR	NR	13.7	74.1
Medina	12.2	12.8	24.6	35.3	27.5	31.4	34.6
Mercer Island	14.9	18.8	NR	30.9	31.9	42.0	42.4
Mill Creek	29.1	22.9	41.6	41.2	49.3	44.5	45.3
Mukilteo	29.4	25.7	NR	NR	NR	9.5	45.2
Normandy Park	28.3	33.7	43.5	36.1	31.2	33.6	33.0
North Bend	42.7	43.9	NR	NR	73.4	83.2	54.8
Puyallup	68.1	74.0	164.8	154.6	146.1	143.8	138.3
Redmond	30.2	25.3	46.2	52.6	54.7	57.1	56.0
Renton	51.0	49.3	88.4	88.5	88.4	98.6	97.8
Seattle	60.2	58.1	92.0	95.7	105.2	96.9	96.9
Snoqualmie	20.2	13.7	28.2	25.4	32.6	29.7	37.1
Sumner	64.6	59.8	102.5	105.5	116.1	114.4	105.8
Tukwila	169.9	163.3	298.1	296.2	275.7	297.6	269.0
University Place	32.6	26.4	58.7	54.1	50.0	51.9	51.1
Yarrow Point	4.0	10.9	14.2	4.9	16.7	15.7	19.2

NR – Not yet reporting NIBRS data to WASPC.



# Memorandum

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**Date:** November 30, 2017

**To:** City of Sammamish - Public Safety Committee

**From:** Andrew Stevens, CEM – Emergency Manager

**Re:** Update Regarding City of Sammamish, Emergency Management Programs

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## **Purpose**

The purpose of this memo is to update the City of Sammamish Public Safety Committee on the current status of the City's emergency management programs.

## **Program Update**

The development of an Emergency Management program in the City of Sammamish continues to take measurable strides. Key developments and projects include:

- Over the last quarter emergency preparedness outreach was a prime initiative of the Emergency Management Office. The City of Sammamish Emergency Preparedness Guide was published, as well as the 5 Step Neighborhood Action Kit, a collection of resources aimed at fostering neighborhood preparedness groups. The City also hosted the Preparedness Fair, where over 700 residents attended. The newly developed Emergency Preparedness Resources page on the City website has had over 2,100 views since September.
- Formal training of the City's All-Hazards Incident Management Team (AHIMT) has begun. Personnel will be trained and credentialed to fulfill positions within the City's Emergency Operations Center (EOC).
- The City is nearing completion of its Continuity of Operations Plan (COOP). The COOP provides insight into the mission essential functions of the City and what supporting elements are needed to ensure the continuity of those functions. The plan is expected to be completed in early 2018.
- The City has received word from the State of Washington Emergency Management Division that the Sammamish's Comprehensive Emergency Management Plan (CEMP) has been approved.
- The City has received reimbursement for Category A - Debris Management activities from FEMA Public Assistance for the presidentially declared disaster of the January 30 through February 22, 2017 (Severe Winter Storms). The total reimbursement for Category A projects was \$96,700. The City is still expected to receive reimbursement for Category B – Emergency Protective Measure at an estimated amount of +/- \$50,000.
- The City was awarded over \$34,000 in Emergency Management Preparedness Grants for upgrades to the City's Emergency Operations Center. Those upgrades will include the purchase of new laptops for the EOC, visual EOC displays, and go-bags for AHIMT personnel.

- The City was awarded a grant through Project RAMPART for 3 new AEDs, which will be placed in public facilities. Furthermore, the City has purchased 3 Stop the Bleed Stations that will be collocated near the AEDs to provide care in the event of a mass shooting or other traumatic event.
- The City Emergency Manager was asked to be in the King County Regional Emergency Management Assistance Team (EMAT), is a member of the King County Training and Exercise Task Force, and the Multi-Agency Resource Center Task Force.

If you have any questions regarding any of the above mentioned initiatives, please do not hesitate to contact my office directly at 425-295-0549 or [astevens@sammamish.us](mailto:astevens@sammamish.us)