



City Council, Regular Meeting

AGENDA REVISED

6:00 pm – 10:00 pm

June 21, 2016

Call to Order

Executive Session – Potential Litigation pursuant to RCW 42.30.110(1)(i)

Resume Open Session

6:30 pm

Roll Call

Pledge of Allegiance

Approval of Agenda

Presentations/Proclamations

- Eastside Fire & Rescue Lifesaver Award Presentation
- Court Services

Student Liaison Reports

Public Comment

Note: *This is an opportunity for the public to address the Council. Three-minutes limit per person or five-minutes if representing the official position of a recognized community organization. If you would like to show a video or PowerPoint, it must be submitted or emailed by 5 pm, the end of the business day, to the City Clerk, Melonie Anderson at manderson@sammamish.us. Please be aware that Council meetings are videotaped and available to the public.*

Consent Calendar

1. **Approval:** Claims For Period Ending June 21, 2016 In The Amount Of \$2,238,724.82 For Check No. 44562 Through 44714
2. **Agreement:** Microsoft Enterprise
3. **Agreement:** Printer/Copier Lease

City Council meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request. Please phone (425) 295-0500 at least 48 hours in advance. Assisted Listening Devices are also available upon request.

4. **Amendment:** Traffic and Engineering Service/David Evans & Associates
5. **Contract:** Fence Replacement/Industrial Solutions
6. **Contract:** City Newsletter & Recreation Guide Publication/Consolidated Press
7. **Approval:** Minutes for May 24, 2016 Joint Meeting with Planning Commission

Public Hearings

8. **Resolution:** Adopting An Updated Six-Year Transportation Improvement Plan For 2017-2022
9. **Resolution:** Adopting A Six-Year Stormwater Capital Improvement Plan For 2017-2022.
10. **Resolution:** Adopting A Six-Year Parks Capital Improvement Plan For 2017-2022

Unfinished Business - None

New Business - None

Council Reports/Council Committee Reports

City Manager Report

Adjournment

AGENDA CALENDAR

June 2016				
Tues 6/28	6/22	6:30 pm	Special Meeting	Public Works Standards
July 2016				
Tues 7/5	06/29	6:30 pm	Regular Meeting	Public Hearing/Ordinance: First Reading Wireless Regulations Public Hearing/Ordinance: First Reading Procedural Code Amendments Ordinance: First Reading Impact Fees <u>Consent Agenda:</u> Contract: Major Stormwater Facility Repair/TBD Bid Award: 212 th Way Repair (Snake Hill)/TBD Contract: 212 th Way Repair Construction Support/TBD Grant: Zaccuse Creek Fish Passage/King County
Tues 7/12	07/06	6:30 pm	Study Session	Discussion: YMCA Property Development Discussion: Trails, Bikeways & Paths Planning Update Discussion: Sidewalks Revenue Report
Tues 7/19	07/13	6:30 pm	Regular Meeting	Proclamation: Women's Equality Day Presentation: EF & R Recognition Public Hearing: Public Works Standards Ordinance: Second Reading Wireless Regulations Ordinance: Second Reading Procedural Code Amendments Ordinance: Second Reading Impact Fees Discussion: Iss. Fall City Road Project 30% Design Update <u>Consent Agenda:</u> Bid Award: 228 th & Iss. Pine Lake Road Intersection Project/TBD Bid Award: 212 th Avenue Non-motorized Project/TBD
Aug 2016				
NO MEETINGS				
Sept 2016				
Tues 9/6	08/31	6:30 pm	Regular Meeting	Proclamation: Mayor's Month of Concern Food Drive Presentation: PC Handoff of Stormwater Design Manual & LID Code Revisions <u>Consent Agenda</u> Bid Award: SE 4 th Street Contract: Trails, Bikeways and Path Plan Consultant/TBD Contract: YMCA Property Development Plan Consultant/TBD Contract: 2016 Non-Motorized Design/TBD Contract: SE 4 th Street Construction Support/TBD Contract: Beaver Lake Shop Roof Replacement/TBD
Tues 9/13	09/07	6:30 pm	Study Session	Presentations & Discussion: 2017-18 Biennial Budget Discussion: Public Works Standards Presentation: PC Handoff of Revised Surface Water Design Manual

Tues 9/20	09/14	6:30 pm	Regular Meeting	Public Hearing: First Reading Adopting Revised Surface Water Design Manual <u>Consent Agenda</u> Contract: ADA Transition Plan Completion Consultant/TBD
Oct 2016				
Tues 10/4	09/28	6:30 pm	Regular Meeting	Presentations & Discussion: 2017-18 Biennial Budget Ordinance: Second Reading Adopting Revised Surface Water Design Manual <u>Consent Agenda:</u> Contract: Intersection Improvement Design/TBD Contract: Neighborhood Projects Design/TBD Contract: ADA Transition Plan Completion Consultant/TBD
Tues 10/11	10/05	6:30 pm	Study Session	Presentations & Discussion: 2017-18 Biennial Budget Discussion: 2017-2018 Human Service Grants
Tues 10/18	10/12	6:30 pm	Regular Meeting	Presentations & Discussion: 2017-18 Biennial Budget Ordinance: Second Reading Adopting Revised Surface Water Manual & Revised LID Code <u>Consent Agenda:</u> Bid Award: 2016 Patching Projects/TBD Bid Award: 2016 Guard Rail Repair/TBD
Nov 2016				
Tues 11/1	10/26	6:30 pm	Regular Meeting	Presentations & Discussion: 2017-18 Biennial Budget Public Hearing: First Reading Adopting Low Impacted Development Code Update <u>Consent Agenda:</u> Bid Award: 228 th & Iss. Pine Lk Road Intersection/TBD
Tues 11/8	11/02	6:30 pm	Study Session	Presentations & Discussion: 2017-18 Biennial Budget Discussion: 2016-2017 Comprehensive Plan Amendment Docket
Tues 11/15	11/09	6:30 pm	Regular Meeting	Presentations & Discussion: 2017-18 Biennial Budget Public Hearing/Resolution: 2016-2017 Comprehensive Plan Amendment Docket <u>Consent Agenda:</u> Resolution: Final Acceptance Major Stormwater Drainage Facility Repair Project Contract: 2017 Water Quality Monitoring/TBD Approval: 2017-2018 Human Service Grants
Dec 2016				
Mon 12/5		5:30 - 8:00 pm	Volunteer Recognition Dinner	

If you are looking for facility rentals, please click [here](#).

May

June 2016

July

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 10:30 a.m. Health/Human Services Committee Meeting 4 p.m. Sammamish Farmer's Market 6:30 p.m. Parks and Recreation Commission Meeting	2 9 a.m. Finance Committee Meeting 6:30 p.m. Planning Commission Meeting	3 5 p.m. Skate & Big Screen	4
5	6	7 5 p.m. Joint Meeting City Council/Planning Commission	8 4 p.m. Sammamish Farmer's Market	9	10	11 1:30 p.m. Master Gardener Workshop: Garden Pests and Diseases
12	13	14 6 p.m. City Council Study Session	15 2 p.m. Transportation Committee Meeting 4 p.m. Sammamish Farmer's Market	16 9 a.m. Finance Committee Meeting Canceled 6:30 p.m. Planning Commission Meeting	17	18 10 a.m. Sammamish Walks
19	20	21 6:30 p.m. City Council Meeting	22 10:30 a.m. Public Safety Committee Meeting 4 p.m. Sammamish Farmer's Market 4 p.m. Sammamish Walks 6 p.m. SE 4th St Open House	23	24	25
26	27 6:30 p.m. Arts Commission Meeting	28 6:30 p.m. City Council Special Meeting	29 10:30 a.m. Communications Committee Meeting 4 p.m. Sammamish Farmer's Market	30		

If you are looking for facility rentals, please click [here](#).

June

July 2016

August

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 5 p.m. 4th on the Plateau Volunteer 6 p.m. Fourth on the Plateau	5 6:30 p.m. City Council Meeting	6 4 p.m. Sammamish Farmer's Market 6:30 p.m. Parks and Recreation Commission Meeting	7 6:30 p.m. Concerts in the Park 6:30 p.m. Planning Commission Meeting	8	9 1 p.m. Sammamish Walks
10	11	12 8:30 a.m. David Allison Art Exhibit 1 p.m. KidsFirst! 6:30 p.m. City Council Study Session	13 4 p.m. Sammamish Farmer's Market	14 6:30 p.m. Concerts in the Park	15 10 a.m. Blood Drive	16 7 p.m. Shakespeare in the Park
17	18	19 1 p.m. KidsFirst! 6:30 p.m. City Council Meeting	20 4 p.m. Sammamish Farmer's Market	21 6 p.m. Exhibiting Artist Reception - David Allison 6:30 p.m. Concerts in the Park 6:30 p.m. Planning Commission Meeting	22	23 10 a.m. Sammamish Walks 7 p.m. Shakespeare in the Park
24	25 6:30 p.m. Arts Commission Meeting	26 1 p.m. KidsFirst!	27 4 p.m. Sammamish Farmer's Market	28 6:30 p.m. Concerts in the Park	29	30
31						

Presentation of the
Eastside Fire & Rescue

LIFESAVER AWARD





Meeting Date: June 21, 2016

Date Submitted: 6/16/2016

Originating Department: Admin Services

Clearances:

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Attorney | <input type="checkbox"/> Community Development | <input type="checkbox"/> Public Safety |
| <input checked="" type="checkbox"/> Admin Services | <input type="checkbox"/> Finance & IT | <input type="checkbox"/> Public Works |
| <input checked="" type="checkbox"/> City Manager | <input type="checkbox"/> Parks & Recreation | |

Subject: Contract for Municipal Court Services

Action Required: A motion expressing the City's intent to extend its current contract with King County District Court for Sammamish's municipal court services and authorizing the City Manager to sign the contract extension.

Exhibits: 1. Memorandum

Budget: Once the contract is in place, the cost of municipal court services is addressed through in the annual budget process.

Summary Statement:

At the June 21, 2016 City Council meeting, staff is seeking direction from the Council about who Sammamish should contract with for municipal court services. The Public Safety Committee considered this topic on March 23, 2016 and **the Public Safety Committee recommends that the City continue its current contract with King County District Court (Issaquah facility) for municipal court services.** The attached memorandum provides Council with information about municipal court services and the various contract options available to Sammamish.

Background:

See the attached memorandum.

Financial Impact:

Once the contract is in place, the cost of municipal court services is addressed through in the annual budget process.

Recommended Motion:

A motion expressing the City's intent to extend its current contract with King County District Court for Sammamish's municipal court services and authorizing the City Manager to sign the contract extension.



Memorandum

Date: June 16, 2016

To: City Council

From: Beth Goldberg, Director of Administrative Services

Via: Lyman Howard, City Manager

Re: Contract for Municipal Court Services

At the June 21, 2016 City Council meeting, staff is seeking direction from the Council about which court Sammamish should contract with for municipal court services. The Public Safety Committee considered this topic on March 23, 2016 and **the Public Safety Committee recommends that the City continue its current contract with King County District Court (Issaquah facility) for municipal court services.** The remainder of this memorandum provides Council with information about municipal court services and the various contract options available to Sammamish.

Background

In Washington State, cities are responsible for adjudicating misdemeanor, gross misdemeanor, traffic and parking infraction, and criminal traffic cases.¹ Cities may operate their own municipal court or they may contract with other courts of limited jurisdiction (i.e. municipal courts or district court) to process their cases. Since Sammamish incorporated in 1999, it has contracted with King County District Court for its municipal court services. Sammamish cases are heard at King County's Issaquah District Court facility, located at 5415 220th Ave SE across the street from the FedEx building. The City's current five-year contract with King County District Court expires on December 31, 2016. The City has the option to extend the current contract for another five years, through December 31, 2021. This contract extension is offered to all cities that contract with King County District Court.

Overview of Options:

Staff evaluated three options for handling Sammamish's municipal court caseload beginning January 1, 2017, as follows:

¹ Counties are responsible for adjudicating all felony and juvenile cases.

Exhibit 2

- Extend the current contract with King County through 2021 and remain at the Issaquah District Court facility²
- Extend the current contract with King County through 2021, but move to the Redmond District Court facility³
- Enter into a new 2-year contract with Issaquah Municipal Court with options for 4-year contract extensions⁴

In considering these options, staff analyzed the following variables:

- Proximity and convenience
- Judicial officers
- Court facilities
- Domestic violence case processing
- Use of technology
- Inmate transport logistics
- Cost
- Transition issues

The remainder of this memorandum will describe how each court option measures up against these variables.

Proximity and Convenience: All three court options require Sammamish residents to leave Sammamish. *King County's Issaquah District Court is the closest to Sammamish*, using the centrally-located Sammamish City Hall as the starting point. Distance and travel time to each location from Sammamish City Hall is as follows:

King County District Court – Issaquah (5415 220th Ave SE, Issaquah)

- 4.6 miles from City Hall
- 8-minute drive
- Located across from the Issaquah FedEx facility

King County District Court – Redmond (8601 160th Ave NE, Redmond)

- 8.5 miles from City Hall
- 18-minute drive
- Located on the Redmond City Hall campus

Issaquah Municipal Court (135 E Sunset Way, Issaquah)

- 6.0 miles from City Hall
- 12-minute drive
- Located in downtown Issaquah in Issaquah City Council Chambers

A map depicting the location of each of the court facilities relative to City Hall is included as appendix A to this memorandum.

² The Issaquah District Court facility is currently the home of two contract cities – Sammamish and Carnation.

³ The Redmond District Court facility is currently the home of three contract cities – Redmond, Duvall and Woodinville.

⁴ Issaquah Municipal Court services two contract cities – Snoqualmie and North Bend – in addition to the City of Issaquah.

Exhibit 2

It should be noted that the office of Sammamish's prosecuting attorney, Lynn Moberly, is located in Issaquah. Moving Sammamish's cases to King County's Redmond court facility would add considerable travel time for Ms. Moberly and her staff.

As will be discussed later in the memorandum, King County offers a number of options for interfacing with the court electronically so that residents may avoid making a trip to the courthouse in certain instances.

Judicial Officers: The current judicial officers at King County District Court and Issaquah Municipal Court are well regarded.

Judicial officers serving in King County District Court are elected by the voters, including Sammamish residents, by geographic region. There are twenty-five District Court judges, including seven that are elected to represent the East Division – the Division that serves Sammamish. By contract, Sammamish can select six of the seven judges assigned to the East Division to hear Sammamish cases.⁵ Because there are numerous judges serving Sammamish, the City has the flexibility to file affidavits of prejudice against any of the remaining six judges if Sammamish feels that its interests are not being fairly adjudicated by a judicial officer. The judge currently assigned to hear most of Sammamish cases, Judge Michael Finkle, is a Sammamish resident.

Issaquah Municipal Court is served by one part-time judge appointed by the City of Issaquah. In the near-term Issaquah is confident that it can handle the Sammamish caseload with a part-time judge. However, if caseload were to grow to the point where Issaquah Municipal Court would require a judge for more than 34-hours per week, a full-time judge would need to be elected, replacing what is now an appointed position.⁶ But, Sammamish residents would **not** have the opportunity to vote on the judge. Only Issaquah residents would be eligible to vote. Because Issaquah Municipal Court has only one judge, Sammamish does not have the flexibility opportunity to file an affidavit of prejudice in a situation where it feels its interests are not being fairly adjudicated by the judge. This is not a concern now, but it could be a consideration in the future.

King County District Court offers two key advantages when it comes to selecting judicial officers:

- The large number of judges that make up King County District Court gives Sammamish flexibility to select the judges that it prefers to hear Sammamish cases.
- King County District Court provides Sammamish residents the ability to elect the judicial officers who are assigned to hear Sammamish cases.

Court Facilities: *In evaluating the court facilities of the three options, the two King County facilities – Issaquah and Redmond – offer a number of important advantages over the Issaquah*

⁵ While judges are elected by geographic region, they may be assigned to work in other divisions. For example, Presiding Judge Donna Tucker was elected from the East Division. However, her presiding judge duties mean she does not spend her time solely in the East Division. King County may draw from the pool of twenty-five judges to cover the various divisions.

⁶ There may be steps that Issaquah could take short of electing a judge if the caseload were to grow to the point where more than 34 hours of judge time was required, including the use of commissioners to hear the City of Issaquah's red light camera cases.

Exhibit 2

Municipal Court facility. The King County facilities were designed specifically for court use, offering a number of design features to support court operations, including security screening locations that are safely separate from the courtrooms themselves; secure locations for holding inmates while they are awaiting court proceedings; ample room to separate defendants from witnesses and victims; and private meeting spaces for defense attorneys to meet with their clients. King County's Issaquah District Court facility is one of the newest District Court facilities, built in 1998. The Redmond facility was built in 1984.

Issaquah Municipal Court operates in the City of Issaquah Council Chambers rather than in a dedicated court facility. Because the Council Chambers were not designed specifically as a court facility, it does not have the same level of features as the King County options.

Domestic Violence Case Processing: The City of Sammamish is seeing an increasing number of domestic violence cases. *Because King County is a full-service court, processing criminal cases, as well as civil protection orders, and name changes, King County District Court may offer victims of domestic violence a more streamlined customer service experience than Issaquah Municipal Court.* Issaquah Municipal Court only handles criminal proceedings, meaning that victims of domestic violence would need to make a separate trip to King County District Court if they needed a civil protection order and/or a name change. While not all domestic violence victims need civil protection orders or name changes, those who do would benefit from a "one-stop shopping" location at one of the King County court facilities.

Use of Technology: *King County District Court makes widespread use of technology to improve access to court resources and records, as well as to streamline operations.* Issaquah Municipal Court has not integrated technology into its operations to the extent that King County has. The discussion below highlights the technology features offered by King County District Court.

- **Electronic Case Management System (CMS):** CMS will allow King County to manage caseload paperwork electronically, reducing the need for court clerks and allowing for better access to court records. King County is in the process of implementing CMS in all of its facilities. A vendor is on board and King County anticipates rolling out the CMS on a pilot basis in the summer of 2017. Sammamish has paid \$12,000 since 2007 to support the program. County funds will support the majority of the \$11 million project costs. Issaquah plans on relying on the State CMS system. The State is not as far along in developing their system. The State expects to issue a request for proposal for potential vendors at the end of August, with the goal of selecting the vendor by mid-2017. The earliest the State would implement its system is 2018. The State will cover the cost of its system.
- **E-mitigation for Traffic and Parking Tickets:** King County allows drivers to submit electronically requests for traffic ticket mitigations (or deferred findings). The system allows the judge to issue an electronic order that is emailed to the driver with a link to an electronic payment system. E-mitigation saves drivers with traffic and parking tickets from making a trip to the courthouse. Issaquah Municipal Court does not offer this service.
- **Video Court Proceedings:** King County is in the process of implementing equipment in all of its courthouses to allow for video court proceedings. This would allow defendants to remain in jail for certain non-testimonial court proceedings (i.e. arraignments), improving public safety, saving jail transport costs, and allowing police officers who do the transports

Exhibit 2

to remain on the street. Note that video court also requires equipment in the jail. Not all jails currently have this equipment, which may limit its use. Sammamish houses most of its inmates at the Issaquah Jail and King County jail in downtown Seattle. Neither of these locations have video equipment. King County is exploring options for installing the equipment in the downtown Seattle jail. Issaquah has no current plans for follow suit.

- **“Live” Chat:** King County District Court has launched an application on its website whereby court users can receive answers to their questions electronically via “live” chat. This offers court users an alternative to calling the court to get answers to their questions. Issaquah Municipal Court does not offer the “live” chat service.
- **Electronic Court Records (ECR):** King County District Court offers ECR, which provides prosecutors and public defenders free access to electronic files via the Internet. The public can access the same files for a small fee (\$0.25 per page). Issaquah Municipal Court does not offer this service.

Inmate Transport: On the jail transport front, there are advantages and disadvantages with each option. Sammamish police are responsible for transporting inmates from jail to court. When police officers are transporting inmates, they are not available to patrol the streets of Sammamish. If Sammamish decides to contract with Issaquah Municipal Court, the City of Issaquah would agree to transport Sammamish inmates between the Issaquah Jail and Issaquah Municipal Court for roughly \$4,000 to \$5,000 per year. Sammamish police would still be responsible for transporting inmates housed in other jail facilities (i.e. downtown Seattle jail, the Maleng Regional Justice Center (MRJC) in Kent, and the South Correctional Entity (SCORE) in Des Moines). As the tables below demonstrate, over half of Sammamish’s inmates in 2015 were housed at jails other than the Issaquah Jail.

Jail Transports from Issaquah Jail to Issaquah District Court

Year	Number of Trips	Number of Inmates
2014	18	23
2015	34	47

Jail Transports to Issaquah District Court from Other Jail Facilities – 2015

Jail	Number of Trips	Number of Inmates
------	-----------------	-------------------

Exhibit 2

King County Jail (downtown Seattle)	30	36
MRJC (Kent)	9	9
SCORE (Des Moines)	6	6

Meanwhile, King County is working with Sammamish to identify ways to mitigate the impact that jail transports have on Sammamish's police resources. As mentioned above, the availability of video court equipment at District Court facilities will save police from transporting inmates housed in jails with video court equipment. Currently, SCORE in Des Moines has this capability. King County is in the process of exploring whether they can add video courtrooms to the downtown Seattle jail and the MRJC. Issaquah has indicated that they do not have any plans to add the equipment to the Issaquah jail or Issaquah Municipal Court.

In addition, King County is exploring whether they can offer a regional and/or partnered approach to jail transport or to use video so that local police do not have to transport inmates. While King County cannot offer a timeline as to when this service will be available, they know that this is an important issue, not just to Sammamish, but to all of their contract cities.

Finally, King County is working closely with Sammamish staff to schedule court proceedings in a way that minimizes the amount of time Sammamish police officers are off the street transporting inmates.

Cost: *From a cost perspective, Issaquah Municipal Court may be a less expensive option for Sammamish.* To evaluate costs, staff used 2014 data – the last year for which we have a full-year of information. Currently, the City of Sammamish – like many other cities – is subsidizing the cost of its municipal court function with General Fund dollars as a result of revenues generated by court fines and fees not keeping pace with the costs. In 2014, Sammamish subsidized the cost of court services through King County District Court (at the Issaquah facility) to the tune of \$89,081. Using 2014 caseload and applying that to Issaquah costs and revenue estimates, the subsidy would drop to an estimated \$23,081, for a General Fund savings of \$66,000. One factor that contributes to the cost differential between King County and Issaquah Municipal Court is facilities costs. As one of the newest courthouses, Sammamish pays more to use the Issaquah District Court facility. Knowing that Sammamish is concerned about cost, King County has provided Sammamish with two options for lowering costs:

1. Sammamish could switch to the Redmond facility and reduce the General Fund subsidy to \$37,081 – or \$14,000 more than the Issaquah Municipal Court option.⁷
2. King County has identified mechanisms to lower the operating cost of the Issaquah facility, which would reduce the General Fund subsidy to \$57,581 – or \$34,500 more than the Issaquah Municipal Court option.

The table below summarizes the estimated cost differential between the three court options.

⁷ Because the Redmond facility is older, the facilities costs allocated to contract cities is lower.

Exhibit 2

	Issaquah Municipal Court	King County - Issaquah	King County - Redmond
Estimated General Fund Subsidy*	\$ 23,081	\$ 57,581	\$ 37,081
Difference		\$ 34,500	\$ 14,000

* There are variables that could further lower the subsidy for King County that could reduce the delta between the three options.

It is important to note that there are several variables that could reduce the difference in the cost between Issaquah Municipal Court and the King County options. These variables are not quantifiable at this time, but are worth keeping in mind. First, Sammamish has made a concerted effort since 2014 to lower the number of dismissed traffic infraction tickets. This is expected to result in higher revenues under King County, thereby reducing the General Fund subsidy.⁸ Preliminary data for 2015 suggests that traffic infraction revenue is up by 26% relative to 2014 thanks to efforts to lower the dismissal rate. Second, implementation of King County's Case Management System (CMS) (see technology discussion) may reduce city costs beginning as early as 2018. This stems from the fact that King County expects that CMS will allow it to reduce the number of court clerks it employs.

Transition Issues: If Sammamish decides to switch to Issaquah Municipal Court, there are several transition issues to consider. First, it could take up to five years to fully transition away from King County District Court into Issaquah Municipal Court, given the amount of time it takes for cases to work through the court system. During this transition period, Sammamish would have cases in two court systems. Second, switching to Issaquah Municipal Court would necessitate Sammamish to find a new public defense provider. The Issaquah Municipal Court judge, Scott Stewart, is a partner in the law firm, Stewart, MacNichols, Harmell, Inc., that serves as Sammamish's public defender, which would disqualify the firm from continuing to serve in this capacity. That said, there are aspects of the current contract with Stewart, MacNichols, Harmell, Inc., that might benefit from reconfiguration, suggesting that the City may want to initiate a Request for Bids on this service regardless of the decision about the court contract.

Summary and Recommendation

Staff took a comprehensive approach in examining the multitude of considerations that may influence the Council's decision about which organization to contract with for court service beginning January 1, 2017. Sammamish has three options for its court contract: stay with King County District Court in current Issaquah location; stay with King County District Court but move to the Redmond facility; enter into a new contract with Issaquah Municipal Court. Below is a summary of considerations and what it suggests for a potential decision for the City Council:

- **Proximity and Convenience:** The King County District Court facility in Issaquah (status quo) is the closest of the three options.

⁸ The same would not apply on the Issaquah Municipal Court side due to the methodology used to estimate the revenues and expenditures. The King County figures are based on 2014 actuals. The Issaquah Municipal Court estimate is derived by applying case processing costs to the 2014 caseload numbers. The revenues are derived by looking at Snoqualmie and North Bend's revenue rates when they joined Issaquah Municipal Court and applying those rates to Sammamish's caseload. Issaquah Municipal Court used this same methodology when Snoqualmie and North Bend joined Issaquah Municipal Court and came within \$4,000 of the actual revenues collected.

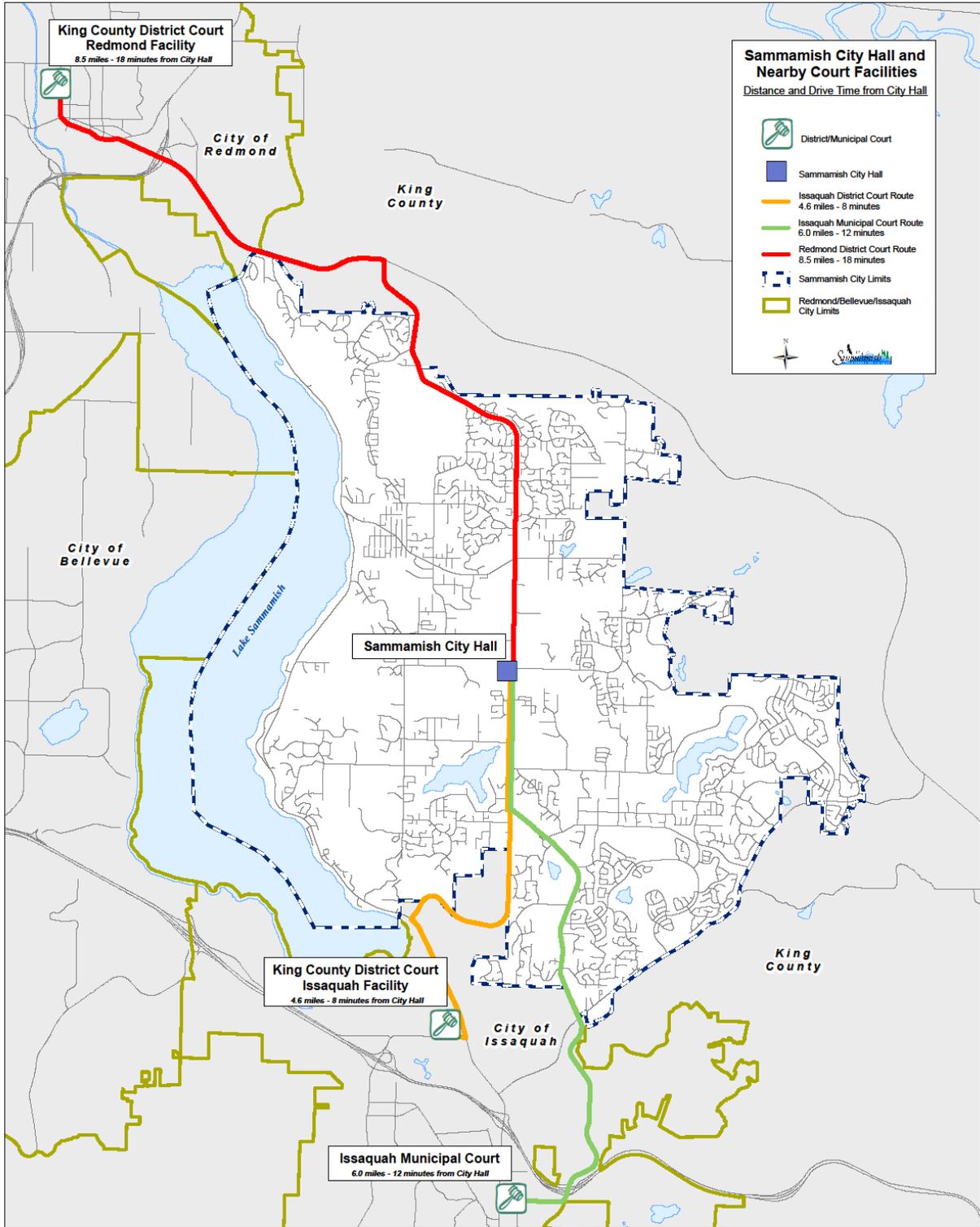
Exhibit 2

- **Judicial Officers:** The judicial officers at King County District Court and Issaquah Municipal Court are well regarded. King County District Court is the only option that gives the City of Sammamish the flexibility to select which judicial officers are assigned to hear Sammamish cases. Moreover, King County District Court is the only option that gives Sammamish voters a say in which judges are elected to serve on the court.
- **Court Facilities:** The two King County District Court courthouses, which were designed specifically as courthouses, may be better suited for conducting court business than Issaquah Municipal Court, which operates out of the Issaquah City Council Chambers, a facility that was not designed to serve as a courthouse.
- **Domestic Violence Cases:** King County, as a full-service court, processing criminal cases, as well as civil protection orders and name changes, offers domestic violence victims a more streamlined customer service experience than Issaquah Municipal Court.
- **Use of Technology:** King County makes widespread use of technology, increasing access to court resources and records and streamlining operations. Features such as E-mitigation and “live” chat allow residents to access court services without making a trip to the courthouse.
- **Inmate Transport Logistics:** Inmate transport logistics will remain a challenge regardless of which court the City contracts with. Contracting with Issaquah Municipal Court gives the City the option to contract with the Issaquah police to transport Sammamish inmates who are housed in the Issaquah Jail for roughly \$4,000 - \$5,000 annually. However, more than half of Sammamish inmates are housed in other jails (downtown Seattle, MRJC in Kent, and SCORE in Des Moines) and Sammamish Police would still be obligated to transport these inmates. Meanwhile, King County has made changes to its scheduling to make it easier and more predictable for Sammamish police to transport inmates and King County is committed to finding long-term solutions, including the use of video court technology and a regional jail transport system.
- **Cost:** Issaquah Municipal Court may be a less expensive option for Sammamish, allowing the City to save as much as \$14,000 (King County – Redmond) to \$34,500 (King County – Issaquah). However, there are several non-quantifiable variables – such as increased traffic infraction revenues and reduced King County costs after the Case Management System is implemented – that may lower these savings amounts.

Based on all of these variables, staff, as well as the Public Safety Committee, recommends that Sammamish extend the court contract with King County District Court. Because of its more convenient location, staff, as well as the Public Safety Committee, recommends that the City continue to use King County’s Issaquah facility.

Staff will be seeking direction from the full Council at the May 17, 2016 Council meeting on its preference related to Sammamish’s court contract.

Exhibit 2
Appendix A





MEMORANDUM

TO: Melonie Anderson/City Clerk
FROM: Marlene/Finance Department
DATE: June 16, 2016
RE: Claims for June 21, 2016

\$ 231,897.27
 184,017.72
 1,822,809.83

Top 10 Over \$10,000 Payments

Eastside Fire & Rescue	\$557,076.92	Fire Services - June 2016
PW Board/Dep of Commerce	\$549,333.33	PW Trust Fund Interest & Principal Payment
Heritage Bank	\$218,559.69	Porter Brothers Payment #23 & Retainage #23
Kenyon Disend	\$83,229.62	Attorney Services - May 2016
Lochner	\$51,361.04	Iss Fall City Rd Project - April 2016
King County Finance	\$44,384.04	Transit Now; & Road Services - June 2016
Gray & Osborne	\$28,832.38	212th Way Improvements April 2016
Osborn Consulting	\$22,049.47	Tamarack Drainage - April 2016
Perteet	\$20,746.96	SE 4th & Sahalee Way Improvements
Badgley Landscape	\$20,549.31	ROW & Parks Landscape - March 2016

TOTAL \$ 2,238,724.82

Check #44562 - # 44714

231,897.27 +
 184,017.72 +
 1,822,809.83 +
 2,238,724.82 *

Accounts Payable

Check Register Totals Only

User: mdunham
 Printed: 6/3/2016 - 9:08 AM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
44562	06/03/2016	AWCLIF	Association of Washington Cities	224.80	44,562
44563	06/03/2016	AWCMED	AWC Employee BenefitsTrust	150,788.93	44,563
44564	06/03/2016	EPIC	Epic Events & Promotion, Inc	1,423.50	44,564
44565	06/03/2016	EVANSJEF	Simply Magic LLC	425.00	44,565
44566	06/03/2016	ICMA401	ICMA 401	44,615.59	44,566
44567	06/03/2016	ICMA457	ICMA457	10,925.56	44,567
44568	06/03/2016	IDHW	Idaho Child Support Receipting	200.00	44,568
44569	06/03/2016	KINGCTED	King District Court East Div, Issaquah	125.63	44,569
44570	06/03/2016	LIVESOU	Live Sound & Stage LLC	821.25	44,570
44571	06/03/2016	LIVEWIRE	Live Wires	1,026.00	44,571
44572	06/03/2016	NAVIA	Navia Benefits Solution	1,298.44	44,572
44573	06/03/2016	PREPAIDL	LegalShield	109.60	44,573
44574	06/03/2016	PSE	Puget Sound Energy	17,543.96	44,574
44575	06/03/2016	SAM	Sammamish Plateau Water Sewer	1,878.49	44,575
44576	06/03/2016	WASUPPOR	Wa State Support Registry	490.52	44,576
Check Total:				231,897.27	

Accounts Payable
 Check Register Totals Only

User: mdunham
 Printed: 6/10/2016 - 10:05 AM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
44577	06/10/2016	ISD	Issaquah School District	48,678.00	44,577
44578	06/10/2016	KINGPET	King County Pet Licenses	225.00	44,578
44579	06/10/2016	LWSD	Lake Washington School Dist	130,738.50	44,579
44580	06/10/2016	PSE	Puget Sound Energy	852.39	44,580
44581	06/10/2016	SAM	Sammamish Plateau Water Sewer	3,523.83	44,581
				Check Total:	184,017.72

Accounts Payable

Check Register Totals Only

User: mdunham
 Printed: 6/15/2016 - 3:00 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
44582	06/21/2016	ALLWEST	Allwest Underground, Inc.	2,940.29	44,582
44583	06/21/2016	APA	American Planning Assoc	354.00	44,583
44584	06/21/2016	ARTEAST	Art East	773.20	44,584
44585	06/21/2016	AWC	Association of Wa Cities	45.00	44,585
44586	06/21/2016	BACKGROU	Background Source Intl	849.00	44,586
44587	06/21/2016	BADGLEY	Badgley Landscape LLC	20,549.31	44,587
44588	06/21/2016	BELLCITY	City Of Bellevue	15,618.50	44,588
44589	06/21/2016	BELZAK	Steve Belzak	48.60	44,589
44590	06/21/2016	BEST	Best Parking Lot Cleaning, Inc	6,246.26	44,590
44591	06/21/2016	BHC	BHC Consultants, LLC	6,175.00	44,591
44592	06/21/2016	BLAKENBE	Luke Blakenbeckler	50.00	44,592
44593	06/21/2016	BMC	BMC West Corp	148.80	44,593
44594	06/21/2016	BOFA2	Bank Of America	268.25	44,594
44595	06/21/2016	BRIM	Brim Tractor Co, Inc	192.48	44,595
44596	06/21/2016	BRS	Barker Rinker Seacat Architecture	1,256.90	44,596
44597	06/21/2016	Cadman	Cadman, Inc.	178.73	44,597
44598	06/21/2016	CALPORT	CalPortland Company	1,243.15	44,598
44599	06/21/2016	CENTRALW	Central Welding Supply	916.42	44,599
44600	06/21/2016	CHAMBERM	Mike Chambers	151.00	44,600
44601	06/21/2016	CLARK	Clark's Towing & Repair	198.20	44,601
44602	06/21/2016	CODEPUB	Code Publishing Inc	486.84	44,602
44603	06/21/2016	COLLINGH	Neal Collingham	5,000.06	44,603
44604	06/21/2016	COMCAST2	Comcast	9.44	44,604
44605	06/21/2016	COMCAST3	Comcast	1,282.21	44,605
44606	06/21/2016	CONNERHO	Conner Homes Group	14,201.24	44,606
44607	06/21/2016	CONTRACT	Contract Hardware, Inc	1,309.29	44,607
44608	06/21/2016	COSTCO	Costco Wholesale	858.83	44,608
44609	06/21/2016	CUNNINGH	J. A. Cunningham Consulting LLC	2,730.00	44,609
44610	06/21/2016	DRSI	DRSI	27.30	44,610
44611	06/21/2016	DUNHAM	Marlene Dunham	29.84	44,611
44612	06/21/2016	EASTFIRE	Eastside Fire & Rescue	557,076.92	44,612
44613	06/21/2016	ELTEC	Eltec Systems LLC	1,745.43	44,613
44614	06/21/2016	ENGBUS	Engineering Business Systems Inc	1,379.70	44,614
44615	06/21/2016	ENGECONO	Engineering Economics, Inc.	4,866.94	44,615
44616	06/21/2016	EVANS	David Evans & Associates, Inc	7,916.29	44,616
44617	06/21/2016	EWINGIRR	Ewing Irrigation	1,425.14	44,617
44618	06/21/2016	FASTENAL	Fastenal Industrial Supplies	902.92	44,618
44619	06/21/2016	FASTSIGN	Fastsigns Bellevue	282.51	44,619
44620	06/21/2016	FRONTIR2	Frontier	387.64	44,620
44621	06/21/2016	GALT	John E. Galt	3,282.50	44,621
44622	06/21/2016	GRANGE	Grange Supply, Inc.	45.96	44,622
44623	06/21/2016	GRAYOS	Gray & Osborne, Inc.	28,832.38	44,623
44624	06/21/2016	GREATAME	Great America Financial Services	130.31	44,624
44625	06/21/2016	GUARDIAN	Guardian Security	72.00	44,625
44626	06/21/2016	GUBATA	Allison Gubata	31.71	44,626
44627	06/21/2016	HALO	Halo Branded Solutions Inc	1,047.94	44,627
44628	06/21/2016	HDSUPPLY	HD Supply Waterworks	382.48	44,628
44629	06/21/2016	HERITAGE	Heritage Bank	218,559.69	44,629
44630	06/21/2016	HERMANSO	Hermanson Co LLP	703.56	44,630
44631	06/21/2016	HOGAN	D. A. Hogan & Assoc., Inc	1,548.00	44,631

Check	Date	Vendor No	Vendor Name	Amount	Voucher
44632	06/21/2016	HOMEDE	Home Depot	3,291.70	44,632
44633	06/21/2016	HONDAKU	Issaquah Honda Kubota	88.68	44,633
44634	06/21/2016	HONEY	Honey Bucket	1,698.80	44,634
44635	06/21/2016	HOWARD	Lyman Howard	33.81	44,635
44636	06/21/2016	HWA	HWA GeoSciences, Inc	2,671.84	44,636
44637	06/21/2016	IPS	Integrated Print Solutions, Inc	4,031.64	44,637
44638	06/21/2016	ISSAQI	Issaquah Press, Inc.	972.00	44,638
44639	06/21/2016	KCRADIO	King Cty Radio Comm Svcs	972.36	44,639
44640	06/21/2016	KELLER	Mike Keller	54.00	44,640
44641	06/21/2016	KELLERBO	Bob Keller	1,225.18	44,641
44642	06/21/2016	KENYON2	Kenyon Disend PLLC	83,229.62	44,642
44643	06/21/2016	KERSHAW	Kobi Kershaw	200.00	44,643
44644	06/21/2016	KINGFI	King County Finance A/R	44,384.04	44,644
44645	06/21/2016	KINGGIS	King County Finance	649.00	44,645
44646	06/21/2016	KINGTREA	King County Treasury Div	34.59	44,646
44647	06/21/2016	KRAUSS	Justin Krauss	50.00	44,647
44648	06/21/2016	LAKESIDE	Lakeside Industries	1,021.85	44,648
44649	06/21/2016	LEDBETEN	Ledbetter Entertainment, LLC	2,000.00	44,649
44650	06/21/2016	LESSCHWA	Les Schwab Tire Center	40.14	44,650
44651	06/21/2016	LEXIS	Lexis Nexis Risk Data Mgmt	54.30	44,651
44652	06/21/2016	LINDERRA	Linder Productions	1,200.00	44,652
44653	06/21/2016	LIVESOU	Live Sound & Stage LLC	3,723.00	44,653
44654	06/21/2016	LOCHNER	Lochner, Inc.	51,361.04	44,654
44655	06/21/2016	MAC	Mac Towing	959.77	44,655
44656	06/21/2016	MAILPO	Mail Post	1,627.24	44,656
44657	06/21/2016	MALLORY	Mallory Paint Store	25.42	44,657
44658	06/21/2016	MILLERPA	Pam Miller	850.00	44,658
44659	06/21/2016	MINUTE	Minuteman Press	636.46	44,659
44660	06/21/2016	NAPA	NAPA Auto Parts	754.12	44,660
44661	06/21/2016	NAVAL	NAVSURFWARCENDIV Crane	300.00	44,661
44662	06/21/2016	NC MACH	NC Machinery Co	1,102.92	44,662
44663	06/21/2016	NESAM	NE Sammamish Sewer & Water	228.48	44,663
44664	06/21/2016	NOVELTY	Novelty Hill Development	7,500.00	44,664
44665	06/21/2016	NPM	Nando Merlino	425.60	44,665
44666	06/21/2016	NWNUISAN	NW Nuisance Wildlife Control	547.50	44,666
44667	06/21/2016	OSBORN	Osborn Consulting, Inc	22,049.47	44,667
44668	06/21/2016	PACE	Pace Engineers, Inc.	9,787.00	44,668
44669	06/21/2016	PACRIM	Pacific Rim Equipment Rental	1,053.80	44,669
44670	06/21/2016	PERTEET	Pertect, Inc.	20,746.96	44,670
44671	06/21/2016	PEST	Pest Control Northwest	2,463.75	44,671
44672	06/21/2016	PIEDMONT	Piedmont Directional Signs	1,050.00	44,672
44673	06/21/2016	PIONEER	Pioneer Athletics	786.06	44,673
44674	06/21/2016	PLANTSCA	Plantscapes, Inc	3,260.27	44,674
44675	06/21/2016	POLLARD	Andrea F. Pollard	585.00	44,675
44676	06/21/2016	POLYANSK	Andrey Polyanskiy	180.83	44,676
44677	06/21/2016	PROTH	Prothman Company	8,375.00	44,677
44678	06/21/2016	PWBOARD	Department of Commerce	549,333.33	44,678
44679	06/21/2016	REDMOND	City Of Redmond	33.30	44,679
44680	06/21/2016	REDSIGNS	Redmond Signs	186.02	44,680
44681	06/21/2016	ROCKMT	Rock Mountain Products LLC	543.73	44,681
44682	06/21/2016	ROTARSAM	Rotary Club of Sammamish	195.00	44,682
44683	06/21/2016	SAM	Sammamish Plateau Water Sewer	218.52	44,683
44684	06/21/2016	SCA	Sound Cities Assoc	230.00	44,684
44685	06/21/2016	SEAKING	Seattle King County Dept of Public H	6,730.40	44,685
44686	06/21/2016	SEATIM	Seattle Times	3,211.95	44,686
44687	06/21/2016	SEATTLEC	City Of Seattle	91.00	44,687
44688	06/21/2016	SECUREAS	Secure A Site, Inc	94.61	44,688
44689	06/21/2016	SEQUOYAH	Sequoyah Electric, LLC	3,012.97	44,689
44690	06/21/2016	SHERWIN	Sherwin-Williams Company	175.93	44,690

Check	Date	Vendor No	Vendor Name	Amount	Voucher
44691	06/21/2016	SITEONE	Site One Landscape Supply LLC	560.76	44,691
44692	06/21/2016	SMG	SMG Equipment LLC	263.72	44,692
44693	06/21/2016	SOUNDPUB	Sound Publishing, Inc	550.00	44,693
44694	06/21/2016	SPATIAL	Spatial Development Int LLC	6,960.00	44,694
44695	06/21/2016	STANTEC	Stantec Consulting Services	9,048.87	44,695
44696	06/21/2016	STAPLES	Staples Advantage	4,446.10	44,696
44697	06/21/2016	STOECKL	Jane C. Stoecklin	140.00	44,697
44698	06/21/2016	TAGS	Tags Awards & Specialties	51.47	44,698
44699	06/21/2016	TRIANGLE	Triangle Associates, Inc	313.29	44,699
44700	06/21/2016	ULINE	ULINE	1,639.69	44,700
44701	06/21/2016	UNITRENT	United Rentals NA, Inc	152.21	44,701
44702	06/21/2016	USBANKNA	US Bank N.A.	67.00	44,702
44703	06/21/2016	USHEALTH	U S Healthworks	345.00	44,703
44704	06/21/2016	VERIZON	Verizon Wireless	4,317.50	44,704
44705	06/21/2016	WAAUDIT	Wa State Auditor's Office	16,818.93	44,705
44706	06/21/2016	WABO1	Wa Assoc of Bldg Officials	5,017.49	44,706
44707	06/21/2016	WAINS	Wa Cities Insurance Authority	50.00	44,707
44708	06/21/2016	WASPC	Wa Assoc of Sheriffs & Police Chiefs	300.00	44,708
44709	06/21/2016	WATERSH	The Watershed Company	496.25	44,709
44710	06/21/2016	WATRACTO	Washington Tractor	2,474.05	44,710
44711	06/21/2016	WATSONSE	Watson Security	1,286.41	44,711
44712	06/21/2016	WAWORK	Washington Workwear Stores Inc	108.59	44,712
44713	06/21/2016	WORKSAFE	A Work Safe Service, Inc	104.00	44,713
44714	06/21/2016	ZUMAR	Zumar Industries, Inc.	200.34	44,714
				1,822,809.83	
Check Total:					



Meeting Date: June 21, 2016

Date Submitted: 6/14/2016

Originating Department: Finance IT

Clearances:

- | | | |
|--|--|--|
| <input type="checkbox"/> Attorney | <input type="checkbox"/> Community Development | <input type="checkbox"/> Public Safety |
| <input type="checkbox"/> Admin Services | <input checked="" type="checkbox"/> Finance & IT | <input type="checkbox"/> Public Works |
| <input checked="" type="checkbox"/> City Manager | <input type="checkbox"/> Parks & Recreation | |

Subject: Microsoft Enterprise Agreement renewal

Action Required: Authorize the City Manager to renew the City's Microsoft Enterprise Agreement

Exhibits: 1. Microsoft Enterprise Agreement Enrollment Documents

Budget: Annual costs were planned for and budgeted in the 2015-2016 Budget in account 502-000-518-81-48-00. Sufficient funding is available in this account.

Summary Statement: This action will renew the Enterprise Agreement between the City and Microsoft for an additional three years.

Background: The Microsoft Enterprise Agreement program simplifies license management and ensures our workstations are standardized on the latest Microsoft technology. An annual payment for the latest Microsoft software replaces individual software purchases and allows the City to upgrade to the latest software without additional purchases. The agreement also leverages the collective purchasing power of the State of Washington, allowing the City to purchase Microsoft software licenses at the price tier typically reserved for organizations with over 15,000 computers.

The Agreement provides value added services in addition to the latest version of Windows and Office. These services include single sign-on allowing the use of the standard city password to access software products such as ARC-GIS, mobile device product management, security service, and anti-spam filtering.

The current Microsoft Enterprise Agreement expires on June 30, 2016.

Financial Impact: The annual cost of participating in the Microsoft Enterprise program is anticipated to be \$51,286.53 per year.

Recommended Motion: Move to authorize the City Manager to renew the Microsoft Enterprise Agreement for an additional three years.



Enterprise Enrollment

State and Local

Enterprise Enrollment number <i>(Microsoft to complete)</i>	55319289	Framework ID <i>(if applicable)</i>	
Previous Enrollment number <i>(Reseller to complete)</i>	7663964		

This Enrollment must be attached to a signature form to be valid.

This Microsoft Enterprise Enrollment is entered into between the entities as identified in the signature form as of the effective date. Enrolled Affiliate represents and warrants it is the same Customer, or an Affiliate of the Customer, that entered into the Enterprise Agreement identified on the program signature form.

This Enrollment consists of: (1) these terms and conditions, (2) the terms of the Enterprise Agreement identified on the signature form, (3) the Product Selection Form, (4) any supplemental contact information form or Previous Agreement/Enrollment form that may be required, (5) any order submitted under this Enrollment. This Enrollment may only be entered into under a 2011 or later Enterprise Agreement. By entering into this Enrollment, Enrolled Affiliate agrees to be bound by the terms and conditions of the Enterprise Agreement.

All terms used but not defined are located at <http://www.microsoft.com/licensing/contracts>. In the event of any conflict the terms of this Agreement control.

Effective date. If Enrolled Affiliate is renewing Software Assurance or Subscription Licenses from one or more previous Enrollments or agreements, then the effective date will be the day after the first prior Enrollment or agreement expires or terminates. Otherwise, the effective date will be the date this Enrollment is accepted by Microsoft. Any reference to "anniversary date" refers to the anniversary of the effective date each year this Enrollment is in effect.

Term. The initial term of this Enrollment will expire on the last day of the month, 36 full calendar months from the effective date of the initial term. If the Enrollment is renewed, the renewal term will expire 36 full calendar months after the effective date of the renewal term. Any reference in this Enrollment to "day" will be a calendar day.

Terms and Conditions

1. Definitions.

Terms used but not defined in this Enrollment will have the definition in the Enterprise Agreement. The following definitions are used in this Enrollment:

"Additional Product" means any Product identified as such in the Product Terms and chosen by Enrolled Affiliate under this Enrollment.

"Community" means the community consisting of one or more of the following: (1) a Government, (2) an Enrolled Affiliate using eligible Government Community Cloud Services to provide solutions to a Government or a qualified member of the Community, or (3) a Customer with Customer Data that is subject to Government regulations for which Customer determines and Microsoft agrees that the use of Government Community Cloud Services is appropriate to meet Customer's regulatory requirements. Membership in the Community is ultimately at Microsoft's discretion, which may vary by Government Community Cloud Service.

Exhibit 1

“Enterprise Online Service” means any Online Service designated as an Enterprise Online Service in the Product Terms and chosen by Enrolled Affiliate under this Enrollment. Enterprise Online Services are treated as Online Services, except as noted.

“Enterprise Product” means any Desktop Platform Product that Microsoft designates as an Enterprise Product in the Product Terms and chosen by Enrolled Affiliate under this Enrollment. Enterprise Products must be licensed for all Qualified Devices and Qualified Users on an Enterprise-wide basis under this program.

“Expiration Date” means the date upon which the Enrollment expires.

“Federal Agency” means a bureau, office, agency, department or other entity of the United States Government.

“Government” means a Federal Agency, State/Local Entity, or Tribal Entity acting in its governmental capacity.

“Government Community Cloud Services” means Microsoft Online Services that are provisioned in Microsoft’s multi-tenant data centers for exclusive use by or for the Community and offered in accordance with the National Institute of Standards and Technology (NIST) Special Publication 800-145. Microsoft Online Services that are Government Community Cloud Services are designated as such in the Use Rights and Product Terms.

“Industry Device” (also known as line of business device) means any device that: (1) is not useable in its deployed configuration as a general purpose personal computing device (such as a personal computer), a multi-function server, or a commercially viable substitute for one of these systems; and (2) only employs an industry or task-specific software program (e.g. a computer-aided design program used by an architect or a point of sale program) (“Industry Program”). The device may include features and functions derived from Microsoft software or third-party software. If the device performs desktop functions (such as email, word processing, spreadsheets, database, network or Internet browsing, or scheduling, or personal finance), then the desktop functions: (1) may only be used for the purpose of supporting the Industry Program functionality; and (2) must be technically integrated with the Industry Program or employ technically enforced policies or architecture to operate only when used with the Industry Program functionality.

“Managed Device” means any device on which any Affiliate in the Enterprise directly or indirectly controls one or more operating system environments. Examples of Managed Devices can be found in the Product Terms.

“Qualified Device” means any device that is used by or for the benefit of Enrolled Affiliate’s Enterprise and is: (1) a personal desktop computer, portable computer, workstation, or similar device capable of running Windows Pro locally (in a physical or virtual operating system environment), or (2) a device used to access a virtual desktop infrastructure (“VDI”). Qualified Devices do not include any device that is: (1) designated as a server and not used as a personal computer, (2) an Industry Device, (3) not a Managed Device. At its option, the Enrolled Affiliate may designate any device excluded above (e.g., Industry Device) that is used by or for the benefit of the Enrolled Affiliate’s Enterprise as a Qualified Device for all or a subset of Enterprise Products or Online Services the Enrolled Affiliate has selected.

“Qualified User” means a person (e.g., employee, consultant, contingent staff) who: (1) is a user of a Qualified Device, or (2) accesses any server software requiring an Enterprise Product Client Access License or any Enterprise Online Service. It does not include a person who accesses server software or an Online Service solely under a License identified in the Qualified User exemptions in the Product Terms.

“Reseller” means an entity authorized by Microsoft to resell Licenses under this program and engaged by an Enrolled Affiliate to provide pre- and post-transaction assistance related to this agreement;

“Reserved License” means for an Online Service identified as eligible for true-ups in the Product Terms, the License reserved by Enrolled Affiliate prior to use and for which Microsoft will make the Online Service available for activation.

“State/Local Entity” means (1) any agency of a state or local government in the United States, or (2) any United States county, borough, commonwealth, city, municipality, town, township, special purpose district,

Exhibit 1

or other similar type of governmental instrumentality established by the laws of Customer's state and located within Customer's state's jurisdiction and geographic boundaries.

"Tribal Entity" means a federally-recognized tribal entity performing tribal governmental functions and eligible for funding and services from the U.S. Department of Interior by virtue of its status as an Indian tribe.

"Use Rights" means, with respect to any licensing program, the use rights or terms of service for each Product and version published for that licensing program at the Volume Licensing Site. The Use Rights supersede the terms of any end user license agreement (on-screen or otherwise) that accompanies a Product. The Use Rights for Software are published by Microsoft in the Product Terms. The Use Rights for Online Services are published in the Online Services Terms.

"Volume Licensing Site" means <http://www.microsoft.com/licensing/contracts> or a successor site.

2. **Order requirements.**

- a. **Minimum Order requirements.** Enrolled Affiliate's Enterprise must have a minimum of 250 Qualified Users or Qualified Devices. The initial order must include at least 250 Licenses for Enterprise Products or Enterprise Online Services.
 - (i) **Enterprise Commitment.** Enrolled Affiliate must order enough Licenses to cover all Qualified Users or Qualified Devices, depending on the License Type, with one or more Enterprise Products or a mix of Enterprise Products and the corresponding Enterprise Online Services (as long as all Qualified Devices not covered by a License are only used by users covered with a user License).
 - (ii) **Enterprise Online Services only.** If no Enterprise Product is ordered, , then Enrolled Affiliate need only maintain at least 250 Subscription Licenses for Enterprise Online Services.
- b. **Additional Products.** Upon satisfying the minimum order requirements above, Enrolled Affiliate may order Additional Products and Services.
- c. **Use Rights for Enterprise Products.** For Enterprise Products, if a new Product version has more restrictive use rights than the version that is current at the start of the applicable initial or renewal term of the Enrollment, those more restrictive use rights will not apply to Enrolled Affiliate's use of that Product during that term.
- d. **Country of usage.** Enrolled Affiliate must specify the countries where Licenses will be used on its initial order and on any additional orders.
- e. **Resellers.** Enrolled Affiliate must choose and maintain a Reseller authorized in the United States. Enrolled Affiliate will acquire its Licenses through its chosen Reseller. Orders must be submitted to the Reseller who will transmit the order to Microsoft. The Reseller and Enrolled Affiliate determine pricing and payment terms as between them, and Microsoft will invoice the Reseller based on those terms. Throughout this Agreement the term "price" refers to reference price. Resellers and other third parties do not have authority to bind or impose any obligation or liability on Microsoft.
- f. **Adding Products.**
 - (i) **Adding new Products not previously ordered.** New Enterprise Products or Enterprise Online Services may be added at any time by contacting a Microsoft Account Manager or Reseller. New Additional Products, other than Online Services, may be used if an order is placed in the month the Product is first used. For Additional Products that are Online Services, an initial order for the Online Service is required prior to use.
 - (ii) **Adding Licenses for previously ordered Products.** Additional Licenses for previously ordered Products other than Online Services may be added at any time but must be included in the next true-up order. Additional Licenses for Online Services must be ordered

prior to use, unless the Online Services are (1) identified as eligible for true-up in the Product Terms or (2) included as part of other Licenses.

- g. True-up requirements.** Enrolled Affiliate must submit an annual true-up order that accounts for any changes since the initial order or last order. If there are no changes, then an update statement must be submitted instead of a true-up order.
- (i) Enterprise Products.** For Enterprise Products, Enrolled Affiliate must determine the number of Qualified Devices and Qualified Users (if ordering user-based Licenses) at the time the true-up order is placed and must order additional Licenses for all Qualified Devices and Qualified Users that are not already covered by existing Licenses, including any Enterprise Online Services.
 - (ii) Additional Products.** For Additional Products that have been previously ordered under this Enrollment, Enrolled Affiliate must determine the maximum number of Additional Products used since the latter of the initial order, the last true-up order, or the prior anniversary date and submit a true-up order that accounts for any increase.
 - (iii) Online Services.** For Online Services identified as eligible for true-up in the Product Terms, Enrolled Affiliate may reserve the additional Licenses prior to use and payment may be deferred until the next true-up order. Microsoft will provide a report of Reserved Licenses in excess of existing orders to Enrolled Affiliate and its Reseller. Reserved Licenses will be invoiced retroactively to the month in which they were reserved.
 - (iv) Subscription License reductions.** Enrolled Affiliate may reduce the quantity of Subscription Licenses at the Enrollment anniversary date on a prospective basis if permitted in the Product Terms, as follows:
 - 1)** For Subscription Licenses that are part of an Enterprise-wide purchase, Licenses may be reduced if the total quantity of Licenses and Software Assurance for an applicable group meets or exceeds the quantity of Qualified Devices and Qualified Users (if ordering user-based Licenses) identified on the Product Selection Form, and includes any additional Qualified Devices and Qualified Users added in any prior true-up orders. Step-up Licenses do not count towards this total count.
 - 2)** For Enterprise Online Services that are not a part of an Enterprise-wide purchase, Licenses can be reduced as long as the initial order minimum requirements are maintained.
 - 3)** For Additional Products available as Subscription Licenses, Enrolled Affiliate may reduce the Licenses. If the License count is reduced to zero, then Enrolled Affiliate's use of the applicable Subscription License will be cancelled.Invoices will be adjusted to reflect any reductions in Subscription Licenses at the true-up order Enrollment anniversary date and effective as of such date.
 - (v) Update statement.** An update statement must be submitted instead of a true-up order if, since the initial order or last true-up order, Enrolled Affiliate's Enterprise: (1) has not changed the number of Qualified Devices and Qualified Users licensed with Enterprise Products or Enterprise Online Services; and (2) has not increased its usage of Additional Products. This update statement must be signed by Enrolled Affiliate's authorized representative.
 - (vi) True-up order period.** The true-up order or update statement must be received by Microsoft between 60 and 30 days prior to each Enrollment anniversary date. The third-year true-up order or update statement is due within 30 days prior to the Expiration Date, and any license reservations within this 30 day period will not be accepted. Enrolled Affiliate may submit true-up orders more often to account for increases in Product usage, but an annual true-up order or update statement must still be submitted during the annual order period.

- (vii) **Late true-up order.** If the true-up order or update statement is not received when due:
- 1) Microsoft will invoice Reseller for all Reserved Licenses not previously ordered and
 - 2) Subscription License reductions cannot be reported until the following Enrollment anniversary date (or at Enrollment renewal, as applicable).
- h. **Step-up Licenses.** For Licenses eligible for a step-up under this Enrollment, Enrolled Affiliate may step-up to a higher edition or suite as follows:
- (i) For step-up Licenses included on an initial order, Enrolled Affiliate may order according to the true-up process.
 - (ii) If step-up Licenses are not included on an initial order, Enrolled Affiliate may step-up initially by following the process described in the Section titled “Adding new Products not previously ordered,” then for additional step-up Licenses, by following the true-up order process.
- i. **Clerical errors.** Microsoft may correct clerical errors in this Enrollment, and any documents submitted with or under this Enrollment, by providing notice by email and a reasonable opportunity for Enrolled Affiliate to object to the correction. Clerical errors include minor mistakes, unintentional additions and omissions. This provision does not apply to material terms, such as the identity, quantity or price of a Product ordered.
- j. **Verifying compliance.** Microsoft may, in its discretion and at its expense, verify compliance with this Enrollment as set forth in the Enterprise Agreement.

3. **Pricing.**

- a. **Price Levels.** For both the initial and any renewal term Enrolled Affiliate’s Price Level for all Products ordered under this Enrollment will be Level “D” throughout the term of the Enrollment.
- b. **Setting Prices.** Enrolled Affiliate’s prices for each Product or Service will be established by its Reseller. As long as Enrolled Affiliate continues to qualify for the same price level, Microsoft’s prices for Resellers for each Product or Service will be fixed throughout the applicable initial or renewal Enrollment term. Price levels and Microsoft’s prices to Resellers are reestablished at the beginning of the renewal term. However, if Enrolled Affiliate qualifies for a different price level during the applicable initial or renewal term, Microsoft may at its discretion establish a new price level for future new orders either upon Enrolled Affiliate’s request or on its own initiative. Any changes will be based upon price level rules in the Product Selection Form.

4. **Payment terms.**

For the initial or renewal order, Enrolled Affiliate may pay upfront or elect to spread its payments over the applicable Enrollment term. If an upfront payment is elected, Microsoft will invoice Enrolled Affiliate’s Reseller in full upon acceptance of this Enrollment. If spread payments are elected, unless indicated otherwise, Microsoft will invoice Enrolled Affiliate’s Reseller in three equal annual installments. The first installment will be invoiced upon Microsoft’s acceptance of this Enrollment and on each Enrollment anniversary date. Subsequent orders are invoiced upon acceptance of the order and Enrolled Affiliate may elect to pay annually or upfront for Online Services and upfront for all other Licenses.

5. **End of Enrollment term and termination.**

- a. **General.** At the Expiration Date, Enrolled Affiliate must immediately order and pay for Licenses for Products it has used but has not previously submitted an order, except as otherwise provided in this Enrollment.
- b. **Renewal Option.** At the Expiration Date of the initial term, Enrolled Affiliate can renew Products by renewing the Enrollment for one additional 36 full calendar month term or signing

a new Enrollment. Microsoft must receive a Renewal Form, Product Selection Form, and renewal order prior to or at the Expiration Date. The renewal term will start on the day following the Expiration Date. Microsoft will not unreasonably reject any renewal. Microsoft may make changes to this program that will make it necessary for Customer and its Enrolled Affiliates to enter into new agreements and Enrollments at renewal.

c. If Enrolled Affiliate elects not to renew.

(i) Software Assurance. If Enrolled Affiliate elects not to renew Software Assurance for any Product under its Enrollment, then Enrolled Affiliate will not be permitted to order Software Assurance later without first acquiring a new License with Software Assurance.

(ii) Online Services eligible for an Extended Term. For Online Services identified as eligible for an Extended Term in the Product Terms, the following options are available at the end of the Enrollment initial or renewal term.

1) Extended Term. Licenses for Online Services will automatically expire in accordance with the terms of the Enrollment. An extended term feature that allows Online Services to continue month-to-month (“Extended Term”) is available. During the Extended Term, Online Services will be invoiced monthly at the then-current published price for Enrolled Affiliate’s price level as of the Expiration Date plus a 3% administrative fee for up to one year. If Enrolled Affiliate does want an Extended Term, Reseller must submit a request to Microsoft. Microsoft must receive the request not less than 30 days prior to the Expiration Date.

2) Cancellation during Extended Term. If Enrolled Affiliate has opted for the Extended Term and later determines not to continue with the Extended Term, Reseller must submit a notice of cancellation for each Online Service. Cancellation will be effective at the end of the month following 30 days after Microsoft has received the notice.

(iii) Subscription Licenses and Online Services not eligible for an Extended Term. If Enrolled Affiliate elects not to renew, the Licenses will be cancelled and will terminate as of the Expiration Date. Any associated media must be uninstalled and destroyed and Enrolled Affiliate’s Enterprise must discontinue use. Microsoft may request written certification to verify compliance.

d. Termination for cause. Any termination for cause of this Enrollment will be subject to the “Termination for cause” section of the Agreement. In addition, it shall be a breach of this Enrollment if Enrolled Affiliate or any Affiliate in the Enterprise that uses Government Community Cloud Services fails to meet and maintain the conditions of membership in the definition of Community.

e. Early termination. Any Early termination of this Enrollment will be subject to the “Early Termination” Section of the Enterprise Agreement.

For Subscription Licenses, in the event of a breach by Microsoft, or if Microsoft terminates an Online Service for regulatory reasons, Microsoft will issue Reseller a credit for any amount paid in advance for the period after termination.

6. Government Community Cloud.

a. Community requirements. If Enrolled Affiliate purchases Government Community Cloud Services, Enrolled Affiliate certifies that it is a member of the Community and agrees to use Government Community Cloud Services solely in its capacity as a member of the Community and, for eligible Government Community Cloud Services, for the benefit of end users that are members of the Community. Use of Government Community Cloud Services by an entity that is not a member of the Community or to provide services to non-Community members is strictly prohibited and could result in termination of Enrolled Affiliate’s license(s) for Government Community Cloud Services without notice. Enrolled Affiliate acknowledges that only Community

Exhibit 1

- members may use Government Community Cloud Services.
- b.** All terms and conditions applicable to non-Government Community Cloud Services also apply to their corresponding Government Community Cloud Services, except as otherwise noted in the Use Rights, Product Terms, and this Enrollment.
 - c.** Enrolled Affiliate may not deploy or use Government Community Cloud Services and corresponding non-Government Community Cloud Services in the same domain.
 - d. Use Rights for Government Community Cloud Services.** For Government Community Cloud Services, notwithstanding anything to the contrary in the Use Rights:
 - (i)** Government Community Cloud Services will be offered only within the United States.
 - (ii)** Additional European Terms, as set forth in the Use Rights, will not apply.
 - (iii)** References to geographic areas in the Use Rights with respect to the location of Customer Data at rest, as set forth in the Use Rights, refer only to the United States.

Enrollment Details

1. Enrolled Affiliate's Enterprise.

- a. Identify which Agency Affiliates are included in the Enterprise. (Required) Enrolled Affiliate's Enterprise must consist of entire offices, bureaus, agencies, departments or other entities of Enrolled Affiliate, not partial offices, bureaus, agencies, or departments, or other partial entities. Check only one box in this section. If no boxes are checked, Microsoft will deem the Enterprise to include the Enrolled Affiliate only. If more than one box is checked, Microsoft will deem the Enterprise to include the largest number of Affiliates:
- Enrolled Affiliate only
 - Enrolled Affiliate and all Affiliates
 - Enrolled Affiliate and the following Affiliate(s) (Only identify specific affiliates to be included if fewer than all Affiliates are to be included in the Enterprise):

 - Enrolled Affiliate and all Affiliates, with following Affiliate(s) excluded:
- b. Please indicate whether the Enrolled Affiliate's Enterprise will include all new Affiliates acquired after the start of this Enrollment: Exclude future Affiliates

2. Contact information.

Each party will notify the other in writing if any of the information in the following contact information page(s) changes. The asterisks (*) indicate required fields. By providing contact information, Enrolled Affiliate consents to its use for purposes of administering this Enrollment by Microsoft, its Affiliates, and other parties that help administer this Enrollment. The personal information provided in connection with this Enrollment will be used and protected in accordance with the privacy statement available at <https://www.microsoft.com/licensing/servicecenter>.

- a. **Primary contact.** This contact is the primary contact for the Enrollment from within Enrolled Affiliate's Enterprise. This contact is also an Online Administrator for the Volume Licensing Service Center and may grant online access to others. The primary contact will be the default contact for all purposes unless separate contacts are identified for specific purposes

Name of entity (must be legal entity name)* City of Sammamish

Contact name* First Last

Contact email address*

Street address* 801 228th Ave SE

City* Sammamish

State/Province* WA

Postal code* 98075-

(For U.S. addresses, please provide the zip + 4, e.g. xxxxx-xxxx)

Country* United States

Phone*

Tax ID

** indicates required fields*

- b. **Notices contact and Online Administrator.** This contact (1) receives the contractual notices, (2) is the Online Administrator for the Volume Licensing Service Center and may grant online access to others, and (3) is authorized for applicable Online Services to add or reassign Licenses and step-up prior to a true-up order.

Same as primary contact (default if no information is provided below, even if the box is not checked).

Contact name* First Last

Contact email address*

Street address* 801 228th Ave SE

City* Sammamish

State/Province* WA

Postal code* 98075 -

(For U.S. addresses, please provide the zip + 4, e.g. xxxxx-xxxx)

Country* United States

Phone*

Language preference. Choose the language for notices. English

This contact is a third party (not the Enrolled Affiliate). Warning: This contact receives personally identifiable information of the Customer and its Affiliates.

** indicates required fields*

- c. **Online Services Manager.** This contact is authorized to manage the Online Services ordered under the Enrollment and (for applicable Online Services) to add or reassign Licenses and step-up prior to a true-up order.

Same as notices contact and Online Administrator (default if no information is provided below, even if box is not checked)

Contact name*: First Last

Contact email address*

Phone*

This contact is from a third party organization (not the entity). Warning: This contact receives personally identifiable information of the entity.

** indicates required fields*

- d. **Reseller information.** Reseller contact for this Enrollment is:

Reseller company name* SoftwareONE, Inc.

Street address (PO boxes will not be accepted)* 20875 Crossroads Circle, Suite 1

City* Waukesha

State/Province* WI

Postal code* 53186-4093

Country* United States

Contact name* MS* Admin

Phone* 262-317-5555

Contact email address* ms-admin.us@softwareone.com

** indicates required fields*

By signing below, the Reseller identified above confirms that all information provided in this Enrollment is correct.

<p>Signature* _____</p> <p>Printed name*</p> <p>Printed title*</p> <p>Date*</p>

** indicates required fields*

Changing a Reseller. If Microsoft or the Reseller chooses to discontinue doing business with each other, Enrolled Affiliate must choose a replacement Reseller. If Enrolled Affiliate or the Reseller intends to terminate their relationship, the initiating party must notify Microsoft and the

Exhibit 1

other party using a form provided by Microsoft at least 90 days prior to the date on which the change is to take effect.

- e. If Enrolled Affiliate requires a separate contact for any of the following, attach the Supplemental Contact Information form. *Otherwise, the notices contact and Online Administrator remains the default.*
 - (i) Additional notices contact
 - (ii) Software Assurance manager
 - (iii) Subscriptions manager
 - (iv) Customer Support Manager (CSM) contact

3. *Financing elections.*

Is a purchase under this Enrollment being financed through MS Financing? Yes, No.

If a purchase under this Enrollment is financed through MS Financing, and Enrolled Affiliate chooses not to finance any associated taxes, it must pay these taxes directly to Microsoft.



Amendment to Contract Documents

Enterprise Enrollment (Indirect) Invoice for Quoted Price Amendment ID M97

Enrollment Number
Microsoft to complete for initial term
Partner to complete for renewal

This amendment (“Amendment”) is entered into between the parties identified on the attached program signature form. It amends the Enrollment or Agreement identified above. All terms used but not defined in this Amendment will have the same meanings provided in that Enrollment or Agreement.

Notwithstanding anything to the contrary or in addition to any terms in the Enrollment, the Enrollment is hereby amended to add the following paragraph:

The price quoted to Enrolled Affiliate’s Reseller is a fixed price based on an estimated order submission date. Microsoft will invoice Enrolled Affiliate’s Reseller based on this fixed price quote. If this order is submitted later than the estimated order submission date, Enrolled Affiliate’s Reseller will be charged for net new Monthly Subscriptions (including Online Services) for the period during which these services were not provided. Pricing to Enrolled Affiliate is agreed between Enrolled Affiliate and Enrolled Affiliate’s Reseller.

Except for changes made by this Amendment, the Enrollment or Agreement identified above remains unchanged and in full force and effect. If there is any conflict between any provision in this Amendment and any provision in the Enrollment or Agreement identified above, this Amendment shall control.

This Amendment must be attached to a signature form to be valid.

Microsoft Internal Use Only:

EnrAmend(Ind)(InvoiceforQuotedPrice)(WW)(ENG)(Apr2016)		M97	B
--	--	-----	---

Enterprise

Sub 250 Program Amendment ID W29

This amendment (“Amendment”) is entered into between the parties identified on the attached program signature form. It amends the Enrollment or Agreement identified above. All terms used but not defined in this Amendment will have the same meanings provided in that Enrollment or Agreement.

The parties agree that the Enrollment is amended as follows:

1. ***On the first page of the Enrollment, the following is added after the second paragraph:***

By entering into this Enrollment, the Enrolled Affiliate agrees that (1) it also has 250 or more Qualified Devices or Qualified Users; or (2) as a condition of entering into this Enrollment with 25-249 Qualified Devices or Qualified Users, Enrolled Affiliate has elected not to receive CD ROMs as part of the Enrollment and therefore no CD ROMs will automatically be shipped. If Enrolled Affiliate is enrolling with 25-249 Qualified Devices or Qualified Users and it would like to receive CD ROM Kits and updates, Enrolled Affiliate may order these through its Reseller for a fee.

The submission of this Amendment can only be placed against a 2011 Enterprise Agreement or an Enrollment that has the Updated EA Amendment terms and conditions applied. The submittal of this Amendment may not be contingent on submittal of a new Enterprise Agreement.

2. ***Section 2a of the Enrollment titled “Order Requirements”, is hereby amended and restated in its entirety with the following:***

a. **Minimum Order Requirements.** Enrolled Affiliate’s Enterprise must have a minimum of 25 Qualified Users or Qualified Devices.

(i) **Initial Order.** Initial order must include at least 25 Licenses from one of the four groups outlined in the Product Selection Form.

(ii) **If choosing Enterprise Products.** If choosing Enterprise Products in a specific group outlined in the Product Selection Form, Enrolled Affiliate’s initial order must include an Enterprise-wide selection of one or more Enterprise Products or a mix of Enterprise Products and corresponding Enterprise Online Services for that group.

(iii) **Additional Products.** Upon satisfying the minimum order requirements above, Enrolled Affiliate may order Additional Products.

(iv) **Country of Usage.** Enrolled Affiliate must specify the countries where Licenses will be used on its initial order and on any additional orders.

3. ***Software Assurance renewal.***

Renewing Software Assurance: If Enrolled Affiliate will be renewing Products Software Assurance coverage from a separate agreement, check this box.	<input checked="" type="checkbox"/>
--	-------------------------------------

By checking the above box, a new section is added to the Enrollment entitled “Software Assurance addition.”

Enrolled Affiliate is permitted to and will include in its initial order under this Enrollment Software Assurance quantities from eligible Program’s identified in the table below, even though Enrolled Affiliate is not otherwise eligible to order such Software Assurance without simultaneously ordering a License.

Enrolled Affiliate agrees that any perpetual Licenses received through the New Software Assurance shall supersede and replace the underlying Licenses, and the underlying Licenses are not to be

Exhibit 1

transferred separately from any Licenses received through the New Software Assurance. Any remaining payment obligations with respect to the underlying Licenses shall continue in effect.

Program	License ID Number	Expiration Date
Enterprise	7663964	6/30/2016

Except for changes made by this Amendment, the Enrollment or Agreement identified above remains unchanged and in full force and effect. If there is any conflict between any provision in this Amendment and any provision in the Enrollment or Agreement identified above, this Amendment shall control.

This Amendment must be attached to a signature form to be valid.

Physically Submitted



Program Signature Form

MBA/MBSA number		0482831
Agreement number	01E73529	

Note: Enter the applicable active numbers associated with the documents below. Microsoft requires the associated active number be indicated here, or listed below as new.

For the purposes of this form, “Customer” can mean the signing entity, Enrolled Affiliate, Government Partner, Institution, or other party entering into a volume licensing program agreement.

This signature form and all contract documents identified in the table below are entered into between the Customer and the Microsoft Affiliate signing, as of the effective date identified below.

Contract Document	Number or Code
Enterprise Enrollment (Indirect)	X20-12057
Sub250 Form	W29
Enterprise Amendment	M97 (New)
Product Selection Form	0482831.003_PSF

By signing below, Customer and the Microsoft Affiliate agree that both parties (1) have received, read and understand the above contract documents, including any websites or documents incorporated by reference and any amendments and (2) agree to be bound by the terms of all such documents.

Customer
Name of Entity (must be legal entity name)* City of Sammamish
Signature* _____
Printed First and Last Name*
Printed Title
Signature Date*
Tax ID

** indicates required field*

Microsoft Affiliate
Microsoft Corporation
Signature _____
Printed First and Last Name
Printed Title
Signature Date (date Microsoft Affiliate countersigns)
Agreement Effective Date (may be different than Microsoft’s signature date)

Optional 2nd Customer signature or Outsourcer signature (if applicable)

Customer
Name of Entity (must be legal entity name)*
Signature* _____
Printed First and Last Name*
Printed Title
Signature Date*

** indicates required field*

Outsourcer
Name of Entity (must be legal entity name)*
Signature* _____
Printed First and Last Name*
Printed Title
Signature Date*

** indicates required field*

If Customer requires physical media, additional contacts, or is reporting multiple previous Enrollments, include the appropriate form(s) with this signature form.

After this signature form is signed by the Customer, send it and the Contract Documents to Customer's channel partner or Microsoft account manager, who must submit them to the following address. When the signature form is fully executed by Microsoft, Customer will receive a confirmation copy.

Microsoft Corporation
Dept. 551, Volume Licensing
6100 Neil Road, Suite 210
Reno, Nevada 89511-1137
USA



Meeting Date: June 21, 2016

Date Submitted: 6/14/2016

Originating Department: Finance IT

Clearances:

- | | | |
|--|--|--|
| <input type="checkbox"/> Attorney | <input type="checkbox"/> Community Development | <input type="checkbox"/> Public Safety |
| <input type="checkbox"/> Admin Services | <input checked="" type="checkbox"/> Finance & IT | <input type="checkbox"/> Public Works |
| <input checked="" type="checkbox"/> City Manager | <input type="checkbox"/> Parks & Recreation | |

Subject: Printer/Copier Lease Agreement

Action Required: Authorize the City Manager to enter into a printer/copier lease agreement with Pacific Office Automation

Exhibits: N/A

Budget: Equipment replacement costs are budgeted in the 2015-2016 Budget in account 502-000-594-18-64-00. Sufficient funding is available in this account.

Summary Statement: The City has been purchasing printers/copiers with replacements scheduled every five years. Operating efficiencies and estimated savings of approximately \$40,000 over five years can be realized by leasing rather than purchasing printers/copiers.

Background: Historically the City has purchased printers and copiers, paying additional maintenance costs either through a maintenance contract or on an as-needed basis. As the machines age, the length of time they are out-of-service increases, causing work flow disruptions. When the machines are out-of-service repeatedly, a new machine may need to be purchased prior to reaching the end of the expected five-year life.

Replacing the purchased machines with leased machines would save money and staff time. Printer/copier maintenance and supplies, such as toner, are included in the lease cost. Machines that become unreliable during the five-year lease period would be replaced, reducing the out-of-service time and saving the cost of purchasing an early replacement.

Financial Impact: The cost to replace the City's printer/copiers, including supply costs, over 5 years is \$164,974. The cost to lease the same machines, including supplies, is \$125,299, for a savings over the 5 years of \$39,675.

Lease versus Purchase Cost Analysis:

5-Year Printer/Copier Lease versus Purchase					
	Equipment Cost	Supplies Cost	Total Purchase Cost	Total Lease Cost	Savings
Year 1	\$ 55,354	\$ 21,924	\$ 77,278	\$ 25,060	\$ 52,218
Year 2		21,924	21,924	25,060	(3,136)
Year 3		21,924	21,924	25,060	(3,136)
Year 4		21,924	21,924	25,060	(3,136)
Year 5		21,924	21,924	25,060	(3,136)
Total	\$ 55,354	\$ 109,620	\$ 164,974	\$ 125,299	\$ 39,675

Recommended Motion: Move to authorize the City Manager to enter into a printer/copier lease agreement with Pacific Office Automation with the option for renewals after the initial 5-year period.



Meeting Date: June 21, 2016

Date Submitted: 6/8/2016

Originating Department: Public Works

Clearances:

- | | | |
|--|---|--|
| <input type="checkbox"/> Attorney | <input type="checkbox"/> Community Development | <input type="checkbox"/> Parks & Recreation |
| <input type="checkbox"/> Admin Services | <input type="checkbox"/> Eastside Fire and Rescue | <input type="checkbox"/> Police |
| <input checked="" type="checkbox"/> City Manager | <input type="checkbox"/> Finance & IT | <input checked="" type="checkbox"/> Public Works |

Subject: 2013/2014 Concurrency Management and On-Call Transportation Services – David Evans & Associates (DEA), C2013-161

Action Required: Authorize the City Manager to increase DEA's existing contract for Professional Traffic and Transportation Engineering Services on an on-call basis by \$120,000.

Exhibits: 1. Contract Amendment

Budget: \$120,000 in the adopted 2015-2016 Public Works General Fund and Street Fund Budgets for Professional and Services.

Summary Statement:

The City Council approved an additional \$120,000 for Public Works during the 2016 mid-biennial budget adjustment to provide additional traffic and transportation consultant assistance to the City's Traffic Engineer. This request is to authorize the Public Works Department to increase David Evans and Associates' existing on-call contract by \$120,000 for a contract total of \$294,369 and to extend the duration to March 31, 2017.

Background:

Traffic and transportation challenges in the City consistently rank among the top concerns by the City's residents, as evidenced by over 4,400 Citizen Action Requests (CARs) related to the right-of-way (ROW), that Public Works' received between January 2013 – September 2015. The City's lone Traffic Engineer is responsible for responding to many of those CARs along with fulfilling many other roles and responsibilities. It is extremely difficult to provide a high level of sustained customer service the City expects due to both the backlog and growing workload. An assessment of this position will be made, as part of the ongoing operations, to determine if it should become a City employee FTE.

The additional funds Public Works is requesting to add to DEA's contract will essentially add a consultant as an extension of staff. The consultant will be located in the City's offices approximately three days a week until March, 2017. Expected on-call work will include triaging, responding to and tracking traffic-related CARs; assist in coordinating with the school districts; provide review of Transportation Technical

Information Reports from developers; monitor ITS system; and assist the maintenance crew in completing small jobs in the ROW.

Financial Impact:

The adopted mid-biennial 2016 Public Works General Fund and Street Fund Budgets for Professional and Services include \$60,000 each for a total of \$120,000 to hire a traffic consultant.

Recommended Motion:

Authorize the City Manager to increase DEA's existing contract by \$120,000 to provide Professional Traffic Engineering services on an on-call basis, with the total contract not to exceed \$294,369 and to extend the contract to March 31, 2017.



SUPPLEMENTAL AGREEMENT

Amendment Number: 3	Date: June 21, 2016
Project: 2013/2014 Concurrency Management and On-Call Transportation Services	City Project numbers: 101-000-542-10-41-06 101-000-542-10-41-08
Consultant: David Evans and Associates, Inc.	Contract Number: 2013-161

The City of Sammamish (CITY) desires to amend the agreement with David Evans and Associates, Inc. for professional transportation engineering services. All provisions in the basic contract agreement remain in effect except as expressly modified by this amendment.

The changes to this agreement are described as follows:

- Extend the contract completion date from December 31, 2016 to March 31, 2017
- Add Task 6.0 Traffic and Transportation Engineering Support. The Consultant will provide a licensed Civil Engineer, of which the City approves of with experience in traffic and transportation engineering to assist the City’s Traffic Engineer with a range of technical services including but not limited to triaging, responding to and tracking traffic-related Citizen Action Requests; assist in coordinating with the school districts; provide review of Transportation Technical Information Reports from developers; monitor and respond to issues with the ITS system; and assist the maintenance crews complete small jobs in the right-of-way. The Consultant will be located at the City’s office up to three days per week until approximately March 24, 2017.

PAYMENT is summarized as follows – this amendment does include a change to the contract amount:

Original Contract Amount:	Current Contract Amount	Estimated Net Change This Amendment	Estimated Contract Total After Change
\$ 174,369	\$ 174,369	\$120,000	\$ 294,369
<div style="border-top: 1px solid black; margin-top: 10px;"> David Evans and Associates, Inc. Date </div>		<div style="border-top: 1px solid black; margin-top: 10px;"> City of Sammamish Date </div>	



Meeting Date: June 21, 2016

Date Submitted: June 15, 2016

Originating Department: Public Works

Clearances:

- | | | |
|--|--|--|
| <input type="checkbox"/> Attorney | <input type="checkbox"/> Community Development | <input type="checkbox"/> Public Safety |
| <input type="checkbox"/> Admin Services | <input checked="" type="checkbox"/> Finance & IT | <input checked="" type="checkbox"/> Public Works |
| <input checked="" type="checkbox"/> City Manager | <input type="checkbox"/> Parks & Recreation | |

Subject: Fence replacement on Issaquah Pine Lake Rd. SE between 228th Ave. SE and the entrance to Pine Lake Middle School

Action Required: Authorize the City Manager to execute a contract with Industrial Solutions Northwest for the replacement of the fence.

Exhibits: 1. Contract and scope of work

Budget: This was not a budgeted replacement project. Funds will be drawn from the Transportation Fund contingency reserve (340-136-595-95-67-01).

Summary Statement:

This contract is to replace the wood fence that borders Issaquah Pine Lake Road SE & Pine Lake Middle School with a black vinyl chain link fence. The existing cedar fence is beyond repair and needs to be replaced.

A call for quotes was issued on May 4, 2016 for the Issaquah Pine Lake Road SE fence replacement. A total of three firms responded. Industrial Solutions Northwest was identified as the lowest responsible bidder.

Background:

The wood fence was installed as part of the 228th Avenue improvements by King County prior to incorporation of the City in 1999. The fence provides separation between the edge of the sidewalk and the Pine Lake Middle School parking lot, which is 10-20 feet below. The existing wood fence is in need of extensive repairs and the Issaquah School District has requested that the fence be replaced due to safety concerns.

Black vinyl chain link is the City standard for new or replacement fences. The average life expectancy of a vinyl coated chain link fence is 25 to 30 years compared to only 10 to 15 years for a wood fence. The cost of the chain link is also about 50% less than that of a wood fence.

Financial Impact:

This project was not budgeted, but does need to be addressed immediately. Funds for the fence replacement project will be drawn from the Transportation Fund Contingency Reserve (340-136-595-95-67-01), which has a balance of \$500,000.

The total cost for the fence replacement project is \$26,713.00 + W.S.S.T.

Recommended Motion:

Authorize the City Manager to execute a contract with Industrial Solutions Northwest in the amount of \$26,713.00 plus W.S.S.T. for the Issaquah Pine Lake Rd. SE fence replacement.



SMALL PUBLIC WORKS CONTRACT

Between: City of Sammamish and Industrial Solutions Northwest
Project: Pine Lake Middle School Fence Replacement
Commencing: June 10, 2016
Terminating: August 31, 2016
Amount: \$26,713.00 plus WSST

THIS CONTRACT, is made and entered, by and between the CITY OF SAMMAMISH, a Washington municipal corporation (the "City"), and Industrial Solutions Northwest, (the "Contractor").

RECITALS

WHEREAS, the City desires to contract with the Contractor for the City of Sammamish Pine Lake Middle School Fence Replacement and

WHEREAS, pursuant to the invitation of the City, extended through the Municipal Research Service Center's Shared Small Works Roster, of which the City of Sammamish is a member, the Contractor did file with the City a proposal containing an offer; and

WHEREAS, the City has determined that the contractor's offer was the lowest responsive and responsible quote submitted;

NOW THEREFORE, in consideration of the terms and conditions contained in this Contract, the parties covenant and agree as follows:

1. Scope of Work to be Accomplished. The Contractor shall perform the work described in Exhibit "A" of this contract ("Work"). The Contractor shall provide and bear the expense of all equipment, materials, work and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the Work provided for in this Contract, unless otherwise specified in the attached plans and specifications.

2. Contract Documents. The Contract between the parties includes this contract, along with any Special and General Conditions, the project quote, any required Performance Bond or optional 50% Retainage Bond Waiver, L&I form Statement of Intent to Pay Prevailing Wages - Public Works Contract, any required Declaration of Option for Management of Statutory Retained Percentage, Certificate of Insurance naming City as additional insured, copy of Contractor's state contractor license and UBI number, copy of Contractor's city business license, which are all hereby incorporated by reference and made a part of this contract as if fully set forth herein, and shall be referred to collectively as the "Contract."

Exhibit 1

3. Payment. The Contractor shall submit properly certified invoices for the Work performed. The City agrees to pay the Contractor for the actual work completed to the satisfaction of the City and in conformance with this Contract. Upon acceptance of payment, Contractor waives any claims against the City related to the Work covered by the invoice.

The Contractor shall complete and return to the City Exhibit “B” or a W-9 Request for Taxpayer Identification Number and Certification, prior to or along with the first invoice submittal. The City shall pay the Contractor for services satisfactorily rendered within ten days after City Council approval of such payment.

4. Warranties/Guaranty.

4.1 Contractor warrants that all Work conforms to the requirements of the Contract and is free from any defect in equipment, material, design, or workmanship performed by Contractor or its Subcontractors and Suppliers. The warranty period shall be for the longer period of: one year from the date of the City’s final acceptance of the entire Work or the duration of any special extended warranty offered by a Contractor, a supplier or common to the trade.

4.2. With respect to all warranties, express or implied, for Work performed or materials furnished according to the Contract, Contractor shall:

1. Obtain all warranties that would be given in normal commercial practice from the supplier and/or manufacturer;
2. Prior to final acceptance require all warranties be executed, in writing, for the benefit of the City;
3. Enforce all warranties for the benefit of the City; and,
4. Be responsible to enforce any warranty of a subcontractor, manufacturer, or supplier, should they extend beyond the period specified in the Contract.

4.3 If, within an applicable warranty period, any part of the Work is found not to conform to the Contract, the Contractor shall correct it promptly after receipt of written notice from the City to do so. In the event the City determines that Contractor corrective action is not satisfactory and/or timely performed, then the City has the right to either correct the problem itself or procure the necessary services, recommendations, or guidance from a third party. All damages incurred by the City and all costs for the City's remedy shall be reimbursed by the Contractor.

4.4 The warranties provided in this section shall be in addition to any other rights or remedies provided elsewhere in the Contract or by applicable law.

5. Change Orders. Changes to the scope of work to be performed, of the amount of the contract sum, or in the time for completion of the work, may be accomplished only by a written document, signed by the Contractor and the City. Once effective, the Contractor shall proceed promptly with the Work as modified, unless otherwise provided in the change order.

6. Insurance. The Contractor shall procure and maintain for the duration of the contract, insurance against claims for injuries to persons or damage to property which may arise from or in connection

Exhibit 1

with the performance of the work hereunder by the Contractor, its agents, representatives, employees or subcontractors. The Contractor shall provide a Certificate of Insurance evidencing:

6.1 Automobile Liability insurance with limits no less than \$1,000,000 combined single limit per accident for bodily injury and property damage;

6.2 Commercial General Liability insurance written on an occurrence basis with limits no less than \$1,000,000 combined single limit per occurrence and \$1,000,000 aggregate for personal injury, bodily injury and property damage. Coverage shall include but not be limited to: blanket contractual; products/completed operations; broad form property damage; explosion, collapse and underground (XCU) if applicable; and employer's liability; and

6.3 Worker's Compensation insurance at the limits established by the State of Washington. Any payment of deductible or self-insured retention shall be the sole responsibility of the Contractor.

The City shall be named as an additional insured on the insurance policy, as respects work performed by or on behalf of the Contractor, and a copy of the endorsement naming the City as additional insured shall be attached to the Certificate of Insurance. The Contractor's insurance shall be primary insurance as respects the City and the City shall be given thirty (30) days prior written notice of any cancellation, suspension or material change in coverage.

7. Prevailing Wages/Prevailing Wages

~~7.1 Performance Bond. Upon execution of this contract, as required by RCW 39.08, the Contractor shall furnish a surety bond in the full amount of the contract price, plus State sales tax, which shall guarantee the faithful performance of the Contract and the payment of all labor, mechanics, subcontractors, and material and all persons who supply them with provisions, equipment, labor or supplies for carrying out the work under this contract. This bond shall be in force until completion of the project and acceptance by the City and also upon such period thereafter during which the law allows liens to be filed and sued upon. This performance bond shall be furnished by a corporate surety company authorized to do business in the State of Washington, by a company acceptable to the City and on the form attached hereto as Exhibit "C".~~

- 7.2 Prevailing Wages. The work under the Contract **may** be subject to the prevailing wage requirements of Chapter 39.12 RCW, as amended or supplemented. **If this Contract is subject to prevailing wage requirements**, the Contractor, each of its subcontractor(s) and other person(s) doing any work under the Contract shall pay all laborers, workers or mechanics not less than the prevailing rate of wage for an hour's work in the same trade or occupation in the locality within the State of Washington where such labor is performed as required by law. The prevailing rate of wage to be paid to all workman, laborers or mechanics employed in the performance of any part of this Contract shall be in accordance with the provisions of Chapter 39.12 RCW, as amended, and the rules and regulations of the Department of Labor and Industries. The rules and regulations of the Department of Labor and Industries and the schedule of the prevailing wage rates for the Industrial Statistician of the Department of Labor and Industries, are by reference made a part of this contract as though fully set forth herein. These rates may be accessed on the internet at <https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx>

Exhibit 1

Pursuant to RCW 39.12, prior to payment by the City, the Contractor must submit -- on behalf of itself and each and every subcontractor at every tier -- a "Statement of Intent to Pay Prevailing Wages," which must be approved by the Department of Labor and Industries prior to its submission. Within fifteen (15) days of the final acceptance of the Contractor's work under this Contract, the Contractor must submit -- on behalf of itself and every subcontractor -- an "Affidavit of Wages Paid".

OR

At the option of the City, the Contractor may use the combined Statement of Intent to Pay Prevailing Wages and Affidavit of Wages Paid form. Contractor must meet the Washington State Department of Labor and Industries criteria for use of the form. Combined forms may be requested from the City.

8. Assignment/Delegation. The Contractor shall not assign this contract nor delegate any duties hereunder without prior written consent of the City, which consent may be withheld by the City in its sole subjective discretion for any cause whatsoever.

9. Applicable Law; Venue. This Contract shall be subject to, and the Contractor shall at all times comply with, all applicable federal, state and local laws, regulations, and rules, including the provisions of the City of Sammamish Municipal Code and ordinances of the City of Sammamish. Venue for any action arising from or related to this Contract shall be exclusively in King County Superior Court.

“The Contractor will be required to obtain a City of Sammamish business license prior to performing any services and maintain the business license in good standing throughout the term of its agreement with the City. A city business license application can be found at: <http://www.bls.dor.wa.gov/cities/sammamish.aspx>.”

10. Termination.

10.1 The City reserves the right to terminate or suspend this Contract at any time, with or without cause, upon seven days prior written notice. In the event of termination or suspension, all finished or unfinished documents, data, studies, worksheets, models, reports or other materials prepared by the Contractor pursuant to this Contract shall promptly be submitted to the City

10.2 In the event this Contract is terminated or suspended, the Contractor shall be entitled to payment for all services satisfactorily performed and reimbursable expenses incurred to the date of termination.

10.3 This Contract may be terminated immediately if the Contractor's insurance coverage is canceled for any reason, or if the Contractor fails to timely perform the services or defaults on any other material obligations under this Contract.

10.4 Any termination of this Contract shall not prevent the City from seeking any legal or equitable remedies it may otherwise have against the Contractor for the violation or nonperformance of any provisions of this Contract.

11. Indemnification/Hold Harmless. The Contractor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits, including attorney fees, arising out of or in connection with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence.

It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement."

Furthermore, the Contractor shall cause each and every Subcontractor to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein, except the Contractor shall have sole responsibility for determining the limits of coverage required to be obtained by Subcontractors. The Contractor shall ensure that the City is an additional insured on each and every Subcontractor's Commercial General liability insurance policy using an endorsement at least as broad as the Insurance Services Office Additional Insured endorsement CG 20 38 04 13.

12. Independent Contractor. For all purposes, the Contractor shall be deemed an independent contractor and shall not be deemed an employee or agent of the City for any purpose.

13. Wages and Other Costs. The City assumes no responsibility for the payment of any compensation, wages, benefits, or taxes owed by the Contractor by reason of this Contract. The Contractor shall indemnify and hold the City, its officers, agents, and employees, harmless against all liability and costs resulting from the Contractor's failure to pay any compensation, wages, benefits or taxes.

14. Waiver. Waiver by the City of any breach of any term or condition of this Contract shall not be construed as a waiver of any other breach.

15. Attorneys Fees. In the event any action is brought by either party to enforce the terms of this Contract or for breach of this contract by the other party, the parties agree that the non-prevailing party shall pay to the prevailing party reasonable attorney fees and expert witness fees, costs and disbursements incurred by such party.

16. Entire Contract/Binding Effect. This Contract constitutes the entire agreement between the parties hereto.

17. Modification. No amendment or modification of this Contract shall be of any force or effect unless it is in writing and signed by the parties.

Exhibit 1

18. Severability. If any provision of this Contract is held invalid, the remainder shall not be affected thereby if such remainder would then continue to conform to the terms and requirements of applicable law, and shall continue in force and effect.

19. Notices. Any notice required by this Contract may be delivered personally or mailed, certified with return receipt requested. If mailed, notice shall be deemed given upon the first business day after the date of the postmark. Notices shall be delivered or mailed to the following:

TO CITY:

City of Sammamish, and
Public Works Department

Contact Name: Martin Bohanan

Street Address: 801 228th Ave. SE

City, State, Zip: Sammamish, WA 98075

Phone: (425) 295-0500

Contact email:
mbohanan@sammamish.us

TO CONTRACTOR:

Contractor:
Industrial Solutions Northwest

Contact Name: Greg Pollard

Street Address: 31727 125th Pl. SE

City, State, Zip: Auburn, WA 98092

Phone: (253) 797-2330

Contact email:
greg@industrialsolutionsnw.com

CITY OF SAMMAMISH, WASHINGTON

By: _____

Title: _____

Date: _____

Attest/Authenticated:

City Clerk

CONTRACTOR, WASHINGTON

By: Greg Pollard 

Title: owner

Date: 5.25.2016

Approved as to Form:

City Attorney

EXHIBIT A
City of Sammamish

SCOPE OF SERVICES

Job Description

Deliver and install approximately 780 lineal feet of 6' black vinyl chain link fence furnished with black privacy screening.

The fence installation starts near the SE corner of the intersection of Issaquah Pine Lake Rd & 228th Ave. SE and extends to the east to the Pine Lake Middle School entrance, replacing an existing wood fence.

Work on this fence is to begin as soon as possible after the end of the school year on June 16, 2016.

Material Call Outs

Fencing, 6' high black vinyl chain link fence, 9ga, 2'' with black privacy screening.

2 3/8 Schedule 40 black powder coated terminal posts

1 7/8 Schedule 40 black powder coated line posts

1 5/8 black powder coated top rail

8 ga bottom tension wire with black hog rings

Black vinyl coated aluminum fence ties for top rail and line post

Black powder coated fence fittings and brackets

Posts set in a minimum of 24'' of concrete

Additional Items to be Supplied

Necessary signage and traffic control for vehicular and pedestrian traffic.

Full cleanup of the worksite following installation.

Vendor Information and Bid Sheet

Bidder's Information

Co. Name: Industrial Solutions NW

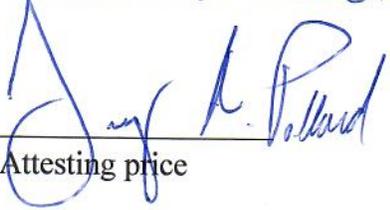
Address: 9002 302ND Ave SE

City, State ZIP: Issaquah WA 98027

Contact person: Greg A. Pollard

Phone: 253-797-2330

e-mail: industrialdockdoor@hotmail.com

Signature:  Date: 5-15-2016

Attesting price

Bid Sheet

Lump Sum Price to remove and dispose of existing fence, deliver and Install the new fence

\$ 26,713.⁰⁰ WSST not Included

\$ 2537.⁷³ WSST at 9.5%

Total Bid Price \$ 29,250.⁷³

Pine Lake Middle School

EXHIBIT B
CITY OF SAMMAMISH
801 228th Avenue SE
Sammamish, WA 98075
Phone: (425) 295-0500
Fax: (425) 295-0600

TAX IDENTIFICATION NUMBER

In order for you to receive payment from the City of Sammamish, the must have either a Tax Identification Number or a Social Security Number. The Internal Revenue Service Code requires a Form 1099 for payments to every person or organization other than a corporation for services performed in the course of trade or business. Further, the law requires the City to withhold 20% on reportable amounts paid to unincorporated persons who have not supplied us with their correct Tax Identification Number or Social Security Number.

Please complete the following information request form and return it to the City of Sammamish prior to or along with the submittal of the first billing invoice.

Please check the appropriate category:

- | | | |
|---|--|-------------------------------------|
| <input checked="" type="checkbox"/> Corporation | <input type="checkbox"/> Partnership | <input type="checkbox"/> Government |
| <input type="checkbox"/> Individual/Proprietor | <input type="checkbox"/> Other (explain) | <input type="checkbox"/> Consultant |

TIN No.: **26-4752710**

Social Security No.: _____

Print Name: **Greg Pollard**

Title: **Owner**

Business Name: **Industrial Solutions Northwest, LLC**

Business Address: **9002 302nd Avene SE (B-1), Issaquah, WA 98027**

Business Phone: **(253) 797-2330**
2 5 3 - 7 9 7 - 2 3 3 0

Date

Authorized Signature (Required)



PAYMENT AND PERFORMANCE BOND

Bond not required for Pine Lake Middle School Fence Replacement

KNOW ALL MEN BY THESE PRESENTS, that _____ of _____ as Principal, and _____ as Surety, are jointly and severally held and bound unto the City of Sammamish in the sum of _____ dollars (\$_____), for payment of which we jointly and severally bind ourselves, our heirs, executors, administrators, and assigns, and successors and assigns, firmly by these presents, the condition of this bond such that;

WHEREAS, on the _____ day of, 20_____, the Principal herein made and entered into a certain contract with the City of Sammamish by the terms, conditions and provisions of which contract the said Principal agrees to furnish all material and do certain work to with: _____

As per maps and specifications made a part of said contract, which contract as so executed is hereunto attached, is now referred to, and by reference is incorporated, herein and made a part hereof, as fully for all purposes as if here set forth at length.

NOW, THEREFORE, if the Principal herein shall faithfully and truly observe and comply with the terms, conditions and provisions of said contract in all respects, and shall well and truly and fully do and perform all matters and things by said Principal undertaken to be performed under said contract, upon the terms proposed therein, and within the time prescribed therein and, further, if the Principal shall, as required by law, pursuant to 39.08 Revised Code of Washington, pay all laborers, mechanics, and subcontractors and material men, and all persons who shall supply such person or persons or subcontractors with provisions or supplies for the carrying on of such work, then and in that event this obligation shall be void; but otherwise it shall be and remain in full force and effect.

WITNESS our hand the _____ day of _____ 20_____

PRINCIPAL _____ SURETY _____

By _____ By: _____
Title: _____ Title: _____
Address: _____ Address: _____
City/State/Zip: _____ City/State/Zip: _____
Telephone: _____ Telephone: _____

IMPORTANT: Surety companies executing bonds must appear on the U.S. Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of Washington, for the full amount of the Contract.



Meeting Date: June 21, 2016

Date Submitted: 6/15/2016

Originating Department: City Manager

Clearances:

- | | | |
|---|--|--|
| <input type="checkbox"/> Attorney | <input type="checkbox"/> Community Development | <input type="checkbox"/> Public Safety |
| <input type="checkbox"/> Admin Services | <input type="checkbox"/> Finance & IT | <input type="checkbox"/> Public Works |
| <input type="checkbox"/> City Manager | <input type="checkbox"/> Parks & Recreation | |

Subject: Approval of City newsletter and recreation guide printing contract with Consolidated Press, Inc.

Action Required: Authorize the City Manager to execute a contract with Consolidated Press, Inc., for the printing of the City newsletter and recreation guide for one year.

Exhibits: (1) Contract

Budget: The 2015-16 Mid-Biennial Budget allocates \$85,000 in the Newsletter fund (001-011-511-60-41-05) for 2016. The newsletter portion of this contract will be paid for from the Newsletter fund. The 2015-16 Mid-Biennial Budget allocates \$122,100 in the Recreation Program Professional Services fund (001-076-571-18-41-00). The recreation guide portion of this contract will be paid for from the Recreation Program Professional Services fund.

Summary Statement: This contract will fund the printing of 12 monthly City newsletters for one year and three recreation guides for one year.

Background: The City put out a request for quotes on the printing of 12 newsletters and three recreation guides for one year. We received three quotes. Consolidated Press, a well-established company the City has had a positive working relationship with in the past, provided the lowest quote.

Financial Impact: \$55,367.47

Recommended Motion: Move to authorize the City Manager to execute a professional services contract with Consolidated Press, Inc., in an amount not to exceed \$55,367.47 for one year for the printing of 12 City newsletters and three recreation guides.

Exhibit 1

**CITY OF SAMMAMISH
AGREEMENT FOR SERVICES**

Consultant: Consolidated Press Inc.

This Agreement is entered into by and between the City of Sammamish, Washington, a municipal corporation, hereinafter referred to as the "City," and "Consolidated Press Inc.," hereinafter referred to as the "Consultant."

WHEREAS, the City desires to have certain services performed for its citizens; and

WHEREAS, the City has selected the Consultant to perform such services pursuant to certain terms and conditions;

NOW, THEREFORE, in consideration of the mutual benefits and conditions set forth below, the parties hereto agree as follows:

1. **Scope of Services to be Performed by Consultant.** The Consultant shall perform those services described in Exhibit "A" of this agreement. In performing such services, the Consultant shall comply with all federal, state, and local laws and regulations applicable to the performance of such services. The Consultant shall perform services diligently and completely and in accordance with professional standards of conduct and performance.
2. **Compensation and Method of Payment.** The Consultant shall submit invoices for work performed using the form set forth in Exhibit "B".

The City shall pay Consultant:

[Check applicable method of payment]

___ According to the rates set forth in Exhibit "A "

___ A sum not to exceed \$ 55,367.47

___ Other (describe): _____

The Consultant shall complete and return to the City Exhibit "C," Taxpayer Identification Number, prior to or along with the first invoice submittal. The City shall pay the Consultant for services rendered within ten days after City Council approval.

3. **Duration of Agreement.** This Agreement shall be in full force and effect for a period of one full year commencing upon execution, unless sooner terminated under the provisions of the Agreement. Time is of the essence of this Agreement in each and all of its provisions in which performance is required.
4. **Ownership and Use of Documents.** Any records, files, documents, drawings, specifications, data or information, regardless of form or format, and all other materials produced by the Consultant in connection with the services provided to the City, shall be the property of the City whether the project for which they were created is executed or not
5. **Independent Contractor.** The Consultant and the City agree that the Consultant is an independent contractor with respect to the services provided pursuant to this Agreement. The Consultant will solely be responsible for its acts and for the acts of its agents, employees, subconsultants, or representatives during the performance of this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties hereto.
6. **Indemnification.** The Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the negligent acts, errors or omissions of the Consultant, in performance of this Agreement, except for injuries and damage caused by the sole negligence of the City. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity

Exhibit 1

under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

Furthermore, should subcontracting be agreed to by the parties, the Consultant shall cause each and every Subcontractor to provide insurance coverage that complies with all applicable requirements of the Consultant-provided insurance as set forth herein, except the Consultant shall have sole responsibility for determining the limits of coverage required to be obtained by Subcontractors. The Consultant shall ensure that the City is an additional insured on each and every Subcontractor's Commercial General liability insurance policy using an endorsement at least as broad as the Insurance Services Office Additional Insured endorsement CG 20 38 04 13.

7. Insurance.

A. The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

B. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of such services, or bodily injury to persons or damages to property, caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability hereunder shall be only to the extent of the Consultant's negligence.

Minimum Scope of Insurance

Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

Minimum Amounts of Insurance

Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability and Commercial General Liability insurance:

1. The Consultant's insurance shall not be cancelled by either party except after thirty (30) days prior written notice has been given to the City

Exhibit 1

Verification of Coverage

Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

8. Record Keeping and Reporting.

A. The Consultant shall maintain accounts and records, including personnel, property, financial, and programmatic records, which sufficiently and properly reflect all direct and indirect costs of any nature expended and services performed pursuant to this Agreement. The Consultant shall also maintain such other records as may be deemed necessary by the City to ensure proper accounting of all funds contributed by the City to the performance of this Agreement.

B. The foregoing records shall be maintained for a period of seven years after termination of this Agreement unless permission to destroy them is granted by the Office of the Archivist in accordance with RCW Chapter 40.14 and by the City.

9. Audits and Inspections. The records and documents with respect to all matters covered by this Agreement shall be subject at all times to inspection, review, or audit by the City during the performance of this Agreement.

10. Termination.

A. This City reserves the right to terminate or suspend this Agreement at any time, with or without cause, upon seven days prior written notice. In the event of termination or suspension, all finished or unfinished documents, data, studies, worksheets, models, reports or other materials prepared by the Consultant pursuant to this Agreement shall promptly be submitted to the City

B. In the event this Agreement is terminated or suspended, the Consultant shall be entitled to payment for all services performed and reimbursable expenses incurred to the date of termination.

C. This Agreement may be cancelled immediately if the Consultant's insurance coverage is canceled for any reason, or if the Consultant is unable to perform the services called for by this Agreement.

D. The Consultant reserves the right to terminate this Agreement with not less than fourteen days written notice, or in the event that outstanding invoices are not paid within sixty days.

E. This provision shall not prevent the City from seeking any legal remedies it may otherwise have for the violation or nonperformance of any provisions of this Agreement.

11. Discrimination Prohibited. The Consultant shall not discriminate against any employee, applicant for employment, or any person seeking the services of the Consultant under this Agreement, on the basis of race, color, religion, creed, sex, age, national origin, marital status, or presence of any sensory, mental, or physical handicap.

12. Assignment and Subcontract. The Consultant shall not assign or subcontract any portion of the services contemplated by this Agreement without the prior written consent of the City.

13. Conflict of Interest. The City insists on the highest level of professional ethics from its consultants. Consultant warrants that it has performed a due diligence conflicts check, and that there are no professional conflicts with the City. Consultant warrants that none of its officers, agents or employees is now working on a project for any entity engaged in litigation with the City. Consultant will not disclose any information obtained through the course of their work for the City to any third party, without written consent of the "City". It is the Consultant's duty and obligation to constantly update its due diligence with respect to conflicts, and not the City's obligation to inquire as to potential conflicts. This provision shall survive termination of this Agreement.

Exhibit 1

14. **Confidentiality.** All information regarding the City obtained by the Consultant in performance of this Agreement shall be considered confidential. Breach of confidentiality by the Consultant shall be grounds for immediate termination.

15. **Non-appropriation of funds.** If sufficient funds are not appropriated or allocated for payment under this Agreement for any future fiscal period, the City will so notify the Consultant and shall not be obligated to make payments for services or amounts incurred after the end of the current fiscal period. This Agreement will terminate upon the completion of all remaining services for which funds are allocated. No penalty or expense shall accrue to the City in the event that the terms of the provision are effectuated.

16. **Entire Agreement.** This Agreement contains the entire agreement between the parties, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or bind either of the parties. Either party may request changes to the Agreement. Changes which are mutually agreed upon shall be incorporated by written amendments to this Agreement.

17. **Notices.** Notices to the City of Sammamish shall be sent to the following address:

City of Sammamish
801 228th Avenue SE
Sammamish, WA 98075
Phone number: (425) 295-0500

Notices to the Consultant shall be sent to the following address:

Company Name Consolidated Press, Inc.
Contact Name Kandy Hruby
Street Address 600 S. Spokane St.
City, State Zip Seattle, WA 98134
Phone Number 206-447-9659, x309
Email khruby@consolidatedpress.com

18. **Applicable Law; Venue; Attorneys' Fees.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration, or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in King County, Washington. The prevailing party in any such action shall be entitled to its attorneys' fees and costs of suit, which shall be fixed by the judge hearing the case and such fee, shall be included in the judgment.

The Consultant will be required to obtain a City of Sammamish business license prior to performing any services and maintain the business license in good standing throughout the term of its agreement with the City. A city business license application can be found at: <http://www.bls.dor.wa.gov/cities/sammamish.aspx>."

19. **Severability.** Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and the Consultant, who agree that the Agreement shall be reformed to replace such stricken provision or part with a valid and enforceable provision that comes as close as reasonably possible to expressing the intent of the stricken provision.

CITY OF SAMMAMISH, WASHINGTON

CONSULTANT

By: _____

By: Robert T. Brown

Print Name: Lyman Howard

Print Name: Robert T. Brown

Title: City Manager

Title: CFO

Date: _____

Date: 6/15/16

Attest/Authenticated:

Approved As To Form:

City Clerk

City Attorney

EXHIBIT A (Pg. 1 of 4)

Quote Submittal Form

Company Name: Consolidated Press Inc.
 Address: 600 S. Spokane St, Seattle, WA 98134
 Contract Person: Kandy Hruby
 Phone: 206-447-9659 x309 Email: Khruby@Consolidatedpress.com
 Signature: *Kandy Hruby*

Quote for Printing Services of the following:

Printing of twelve (12) newsletters to meet RFQ specifications \$ 32,519.76
 Printing of three (3) Recreation Guides to meet RFQ specifications
 Fall Guide - 16-pages included in August newsletter \$ 4,100.65
 Winter Guide - 16-pages included in December newsletter \$ 4,100.65
 Summer Guide - ~~16~~²⁰ pages included in April newsletter \$ 5,629.36
 Twelve (12) bulk mailing preparations and drop off at post office \$ 4,218.48

Sub-Total \$ 50,563.90
 Sale Tax 9.5% \$ 4,803.57
 Total \$ 55,367.47

Exceptions - Prices above per attached CPI Quotes #16966 #16993/#16992
 Unless the undersigned notes any exceptions, the undersigned hereby agrees to comply with all the terms and conditions put forth in the City's Request for Quotes.

Sign: *Kandy Hruby* Date: 5-23-16
 Print Name and Title: Kandy Hruby - Account Representative

EXHIBIT A (Pg. 2 OF 4)

Consolidated Press Printing Company, Inc.

Quotation

16966



consolidatedpress
Effective Solutions in Print

600 S Spokane St
Seattle, WA 98134
Phone: (206) 447-9659
Fax: (206) 447-9477
Email: sales@consolidatedpress.com
http://www.consolidatedpress.com

To:

Date 5/20/16
Salesperson Kandy

City of Sammamish
Tim Larson
801 228th Ave SE
Sammamish, WA 98075
Phone: (425) 295-0555
Fax: (425) 295-0600

Tim Larson

Thank you for the opportunity to quote this project. The prices below are based on the specifications indicated.

Project specifications and pricing below.

Description	City Newsletter
Pages	8 Page Self Cover
Final Size	8 1/2 x 11
Paper	70.0 lb Opaque Text
Ink	4/4: Bleed Trim
Provided	File - PDF of plate ready files
Prepress	Preflight, Computer time, Content Proof, Digital Color proof, PDF proof only to client
Finishing	Cut, Fold, Saddle Stitch, 800 Small Carton pack. Balance skid for mailing services
Unders/Overs	0%Unders / 0%Overs
Shipping	800 to City of Sammamish ship UPS ground.

Quantity	Prices
21,420	\$2,709.98

Mailing Prep (Does not include postage)
Simplified - Bundle & apply topsheets, USPS Documentation, Deliver to Seattle PO

Quantity	Prices
20,620	\$334.26

Kandy Hruby
206 447-9659 x309
khruby@consolidatedpress.com

Gary Stone CEO Ext 314
gstone@consolidatedpress.com

Quotations are based on the specifications above.
CPI may revise the quote when the job is submitted if the specifications do not match the original information on which the quote was based.
Terms are 50% Down and Balance C.O.D. unless prior arrangements have been made with the Accounting Department.
Service Fee of 3% for credit card payments. Pricing is valid for 30 days. Past due invoices will be charged interest at 1.5% per month.
Over-runs and under-runs will not exceed the order quantity by more than 5% unless otherwise noted above.

EXHIBIT A (Pg. 3 OF 4)

Consolidated Press Printing Company, Inc.

**Quotation
16992**



consolidated press
Effective Solutions in Print

600 S Spokane St
Seattle, WA 98134
Phone: (206) 447-9659
Fax: (206) 447-9477
Email: sales@consolidatedpress.com
http://www.consolidatedpress.com

To:

Date 5/20/16
Salesperson Kandy

City of Sammamish
Tim Larson
801 228th Ave SE
Sammamish, WA 98075
Phone: (425) 295-0555
Fax: (425) 295-0600

Tim Larson

Thank you for the opportunity to quote this project. The prices below are based on the specifications indicated.

Project specifications and pricing below.

Description	City Newsletter & Fall + Winter Recreation Guide Combinations
Pages	24 Page Self Cover (Newsletter 8 pg / Guide 16 pg)
Final Size	8 1/2 x 11
Paper	Newsletter: 70.0 lb Opaque Text - Outside 8 pages (1st 4-last 4) Guide: 80.0 lb House Gloss Book - Centerspread 16 pages
Ink	4/4: Bleed Trim
Provided	File - PDF of plate ready files
Prepress	Preflight, Computer time, Content Proof, Digital Color proof, PDF proof only to client
Press	Sheetfed
Finishing	1 Saddle Stitch pass (2 staples) , 800 in Small Cartons, balance skid for mailing services
Unders/Overs	0%Unders / 0%Overs
Shipping	800 to City of Sammamish ship UPS ground.

Quantity	Prices
21,420	\$6,810.63

Mailing Prep (Does not include postage)
Simplified - Bundle & apply topsheets, USPS Documentation, Deliver to Seattle PO

Quantity	Prices
20,620	\$393.22

Kandy Hruby
206 447-9659 x309
khruby@consolidatedpress.com

Gary Stone CEO Ext 314
gstone@consolidatedpress.com

Quotations are based on the specifications above.
CPI may revise the quote when the job is submitted if the specifications do not match the original information on which the quote was based.
Terms are 50% Down and Balance C.O.D., unless prior arrangements have been made with the Accounting Department.
Service Fee of 3% for credit card payments. Pricing is valid for 30 days. Past due invoices will be charged interest at 1.5% per month.
Over-runs and under-runs will not exceed the order quantity by more than 5% unless otherwise noted above.

Exhibit A (Pg. 4 of 4)

Consolidated Press Printing Company, Inc.

Quotation

16993



consolidatedpress
Effective Solutions in Print

600 S Spokane St
Seattle, WA 98134
Phone: (206) 447-9659
Fax: (206) 447-9477
Email: sales@consolidatedpress.com
http://www.consolidatedpress.com

To:

Date 5/20/16
Salesperson Kandy

City of Sammamish
Tim Larson
801 228th Ave SE
Sammamish, WA 98075
Phone: (425) 295-0555
Fax: (425) 295-0600

Tim Larson

Thank you for the opportunity to quote this project. The prices below are based on the specifications indicated.

Project specifications and pricing below.

Description	City Newsletter & Summer Recreation Guide Combination
Pages	28 Page Self Cover (Newsletter 8 pg / Guide 20 pg)
Final Size	8 1/2 x 11
Paper	Newsletter: 70.0 lb Opaque Text - Outside 8 pages (1st 4-last 4) Guide: 80.0 lb House Gloss Book - Centerspread 20 pages
Ink	4/4: Bleed Trim
Provided	File - PDF of plate ready files
Prepress	Preflight, Computer time, Content Proof, Digital Color proof, PDF proof only to client
Press	Sheetfed
Finishing	1 Saddle Stitch pass (2 staples), 800 in Small Cartons, balance skid for mailing services
Unders/Overs	0%Unders / 0%Overs
Shipping	800 to City of Sammamish ship UPS ground.

Quantity	Prices
21,420	\$8,339.34

Mailing Prep (Does not include postage)
Simplified - Bundle & apply topsheets, USPS Documentation, Deliver to Seattle PO

Quantity	Prices
20,620	\$418.70

Kandy Hrubby
206 447-9659 x309
khrubby@consolidatedpress.com

Gary Stone CEO Ext 314
gstone@consolidatedpress.com

Quotations are based on the specifications above.
CPI may revise the quote when the job is submitted if the specifications do not match the original information on which the quote was based.
Terms are 50% Down and Balance C.O.D. unless prior arrangements have been made with the Accounting Department.
Service Fee of 3% for credit card payments. Pricing is valid for 30 days. Past due invoices will be charged interest at 1.5% per month.
Over-runs and under-runs will not exceed the order quantity by more than 5% unless otherwise noted above.



REQUEST FOR CONSULTANT PAYMENT

To: City of Sammamish
801 228th Avenue SE
Sammamish, WA 98075
Phone: (425) 295-0500
FAX: (425) 295-0600

Invoice Number: _____ Date of Invoice: _____

Consultant: _____

Mailing Address: _____

Telephone: _____

Email Address: _____

Contract Period: _____ Reporting Period: _____

Amount requested this invoice: \$ _____

Specific Program: _____

Authorized signature



For Department Use Only

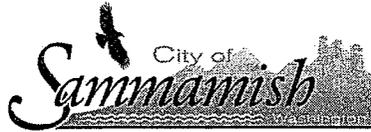
Total contract amount	
Previous payments	
Current request	
Balance remaining	

Authorization to Consultant: \$
Account Number:
Date:

Approved for Payment by: _____ Date: _____

Finance Dept.	
Check # _____	Check Date: _____

EXHIBIT C



TAX IDENTIFICATION NUMBER

In order for you to receive payment from the City of Sammamish, you must have either a Tax Identification Number or a Social Security Number. The Internal Revenue Service Code requires a Form 1099 for payments to every person or organization other than a corporation for services performed in the course of trade or business. Further, the law requires the City to withhold 20% on reportable amounts paid to unincorporated persons who have not supplied us with their correct Tax Identification Number or Social Security Number.

Please complete the following information request form and return it to the City of Sammamish prior to or along with the submittal of the first billing invoice.

Please check the appropriate category:

Corporation Partnership Government Consultant
 Individual/Proprietor Other (explain)

TIN No.: 91-0717896

Social Security No.: _____

Print Name: Robert T Brown

Title: CFO

Business Name: Consolidated Press Company, Inc.

Business Address: 600 S. Spokane St., Seattle, WA 98134

Business Phone: 206 447-9659

6/15/16
Date

Robert T Brown
Authorized Signature (Required)

COUNCIL MINUTES

Joint Meeting with City of Redmond/Special Meeting May 24, 2016

Tour of Community Center

Joint Meeting with Dinner

6:30 pm – 7:30 pm

Sammamish Councilmembers and Redmond Councilmember met and discussed the following topics.

Topics

- Transit and ST3
- Regional Homelessness/Human Services Issues
- SR202
- Emerald Necklace
- Legislative Agendas
- Duthie Hill Urban Growth Boundary Adjustment

Close Joint Meeting

Mayor Don Gerend called the special meeting of the Sammamish City Council to order at 8:00 pm.

Councilmembers present:

Mayor Don Gerend
Deputy Mayor Ramiro Valderrama
Councilmember Tom Hornish
Councilmember Kathy Huckabay
Councilmember Bob Keller
Councilmember Christie Malchow
Councilmember Tom Odell

Staff present:

Lyman Howard, City Manager
Jessi Bon, Deputy City Manager
Steve Leniszewski, Public Works Director
Jeff Thomas, Community Development Director
Evan Maxim, Senior Planner
Melonie Anderson, City Clerk

Roll Call/Pledge of Allegiance

Roll was called. Councilmember Huckabay led the pledge.

Mayor Gerend suggested re-ordering the agenda to move Public Comment to follow Approval of Agenda followed by Council Reports.

Approval of Agenda

MOTION: Councilmember Odell moved to approve the agenda as reorganized. Councilmember Keller seconded. Motion carried unanimously 7-0.

Public Comment

George Toskey, 2727 Eastlake Sammamish Parkway NE, suggested that the King County Trail should be exempt from the ECA regulations regarding buffers (Submitted written comments which are available upon request of the City Clerk at manderson@sammamish.us).

Reid and Susan Brockway, 167 E Lake Sammamish Shorelane NE, he and his wife put on a skit to demonstrate the restrictiveness of City code and feels these regulations make the code even more difficult.

Jessi Bornfreund, 21530 NE 29th Street, spoke regarding the City's tree regulations. He feels the replacement policy which requires replacement for a dead tree is not realistic.

Council Reports

Deputy Mayor Valderrama reported on the Grand Opening of Big Rock Park Phase 1. He introduced Deanna Dawson from Sound Cities Association (SCA) to explained SCA's position on Sound Transit 3.

She explained that the reason SCA weighed in on the Plan was at the encouragement of the Public Involvement Committee, in support of principals in the plan that most cities supported. They did not intend the letter to be seen as a letter of support of the plan.

Council directed the City Manager to draft a letter stating Sammamish's position on Sound Transit 3 to be mailed tomorrow.

MOTION: Councilmember Hornish moved to authorize Councilmembers Huckabay and Odell and Mayor Gerend to approve a letter to Sound Transit. Councilmember Keller seconded. Motion carried unanimously 7-0.

Councilmember Huckabay reported on the Regional Transit Committee meeting.

Councilmember Hornish reminded Council to get their nominations for the Human Services Task Force to the City Clerk. He also mentioned that the Finance Committee has been reviewing the capital plans which will be presented at the June 7, 2016 meeting. If Councilmembers have specific questions they should send them to staff prior to the meeting.

Councilmember Odell reported on the Eastside Transportation Partnership meeting.

Presentations/Proclamations

- Update: Issaquah-Fall City Road Open House

Steve Leniszewski, Public Works Director and Andrew Zagars, City Engineer, showed a PowerPoint presentation updating the Council on the results of the Open House held May 12, 2016 (*presentation available on the City's website at www.sammamish.us*).

Council recessed from 9:20 to 9:25 pm.

Authorization: Town Center Project Staffing

Community Development Director Jeff Thomas gave the staff report and showed a PowerPoint presentation (*presentation available on the City's website at www.sammamish.us*).

Deputy Mayor Valderrama requested information regarding how much the City staff has increased in the last five years.

MOTION: Councilmember Odell moved to approve the staffing plan. Councilmember Malchow seconded. Motion carried unanimously 7-0.

Public Hearing - None

Unfinished Business

Ordinance: Third Reading Of The City Of Sammamish, Washington, Pertaining To The Protection And Regulation Of Environmentally Critical Areas In The Sammamish Shoreline Master Program And In The Environmentally Critical Areas Regulations, Amending Chapters 25.01, 25.02, And 25.08 And 21a.15 And 21a.50 Of The Sammamish Municipal Code.

Staff is recommending that Council finish the list of proposed amendments. Any additional changes that Council would like to make to this section of the code should be a separate process and would have to be added to the Planning Commission's work plan. (Please refer to Attachment A of these minutes for sections being amended. For the complete discussion, please listen to the video on the City's website at www.sammamish.us).

MOTION: Councilmember Odell moved to extend to 10:45 pm. Deputy Mayor Valderrama seconded. Motion carried unanimously 7-0.

Items 5, 6, 8, 9, 13, 14, 15 and 16:

Senior Planner Evan Maxim explained that the Department of Ecology has recommended reducing buffer averaging to 25% rather than the current 50%. Staff is recommending Council not adopt this amendment

MOTION: Deputy Mayor Valderrama moved to change the following Items 5, 6, 8, 9, 13, 14, 15 and 16, related to buffer averaging, to allow no more than a 50 % reduction in buffer averaging. Councilmember Hornish seconded. Motion carried 5-2 with Councilmembers Odell and Huckabay dissenting.

Councilmember Odell feels that buffer averaging of 50% allows the buffer to become so small that it does not provide any real protection to the wetlands.

Item 20. This section deals with existing development in the critical areas. It provides for preserving existing buildings. The amendment is intended to clarify what this amendment applies to.

MOTION: Councilmember Odell moved approve the amendment and to add the language “subdivisions greater than four lots” for item #20. Deputy Mayor Valderrama seconded. Motion carried unanimously 7-0.

New Business - None

Executive Session – If Necessary

Meeting adjourned at 10:44 pm

Melonie Anderson, City Clerk

Donald J. Gerend, Mayor



Meeting Date: June 21, 2016

Date Submitted: June 16, 2016

Originating Department: Public Works

Clearances:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Attorney | <input type="checkbox"/> Community Development | <input type="checkbox"/> Parks & Recreation |
| <input type="checkbox"/> Admin Services | <input type="checkbox"/> Eastside Fire and Rescue | <input type="checkbox"/> Police |
| <input checked="" type="checkbox"/> City Manager | <input type="checkbox"/> Finance & IT | <input checked="" type="checkbox"/> Public Works |

Subject: 2017-2022 Six-Year Transportation Improvement Plan (TIP)

Action Required: Conduct Public Hearing and Adopt Resolution

- Exhibits:**
1. Resolution adopting the 2017-2022 6-year TIP
 2. 2017-2022 TIP (clean copy)
 3. 2017-2022 TIP (track changes)
 4. Transportation Capital Project Master List
 5. June 14, 2016 Staff Memo to the City Council
 6. Project Map

Budget: N/A

Summary Statement:

All cities are required by state law (RCW Chapter 35.77) to have a Six-Year Transportation Improvement Program (TIP) and to adopt an update of the TIP annually. These updates must be pursuant to one or more public hearings, shall be consistent with the City's Comprehensive Plan and shall be adopted by July 1 of each year. The annual TIP must be filed with the Secretary of Transportation no later than 30 days after adoption.

The TIP is a planning document that identifies transportation capital improvement programs and projects the City foresees undertaking over the next 6 years. The TIP by itself does not authorize projects to move forward, nor does it provide funding for any of its listed projects; for that to occur individual projects must be funded through the City's normal biennial budget process.

Background:

This is an annual adoption that is required by State law. Resolution R2015-640 adopting the 2016-2021 TIP was approved at the July 7, 2015 City Council Meeting and included \$90.2 million in transportation improvements. The 2017-2022 TIP includes \$94.8 million in transportation improvements.

This update to the TIP is continuing the annual advancement of the City's roadway network. For accuracy, the City consulted with David Evans & Associates to re-evaluate all of the conceptual project costs used in developing the TIP. Notable changes to the TIP include the following:

Projects Added:

- 228th Ave SE & SE 8th Intersection (TR-34)
- Intelligent Transportation System (ITS) (TR-19)
- SE 14th Street Extension: Lawson Park Plat to 248th Ave SE (TR-20)
- 212th Way SE (Snake Hill) Improvements (TR-25)
- Street Lighting Program (TR-F)
- School Zone Safety Improvements (TR-G)
- Capital Contingency Reserve Placeholder (TR-H)

Changes made to the 2017-2022 TIP since the 6/14/16 City Council meeting:

Please note, your packet material includes two copies of the TIP – one copy showing the track changes in “strikethrough” format and a “clean copy” of the same plan.

- The planning and study portion of the **228th Avenue SE & SE 8th Street Intersection Project (TR-34)** was expanded to include the analysis of the 228th Avenue SE & SE 4th Intersection (TR-33). In addition, staff have also added the 228th Avenue SE & SE 10th Street Intersection to this analysis. All three intersections work in concert and should be studied together. The 2017 funding was increased by \$100k to reflect this additional analysis.
- The funding for the **SE 14th Street Extension: Lawson Park Plat to 248th Ave SE Project (TR-20)** was moved from 2017 to 2018. There are current development projects underway that also include improvements to SE 14th Street in the same area. The City’s extension project will occur once the other improvement projects are complete.
- Funding to study the **SE 8th Street/218th Avenue SE: 212th Avenue SE to SE 4th Street Project (TR-18)** was added to the TIP in 2019. This analysis is recommended to be performed in 2019, following the 2018 completion of the SE 4th Street Improvement Project. The study will be done in coordination with the study of TR-42.
- Funding to study the **218th Avenue SE/216th Avenue SE: SE 4th Street to Inglewood Hill Road NE Project (TR-42)** was added to the TIP in 2019. This analysis is recommended to be performed in 2019, following the 2018 completion of the SE 4th Street Improvement Project. The study will be done in coordination with the study of TR-18.

Financial Impact:

There is no financial impact at this time. The 6-year TIP is a planning document and as such does not commit the City to any financial obligations. Council will encounter and address the financial impacts in the future as they appropriate funding for the various projects listed in the 6-year TIP. Listing a project on the TIP allows it to be eligible for grant funding.

Recommended Motion:

Move to approve the resolution adopting the 2017-2022 Transportation Improvement Plan.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2016-____**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON, ADOPTING AN UPDATED SIX-YEAR
TRANSPORTATION IMPROVEMENT PLAN FOR 2017-2022**

WHEREAS, state law requires the legislative body of each city to prepare and adopt a comprehensive transportation improvement plan for the ensuing six years; and

WHEREAS, the purpose of such plan is to ensure that each city shall have plans looking to the future, for not less than six years, as a guide in carrying out a coordinated transportation program; and

WHEREAS, state law provides that the transportation improvement plan shall be consistent with the comprehensive plan; and

WHEREAS, the adoption of a transportation improvement plan will allow the City to coordinate planning efforts, mitigate certain transportation impacts, and pursue grant funding for transportation projects; and

WHEREAS, the updated plan is consistent with recent changes to RCW 35.77.010 and incorporates urban planning approaches that promote physical activity and non-motorized and transit oriented projects; and

WHEREAS, the City Council has conducted a public hearing to receive comments on the proposed plan;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. Adoption of Transportation Improvement Plan. The City hereby adopts the Six-Year Transportation Improvement Plan, 2017-2022, attached hereto as Exhibit "A" and incorporated herein by reference.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 21st DAY OF JUNE 2016.**

CITY OF SAMMAMISH

APPROVED

Mayor Donald J. Gerend

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Michael R. Kenyon, City Attorney

Filed with the City Clerk: June 16, 2016

Passed by the City Council:

Resolution No.:

2017-2022 SIX-YEAR TRANSPORTATION CAPITAL IMPROVEMENT PLAN (Fund 340)

Final Plan: Presented to City Council on June 21, 2016

#	PROJECT	2017	2018	2019	2020	2021	2022	FUND 340 PROJECT COSTS				Fund 438 Total Costs	Total Project Costs
								6-Year Total	Prior Years	Future Years	Fund 340 Total Costs		
TIP CONCURRENCY PROJECTS													
TR-01	SE 4th Street: 218th Ave SE to 228th Ave SE Widen to 3 lanes with bike lanes, curb, gutter and sidewalk.	6,500,000	3,612,768	464,579				10,577,347	4,457,904	0	15,035,251	427,517	15,462,768
TR-05	Sahalee Way NE: NE 25th Way to North City Limits Widen to 3 lanes with bike lanes, curb, gutter and sidewalk	2,500,000	3,500,000	7,584,800	1,406,982			14,991,782	1,000,791	0	15,992,573	488,427	16,481,000
TR-34	228th Avenue SE & SE 8th Street Intersection Improve intersection LOS by widening/adding lanes or installing a 2-lane roundabout. Engineering analysis to be performed and will include the 228th Avenue SE & SE 4th Street Intersection (TR-33) and the 228th Ave SE & SE 10th Intersection.	850,000	750,000	2,988,976				4,588,976	0	0	4,588,976	0	4,588,976
TR-02	Issaquah-Pine Lake Rd: Klahanie Blvd to SE 32nd Widen to 3 lanes with bike lanes, curb, gutter, sidewalk and roundabout				1,000,000	1,500,000	4,500,000	7,000,000	0	5,676,762	12,676,762	642,030	13,318,792
TR-03	Issaquah-Pine Lake Rd: SE 48th St to Klahanie Blvd Widen to 5 lanes with bike lanes, curb, gutter and sidewalk							0	0	19,524,420	19,524,420	688,613	20,213,033
TR-04	East Lake Sammamish Parkway SE / SE 24th St Intersection Construct traffic signal, turn lanes, curb, gutter and sidewalk							0	0	3,614,505	3,614,505	61,678	3,676,183
(A) SUBTOTAL TIP CONCURRENCY PROJECTS		9,850,000	7,862,768	11,038,355	2,406,982	1,500,000	4,500,000	37,158,105	5,458,695	28,815,687	71,432,487	2,308,265	73,740,752
TIP GENERAL TRANSPORTATION PROJECTS													
TR-07	Issaquah-Fall City Rd: 42nd Avenue SE to Klahanie Dr SE Widen to 5 lanes with bike lanes, curb, gutter and sidewalk	4,400,000	12,892,000	4,100,820				21,392,820	1,200,000	0	22,592,820	206,795	22,799,615
TR-25	212th Way (Snake Hill) Improvements Stabilize roadway by constructing retaining walls, minor shoulder widening, drainage and repaving.	5,692,383						5,692,383	815,439	0	6,507,822	2,170,017	8,677,839
TR-20	SE 14th Street Extension: Lawson Park Plat to 248th Ave SE Construct 2 lane interim roadway connection with walking path on north side of street		166,821					166,821	37,507	0	204,328	40,865	245,193
TR-10	212th Ave SE Gap Project - SE 24th St to Crossings Subdivision Provide non-motorized facilities	107,828						107,828	465,869	0	573,697	0	573,697
TR-08	Issaquah-Fall City Rd: Klahanie Dr SE to Issaquah-Beaver Lk Rd Widen to 3 lanes with bike lanes, curb, gutter and sidewalk		1,000,000	2,000,000	5,717,836	5,717,836		14,435,672	0	0	14,435,672	0	14,435,672
TR-19	Intelligent Transportation System (ITS) Phase 2 of the 228th Ave/Sahalee Way ITS project from NE 12th St to SR 202, connect to WSDOT & Redmond systems.		317,000	1,885,320				2,202,320	950,505	0	3,152,825	0	3,152,825

2017-2022 SIX-YEAR TRANSPORTATION CAPITAL IMPROVEMENT PLAN (Fund 340)

Final Plan: Presented to City Council on June 21, 2016

#	PROJECT	2017	2018	2019	2020	2021	2022	FUND 340 PROJECT COSTS					Fund 438 Total Costs	Total Project Costs
								6-Year Total	Prior Years	Future Years	Fund 340 Total Costs	Fund 438 Total Costs		
TR-18	SE 8th Street/218th Avenue SE: 212th Avenue SE to SE 4th Street Analyze capacity and safety improvements needed along this roadway to accommodate increased traffic volumes and pedestrian use.			150,000				150,000	0	13,269,153	13,419,153	1,500,000	14,919,153	
TR-42	218th Avenue SE/216th Avenue SE: SE 4th Street to Inglewood Hill Road NE Analysis Analyze capacity and safety improvements needed along this roadway to accommodate increased traffic volumes and pedestrian use.			150,000				150,000	0	6,000,000	6,150,000	1,000,000	7,150,000	
TR-06	228th Ave SE: SE 32nd St. to Issaquah-Pine Lake Rd Provide additional southbound through lane							0	98,000	0	98,000	0	98,000	
(B) SUBTOTAL TIP GENERAL TRANSPORTATION PROJECTS		10,200,211	14,375,821	8,286,140	5,717,836	5,717,836	0	44,297,844	3,567,320	19,269,153	67,134,317	4,917,677	72,051,994	
(C) TOTAL TIP PROJECTS (A+B)		20,050,211	22,238,589	19,324,495	8,124,818	7,217,836	4,500,000	81,455,949	9,026,015	48,084,840	138,566,804	7,225,942	145,792,746	
OTHER TIP PROGRAMS														
TR-A	Public Works Trust Fund Loan Repayment 228th Ave NE Improvements	546,667	544,000	541,333	538,667	536,000	0	2,706,667	5,626,410	0	10,546,410	0	10,546,410	
TR-B	Non-motorized Transportation Projects Sidewalks, trails, bikeways and paths, etc.	750,000	750,000	750,000	750,000	750,000	750,000	4,500,000				750,000		
TR-C	Sidewalk Projects Various sidewalk projects, includes gap projects, extensions, safety improvements.	160,000	160,000	160,000	160,000	160,000	160,000	960,000				150,000		
TR-D	Intersection and Safety Improvements Intersection/other safety improvements, including channelization, signing, signalization, and/or other traffic control devices.	200,000	200,000	200,000	200,000	200,000	200,000	1,200,000				150,000		
TR-E	Neighborhood CIP Safety improvements including gap projects, bike routes, pedestrian safety and school zone safety.	100,000	100,000	100,000	100,000	100,000	100,000	600,000				90,000		
TR-F	Street Lighting Program Provide street lighting at high priority locations with significant safety issues that can be addressed through better street lighting.	15,000	15,000	15,000	15,000	15,000	15,000	90,000				0		
TR-G	School Zone Safety Improvements In conjunction with Issaquah & Lake Washington School Districts, provide safety improvements in the City's various school zones.	50,000	50,000	50,000	50,000	50,000	50,000	300,000				0		
TR-H	Capital Contingency Reserve Placeholder Reserve fund for capital projects and to address other unforeseen circumstances that may arise.	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000				0		
(D) SUBTOTAL OTHER TIP PROGRAMS		2,321,667	2,319,000	2,316,333	2,313,667	2,311,000	1,775,000	13,356,667	5,626,410	0	10,546,410	1,140,000	10,546,410	
(E) TOTAL TIP EXPENDITURES (C+D)		22,371,878	24,557,589	21,640,828	10,438,485	9,528,836	6,275,000	94,812,616						

2017-2022 SIX-YEAR TRANSPORTATION CAPITAL IMPROVEMENT PLAN (Fund 340)

Final Plan: Presented to City Council on June 21, 2016

#	PROJECT	2017	2018	2019	2020	2021	2022	FUND 340 PROJECT COSTS			Fund 438 Total Costs	Total Project Costs
								6-Year Total	Prior Years	Future Years		
TIP REVENUE		2017	2018	2019	2020	2021	2022	TOTAL				
	Transportation Fund Revenue (REET)	2,450,000	2,450,000	2,200,000	2,200,000	2,200,000	2,200,000	13,700,000				
	Road Impact Fees	4,662,000	5,000,000	4,000,000	3,500,000	3,500,000	3,500,000	24,162,000				
	Klahanie Capital Revenue	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	7,200,000				
	Mitigation & Settlement Agreement Fees	1,354,500	1,250,000	-	-	-	-	2,604,500				
	Investment Interest	45,000	30,000	15,000	6,500	500	500	97,500				
	Anticipated Future Grants	-	6,000,000	2,500,000	2,500,000	2,500,000	2,500,000	16,000,000				
	TIB grant for SE 4th Street Project	4,000,000	-	-	-	-	-	4,000,000				
	PSRC Grant for Issaquah-Fall City Road project	2,500,000	-	2,500,000	-	-	-	5,000,000				
	PSRC Grant for Regional ITS project	-	274,200	1,630,800	-	-	-	1,905,000				
	Revenue to be paid by the Surface Water Fund	-	-	-	-	-	-	-				
(F) TOTAL TIP REVENUE		16,211,500	16,204,200	14,045,800	9,406,500	9,400,500	9,400,500	74,669,000				

*Mystic Lake, Jacobs Landing

TIP Fund 6-year Overview		2017	2018	2019	2020	2021	2022
(G)	Beginning Fund Balance	23,612,026	17,451,648	9,098,259	1,503,231	471,246	342,910
(F)	Revenue	16,211,500	16,204,200	14,045,800	9,406,500	9,400,500	9,400,500
(E)	Expenditures	22,371,878	24,557,589	21,640,828	10,438,485	9,528,836	6,275,000
(H) Ending Fund Balance (G+F-E)		17,451,648	9,098,259	1,503,231	471,246	342,910	3,468,410

2017-2022 SIX-YEAR TRANSPORTATION CAPITAL IMPROVEMENT PLAN (Fund 340)

Final Plan: Presented to City Council on June 21, 2016

#	PROJECT	2017	2018	2019	2020	2021	2022	FUND 340 PROJECT COSTS				Fund 438 Total Costs	Total Project Costs
								6-Year Total	Prior Years	Future Years	Fund 340 Total Costs		
TIP CONCURRENCY PROJECTS													
TR-01	SE 4th Street: 218th Ave SE to 228th Ave SE Widen to 3 lanes with bike lanes, curb, gutter and sidewalk.	6,500,000	3,612,768	464,579				10,577,347	4,457,904	0	15,035,251	427,517	15,462,768
TR-05	Sahalee Way NE: NE 25th Way to North City Limits Widen to 3 lanes with bike lanes, curb, gutter and sidewalk	2,500,000	3,500,000	7,584,800	1,406,982			14,991,782	1,000,791	0	15,992,573	488,427	16,481,000
TR-34	228th Avenue SE & SE 8th Street Intersection Improve intersection LOS by widening/adding lanes or installing a 2-lane roundabout. <u>Engineering analysis to be performed and will include the 228th Avenue SE & SE 4th Street Intersection (TR-33) and the 228th Ave SE & SE 10th Intersection.</u>	750,000 850,000	750,000	2,988,976				4,588,976	0	0	4,588,976	0	4,588,976
TR-02	Issaquah-Pine Lake Rd: Klahanie Blvd to SE 32nd Widen to 3 lanes with bike lanes, curb, gutter, sidewalk and roundabout				1,000,000	1,500,000	4,500,000	7,000,000	0	5,676,762	12,676,762	642,030	13,318,792
TR-03	Issaquah-Pine Lake Rd: SE 48th St to Klahanie Blvd Widen to 5 lanes with bike lanes, curb, gutter and sidewalk							0	0	19,524,420	19,524,420	688,613	20,213,033
TR-04	East Lake Sammamish Parkway SE / SE 24th St Intersection Construct traffic signal, turn lanes, curb, gutter and sidewalk							0	0	3,614,505	3,614,505	61,678	3,676,183
(A) SUBTOTAL TIP CONCURRENCY PROJECTS		9,850,000	7,862,768	11,038,355	2,406,982	1,500,000	4,500,000	37,158,105	5,458,695	28,815,687	71,432,487	2,308,265	73,740,752
TIP GENERAL TRANSPORTATION PROJECTS													
TR-07	Issaquah-Fall City Rd: 42nd Avenue SE to Klahanie Dr SE Widen to 5 lanes with bike lanes, curb, gutter and sidewalk	4,400,000	12,892,000	4,100,820				21,392,820	1,200,000	0	22,592,820	206,795	22,799,615
TR-25	212th Way (Snake Hill) Improvements Stabilize roadway by constructing retaining walls, minor shoulder widening, drainage and repaving.	5,692,383						5,692,383	815,439	0	6,507,822	2,170,017	8,677,839
TR-20	SE 14th Street Extension: Lawson Park Plat to 248th Ave SE Construct 2 lane interim roadway connection with walking path on north side of street	466,821	166,821					166,821	37,507	0	204,328	40,865	245,193
TR-10	212th Ave SE Gap Project - SE 24th St to Crossings Subdivision Provide non-motorized facilities	107,828						107,828	465,869	0	573,697	0	573,697
TR-08	Issaquah-Fall City Rd: Klahanie Dr SE to Issaquah-Beaver Lk Rd Widen to 3 lanes with bike lanes, curb, gutter and sidewalk		1,000,000	2,000,000	5,717,836	5,717,836		14,435,672	0	0	14,435,672	0	14,435,672
TR-19	Intelligent Transportation System (ITS) Phase 2 of the 228th Ave/Sahalee Way ITS project from NE 12th St to SR 202, connect to WSDOT & Redmond systems.		317,000	1,885,320				2,202,320	950,505	0	3,152,825	0	3,152,825

2017-2022 SIX-YEAR TRANSPORTATION CAPITAL IMPROVEMENT PLAN (Fund 340)

Final Plan: Presented to City Council on June 21, 2016

#	PROJECT	2017	2018	2019	2020	2021	2022	FUND 340 PROJECT COSTS					Fund 438 Total Costs	Total Project Costs
								6-Year Total	Prior Years	Future Years	Fund 340 Total Costs	Fund 438 Total Costs		
TR-18	SE 8th Street/218th Avenue SE: 212th Avenue SE to SE 4th Street Analyze capacity and safety improvements needed along this roadway to accommodate increased traffic volumes and pedestrian use.			150,000				150,000	0	13,269,153	13,419,153	1,500,000	14,919,153	
TR-42	218th Avenue SE/216th Avenue SE: SE 4th Street to Inglewood Hill Road NE Analysis Analyze capacity and safety improvements needed along this roadway to accommodate increased traffic volumes and pedestrian use.			150,000				150,000	0	6,000,000	6,150,000	1,000,000	7,150,000	
TR-06	228th Ave SE: SE 32nd St. to Issaquah-Pine Lake Rd Provide additional southbound through lane							0	98,000	0	98,000	0	98,000	
(B) SUBTOTAL TIP GENERAL TRANSPORTATION PROJECTS		10,200,211	14,375,821	8,286,140	5,717,836	5,717,836	0	44,297,844	3,567,320	19,269,153	67,134,317	4,917,677	72,051,994	
(C) TOTAL TIP PROJECTS (A+B)		20,050,211	22,238,589	19,324,495	8,124,818	7,217,836	4,500,000	81,455,949	9,026,015	48,084,840	138,566,804	7,225,942	145,792,746	
OTHER TIP PROGRAMS														
TR-A	Public Works Trust Fund Loan Repayment 228th Ave NE Improvements	546,667	544,000	541,333	538,667	536,000	0	2,706,667	5,626,410	0	10,546,410	0	10,546,410	
TR-B	Non-motorized Transportation Projects Sidewalks, trails, bikeways and paths, etc.	750,000	750,000	750,000	750,000	750,000	750,000	4,500,000				750,000		
TR-C	Sidewalk Projects Various sidewalk projects, includes gap projects, extensions, safety improvements.	160,000	160,000	160,000	160,000	160,000	160,000	960,000				150,000		
TR-D	Intersection and Safety Improvements Intersection/other safety improvements, including channelization, signing, signalization, and/or other traffic control devices.	200,000	200,000	200,000	200,000	200,000	200,000	1,200,000				150,000		
TR-E	Neighborhood CIP Safety improvements including gap projects, bike routes, pedestrian safety and school zone safety.	100,000	100,000	100,000	100,000	100,000	100,000	600,000				90,000		
TR-F	Street Lighting Program Provide street lighting at high priority locations with significant safety issues that can be addressed through better street lighting.	15,000	15,000	15,000	15,000	15,000	15,000	90,000				0		
TR-G	School Zone Safety Improvements In conjunction with Issaquah & Lake Washington School Districts, provide safety improvements in the City's various school zones.	50,000	50,000	50,000	50,000	50,000	50,000	300,000				0		
TR-H	Capital Contingency Reserve Placeholder Reserve fund for capital projects and to address other unforeseen circumstances that may arise.	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000				0		
(D) SUBTOTAL OTHER TIP PROGRAMS		2,321,667	2,319,000	2,316,333	2,313,667	2,311,000	1,775,000	13,356,667	5,626,410	0	10,546,410	1,140,000	10,546,410	
(E) TOTAL TIP EXPENDITURES (C+D)		22,371,878	24,557,589	21,640,828	10,438,485	9,528,836	6,275,000	94,812,616						

2017-2022 SIX-YEAR TRANSPORTATION CAPITAL IMPROVEMENT PLAN (Fund 340)

Final Plan: Presented to City Council on June 21, 2016

#	PROJECT	2017	2018	2019	2020	2021	2022	FUND 340 PROJECT COSTS			Fund 438 Total Costs	Total Project Costs
								6-Year Total	Prior Years	Future Years		
TIP REVENUE		2017	2018	2019	2020	2021	2022	TOTAL				
	Transportation Fund Revenue (REET)	2,450,000	2,450,000	2,200,000	2,200,000	2,200,000	2,200,000	13,700,000				
	Road Impact Fees	4,662,000	5,000,000	4,000,000	3,500,000	3,500,000	3,500,000	24,162,000				
	Klahanie Capital Revenue	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	7,200,000				
	Mitigation & Settlement Agreement Fees*	1,354,500	1,250,000	-	-	-	-	2,604,500				
	Investment Interest	45,000	30,000	15,000	6,500	500	500	97,500				
	Anticipated Future Grants	-	6,000,000	2,500,000	2,500,000	2,500,000	2,500,000	16,000,000				
	TIB grant for SE 4th Street Project	4,000,000	-	-	-	-	-	4,000,000				
	PSRC Grant for Issaquah-Fall City Road project	2,500,000	-	2,500,000	-	-	-	5,000,000				
	PSRC Grant for Regional ITS project	-	274,200	1,630,800	-	-	-	1,905,000				
	Revenue to be paid by the Surface Water Fund	-	-	-	-	-	-	-				
(F) TOTAL TIP REVENUE		16,211,500	16,204,200	14,045,800	9,406,500	9,400,500	9,400,500	74,669,000				

*Mystic Lake, Jacobs Landing

TIP Fund 6-year Overview		2017	2018	2019	2020	2021	2022
(G)	Beginning Fund Balance	23,612,026	17,451,648	9,098,259	1,503,231	471,246	342,910
(F)	Revenue	16,211,500	16,204,200	14,045,800	9,406,500	9,400,500	9,400,500
(E)	Expenditures	22,371,878	24,557,589	21,640,828	10,438,485	9,528,836	6,275,000
(H) Ending Fund Balance (G+F-E)		17,451,648	9,098,259	1,503,231	471,246	342,910	3,468,410

City of Sammamish TIP Master Project List

Updated: June 21, 2016

No.	PROJECT TITLE	DESCRIPTION	2015 COMP PLAN	CATEGORY	TYPE	CONCURRENCY FAILURE	TOTAL COST ESTIMATE	Design Start (Year)	Construction Start (Year)
TR-01	SE 4th Street: 218th Avenue SE to 228th Avenue SE	Widen to 3 lanes with median/TWLT lane with bike lanes, curb, gutter and sidewalk	Yes	Roadway	Concurrency Project	2035 Failure	15,462,768	2015	2017
TR-02	Issaquah-Pine Lake Road: Klahanie Boulevard to SE 32nd Way	Widen to 3 lanes with median/TWLT lane with bike lanes, curb, gutter, sidewalk and improve existing roundabout	Yes	Roadway	Concurrency Project	Current Failure	13,318,792	2020	2022
TR-03	Issaquah-Pine Lake Road: SE 48th Street to Klahanie Boulevard	Widen to 5 lanes with median/TWLT lane with bike lanes, curb, gutter and sidewalk	Yes	Roadway	Concurrency Project	2035 Failure	20,213,033		
TR-04	East Lake Sammamish Parkway SE/SE 24th Street Intersection	Construct traffic signal, turn lanes, curb, gutter and sidewalk	Yes	Roadway	Concurrency Project	2035 Failure	3,676,183		
TR-05	Sahalee Way NE: NE 25th Way to North City Limits	Widen to 3 lanes with median/TWLT lane with bike lanes, curb, gutter and sidewalk	Yes	Roadway	Concurrency Project	Current Failure	16,481,000	2015	2017
TR-06	228th Avenue SE: SE 32nd Street to Issaquah-Pine Lake Road	Provide additional southbound through lane	Yes	Roadway	Concurrency Project	2035 Failure	98,000	2016	N/A
TR-07	Issaquah-Fall City Road: 42nd Avenue SE to Klahanie Drive SE	Widen to 5 lanes with median/TWLT lane with bike lanes, curb, gutter and sidewalk	Yes	Roadway	Concurrency Project	2035 Failure	22,799,615	2016	2017
TR-08	Issaquah-Fall City Road: Klahanie Drive SE to Issaquah-Beaver Lake Road	Widen to 3 lanes with median/TWLT lane with bike lanes, curb, gutter and sidewalk	Yes	Roadway	Concurrency Project	2035 Failure	14,435,672	2018	2020
TR-10	212th Avenue SE "Gap" Project: SE 24th Street to Crossings Subdivision	Provide non-motorized facilities, curb, gutter and sidewalk	Yes	Non-Motorized	Sidewalk	N/A	650,000	2014	2016
TR-17	244th Avenue NE: NE 8th Street to NE 20th Street	Widen to 3 lanes with median/TWLT lane with bike lanes, curb, gutter and sidewalk	Yes	Roadway	Concurrency Project	2035 Failure	Information Needed*		
TR-18	SE 8th Street / 218th Avenue SE: 212th Avenue SE to SE 4th Street	Widen to 3 lanes with median/TWLT lane with bike lanes, curb, gutter and sidewalk	Yes	Roadway	Roadway Improvement	N/A	14,919,153		
TR-19	Intelligent Transportation System	Add Phase 2 of threw 228th Avenue/Sahalee Way ITS project from NE 12th Street to SR 202	No	Intersection	Traffic Signal Project	N/A	3,152,825	2018	2019
TR-20	SE 14th Street Improvements: Approximately 243rd Avenue SE to 248th Avenue SE	Provide 2 lane roadway with walking path on north side of street, interim connection.	No	Roadway	Roadway Improvement	N/A	245,193	2014	2017
TR-21	228th Avenue NE: NE 12th Street to NE 25th Way	Widen to 3 lanes with median/TWLT lane with bike lanes, curb, gutter and sidewalk	Yes	Roadway	Concurrency Project	2035 Failure	Information Needed*		
TR-23	East Lake Sammamish Parkway SE: 212th Avenue SE to South City Limits	Widen to 3 lanes with median/TWLT lane with bike lanes, curb, gutter and sidewalk	Yes	Roadway	Concurrency Project	2035 Failure	10,935,000		
TR-24	SE Duthie Hill Road: SE Issaquah-Beaver Lake Road to "The Notch"	Widen to 3 lanes with median/TWLT lane with bike lanes, curb, gutter and sidewalk on the west side and an 8 foot shoulder on the east side	Yes	Roadway	Concurrency Project	2035 Failure	8,564,232		
TR-25	212th Way SE (Snake Hill): East Lake Sammamish Pkwy SE to 212th Ave SE	Improve 2 lanes with new retaining walls	No	Roadway	Roadway Repair	N/A	8,677,839	2014	2017
TR-26	SE Duthie Hill Road: West side of "The Notch" to Trossachs Boulevard SE	Widen to 3 lanes with median/TWLT lane with bike lanes, curb, gutter and sidewalk on the west side and an 8 foot shoulder on the east side	Yes	Roadway	Concurrency Project	2035 Failure	4,485,469		
TR-27	Issaquah-Pine Lake Road SE: SE Issaquah-Fall City Road to SE 48th Street	Widen to 5 lanes with median/TWLT lane with bike lanes, curb, gutter and sidewalk	Yes	Roadway	Concurrency Project	2035 Failure	8,772,188		
TR-28	228th Avenue SE: Issaquah-Pine Lake Road SE to SE 43rd Way	Widen to 5 lanes with median/TWLT lane with bike lanes, curb, gutter and sidewalk	Yes	Roadway	Concurrency Project	2035 Failure	20,774,126		
TR-29	SE Belvedere Way: East Beaver Lake Drive to 263rd Place SE	New roadway connection - extend SE Belvedere Way to East Beaver Lake Drive SE	Yes	Roadway	Roadway Improvement	N/A	636,026		
TR-30	New Road Connection to East Beaver Lake Drive SE at 266th Way SE	Extend 266th Way SE to East Beaver Lake Drive SE and widen East Beaver Lake Drive SE from 266th Way SE to Beaver Lake Way SE	Yes	Roadway	Roadway Improvement	N/A	4,876,937		
TR-31	228th Avenue SE: SE 4th Street to SE 20th Street	Improve roadway segment LOS by widening/adding lanes, adding bile lanes or revise LOS	Yes	Roadway	Concurrency Project	2035 Failure	Information Needed*		
TR-32	228th Avenue SE: SE 20th Street to Issaquah-Pine Lake Road SE	Improve roadway segment LOS by widening/adding lanes, adding bile lanes or revise LOS	Yes	Roadway	Concurrency Project	2035 Failure	Information Needed*		

City of Sammamish TIP Master Project List

Updated: June 21, 2016

No.	PROJECT TITLE	DESCRIPTION	2015 COMP PLAN	CATEGORY	TYPE	CONCURRENCY FAILURE	TOTAL COST ESTIMATE	Design Start (Year)	Construction Start (Year)
TR-33	228th Avenue SE & SE 4th Street Intersection	Improve intersection LOS by widening/adding lanes or installing 2 lane roundabout or revise LOS	Yes	Roadway	Concurrency Project	2035 Failure	4,500,000		
TR-34	228th Avenue SE & SE 8th Street Intersection	Improve intersection LOS by widening/adding lanes or installing 2 lane roundabout or revise LOS	Yes	Roadway	Concurrency Project	2035 Failure	4,488,976	2017	2019
TR-35	228th Avenue NE & NE 8th Street/NE Inglewood Hill Road Intersection	Improve intersection LOS by widening/adding lanes or installing 2 lane roundabout or revise LOS	Yes	Roadway	Concurrency Project	2035 Failure	4,500,000		
TR-36	SE 24th Street: 228th Avenue SE to 244th Avenue SE	Widen to 3 lanes with median/TWLT lane with bike lanes, curb, gutter and sidewalk	Yes	Roadway	Concurrency Project	2035 Failure	Information Needed*		
TR-37	228th Avenue NE & NE 4th Street Intersection	Improve intersection LOS by widening/adding lanes or installing 2 lane roundabout or revise LOS	Yes	Intersection	Intersection	2035 Failure	Information Needed*		
TR-38	212th Avenue SE & SE 24th Street Intersection Improvement	Install roundabout at this intersection.	No	Intersection	Roundabout	N/A	Information Needed*		
TR-39	Issaquah-Beaver Lake Road SE & 256th Avenue SE Intersection Improvement	Install roundabout at this intersection.	No	Intersection	Roundabout	N/A	1,230,483		
TR-40	SE Duthie Hill Road & 266th Avenue SE (High Country) Intersection Improvement	Install roundabout at this intersection.	No	Intersection	Roundabout	N/A	Information Needed*		
TR-41	SE 48th Street: Issaquah-Pine Lake Road SE to 227th Place SE	Install curb, gutter, sidewalk and bike lanes.	No	Non-Motorized	Sidewalk and Bike lanes	N/A	Information Needed*		
TR-42	218th Avenue SE/216th Avenue NE: SE 4th Street to Inglewood Hill Road NE	Install turn lanes, traffic calming, curb, gutter and sidewalk and bike lanes.	No	Roadway	Roadway Improvement	N/A	7,150,000		
TR-43	212th Avenue SE & SE 20th Street Intersection Improvement	Install single lane roundabout at this intersection.	No	Intersection	Roundabout	N/A	2,367,455		
TR-44	SE 32nd Street / SE 33rd Place Traffic Calming	Install traffic calming along route via city's Neighborhood Traffic Management Program	No	Traffic Calming	Traffic Calming	N/A	Information Needed*		
TR-45	244th Avenue SE & SE 32nd Street Intersection	Install single lane roundabout at this intersection	No	Intersection	Roundabout	N/A	2,760,765		
TR-46	228th Avenue: NE 12th Street to SE 4th Street	Improve roadway segment LOS by widening/adding lanes, adding bike lanes or revise LOS	Yes	Roadway	Concurrency Project	2035 Failure	Information Needed*		
TR-47	Sahalee Way : North City Limits to NE 36th Street	Add 1 additional southbound travel lane/climbing lane/right turn lane	No	Roadway	Roadway Improvement	N/A	4,650,000	2015**	2017**
TR-48	Sahalee Way: SR 202 to North City Limits	Widen as necessary to extend double northbound left turn lanes; add additional southbound travel lane/climbing lane	No	Roadway	Roadway Improvement	N/A	4,720,000	2015**	2017**

* These projects have recently (2016) been added and need to be analyzed for estimates.

** Dates represent constructing the climbing lane in conjunction with TR-05. If constructed separately dates are to be determined (TBD)



Memorandum

DATE: June 14, 2016

TO: City Council

FROM: Steve Leniszewski, Director of Public Works

RE: 2017-2022 Transportation Improvement Plan

I am pleased to present the 2017-2022 Transportation Improvement Plan (TIP) draft for your consideration. The projects presented here are consistent with the priorities identified in the Transportation Element of the Comprehensive Plan and are an extension of the 2016-2021 TIP.

The TIP is a planning document, updated annually, that identifies transportation capital improvement programs and projects the City foresees undertaking over the next 6 years. The updated TIP includes recommended capital projects and proposed schedules which are balanced to accommodate project priorities, utilization of grant resources, planning, construction seasons and the resources needed to complete the work. The TIP by itself does not authorize projects to move forward, nor does it authorize funding for any of the listed projects. Funding authorization occurs through the City's normal biennial budget process.

All cities are required by state law (RCW Chapter 35.77) to have a 6-year TIP and to adopt an update of the TIP annually. These updates are pursuant to one or more public hearings, shall be consistent with the City's Comprehensive Plan and shall be adopted by July 1 of each year. The annual TIP must be filed with the Secretary of Transportation within 30 days of adoption.

Staff have also prepared a separate document, the "TIP Master Project List" for transportation, which includes potential future projects over the 20-year horizon and estimated costs, including those projects not recommended for inclusion in the 2017-2022 TIP. The projects are categorized as either a "Transportation Improvement Project" or a "Transportation Program." Most of these projects originate from the Comprehensive Plan and others are needed to maintain and rebuild infrastructure.

A large part of this year's TIP development process included updating the cost estimates for the transportation projects. The City utilized an engineering consultant, David Evans & Associates (DEA), to prepare the revised cost estimates. Estimates are based on current market conditions and will be updated as part of the annual TIP review process.

Changes to the TIP:

Projects Added:

- ***228th Ave SE & SE 8th St Intersection (TR-34)***
 - (See below)

Exhibit 5

- **212th Way (Snake Hill) Improvements (TR-25)**
 - (See below)
- **SE 14th Street Extension: Lawson Park Plat to 248th Ave SE (TR-20)**
 - (See below)

Projects Modified:

- **228th Ave SE: SE 32nd St to Issaquah Pine Lake Rd (TR-06)**

The project scope was to construct an additional southbound lane through the intersection. During the preliminary design and study of this project it was determined that the scope needed to be expanded to include improvements to the 228th corridor to the south and north of the intersection. The cost estimate shown on the TIP in (future years) and on the corresponding Transportation Master Project List includes preliminary design and study only. Once this work is completed, the full scope and cost estimate for the project will be provided.

Overview of Recommended TIP Projects

Concurrency Projects (in the order shown on the TIP):

- **SE 4th Street (TR-01)**

This project includes widening the roadway section to three (3) lanes and adding bike lanes, curb, gutter and sidewalk. This is a concurrency project and currently does not meet Levels of Service (LOS) standards. The City has been awarded a \$4,000,000 grant from the Transportation Improvement Board (TIB) for the project. The project is in design and is planned to go to construction in May/June of 2017.
- **Sahalee Way NE; NE 25th Way to North City Limits (TR-05)**

This project includes widening the roadway section to three (3) lanes and adding bike lanes, curb, gutter and sidewalk. This is a concurrency project and currently does not meet LOS standards.
- **228th Ave SE & SE 8th St Intersection (TR-34)**

This project includes improving the LOS of the intersection by widening/adding lanes or constructing a 2-lane roundabout. This project will help address the additional traffic that resulted from opening the Community and Aquatic Center. This is a concurrency project and currently does not meet LOS standards.
- **Issaquah – Pine Lake Rd: Klahanie Blvd to SE 32nd (phase 1) (TR-02)**

This project includes widening the roadway section to three (3) lanes and adding bike lanes, curb, gutter and sidewalk. This is a concurrency project and currently does not meet LOS standards.
- **Issaquah – Pine Lake Rd: SE 48th St to Klahanie Blvd (phase 2) (TR-03)**

This roadway project includes widening the roadway section to five (5) lanes and adding bike lanes, curb, gutter and sidewalk. This is a concurrency project and currently does not meet LOS standards.

- ***East Lake Sammamish Parkway SE/SE 24th St Intersection (TR-04)***
This project includes improving the intersection with a new traffic signal, turn lanes, curb, gutter and sidewalk. This is a concurrency project and currently does not meet LOS standards.

General Transportation Projects (in the order shown on the TIP):

- ***Issaquah Fall City Road'' 42nd Avenue SE to Klahanie Dr SE (phase 1) (TR-07)***
This project includes widening the roadway section to five (5) lanes and adding bike lanes, curb, gutter and sidewalk. The project also includes improvements to the existing intersection at 247th Pl SE and Klahanie Dr SE.
- ***212th Way (Snake Hill) Improvements (TR-25)***
This is a repair project to stabilize the existing roadway. The project includes retaining walls, reinforced earth, minor shoulder widening, drainage and repaving. This project also includes wetland mitigation.
- ***SE 14th Street Extension: Lawson Park Plat to 248th Ave SE (TR-20)***
The roadway project includes removing the existing barricade and constructing a two-lane roadway connection with a walking path on the north side of the improvements. This project is being coordinated with private development occurring adjacent to the project limits.
- ***212th Ave SE Gap Project – SE 24th St to Crossings Subdivision (TR-10)***
This project includes construction of non-motorized facilities along the west side of 212th Ave SE. This project also includes wetland impacts and mitigation.
- ***Issaquah Fall City Rd-Klahanie Dr SE to Issaquah-Beaver Lake RD (phase 2) (TR-08)***
This project includes widening the roadway section to three (3) lanes and adding bike lanes, curb, gutter and sidewalk. The project also includes improvements to the existing intersection at Issaquah-Beaver Lake RD.
- ***Intelligent Transportation System (ITS) (phase 2) (TR-19)***
This project includes the continuation of the Adaptive ITS signal system along 228th/Sahalee Way from NE 12th St to SR 202. This project will also connect to the WSDOT and City of Redmond ITS systems.
- ***228th Ave SE: SE 32nd St to Issaquah Pine Lake Rd (TR-06)***
The project scope was to construct an additional southbound lane through the intersection. During the preliminary design and study of this project it was determined that the scope needed to be expanded to include improvements to the 228th corridor to the south and north of the intersection. The cost estimate shown on the TIP in (future years) and on the corresponding Transportation Master Project List includes preliminary design and study only. Once this work is completed, the full scope and cost estimate for the project will be provided.

Other Transportation Programs (in the order shown on the TIP):

- ***Public Works Trust Fund Loan Repayment (TR-A)***
This line item is reserved for the Puget Sound Regional Council (PSRC) loan repayment associated with the 228th Ave NE improvement project.
- ***Non-motorized Transportation Projects (TR-B)***
This program reserves funding for the construction of sidewalks, trails, bikeways and paths. Projects will be selected by the City Council at a future date.
- ***Sidewalk Projects (TR-C)***
This program reserves funding for the construction of various sidewalk projects including gap projects, extensions and safety improvements. Projects will be selected by the City Council at a future date.
- ***Intersection and Safety Improvements (TR-D)***
This program reserves funding for improvements to intersections and other safety improvements that include channelization, signing, signalization and/or other traffic control devices. Projects will be selected by the City Council at a future date.
- ***Neighborhood CIP (TR-E)***
This program reserves funding for safety improvement projects along roadways that include gap projects, bike route installations, pedestrian safety and/or school zone safety. Projects will be selected by the City Council at a future date.
- ***Street Lighting Program (TR-F)***
This program reserves funding for street lighting improvement projects with an emphasis on assigning priority to locations with significant safety issues. Projects will be selected by the City Council at a future date.
- ***School Zone Safety Improvements (TR-G)***
This program reserves funding for safety improvement projects in school zones. Potential projects are identified in conjunction with the Issaquah and Lake Washington School Districts. Projects will be selected by the City Council at a future date.
- ***Capital Contingency Reserve (TR-H)***
Contingency reserved as needed to complete the identified TIP projects.

Transportation CIP Funding Overview

Transportation CIP funding comes from several sources as shown on the last page of the TIP document and as further described below.

Beginning Fund Balance

This is the estimated starting balance of the Transportation Capital Fund (Fund 340) at the beginning of 2017.

Real Estate Excise Tax (REET)

REET is collected from the sale of real estate in the City and a portion of this revenue is allocated for transportation capital projects.

Transportation (Traffic) Impact Fees

Impact fees are collected on new development in the City.

Operating Contribution – General Fund

Funds may be transferred from the General Fund to the TIP fund as designated in the biennial budget. The 2017-22 TIP does not include any general fund transfers.

Investment Interest

A small amount of interest is earned on the TIP fund.

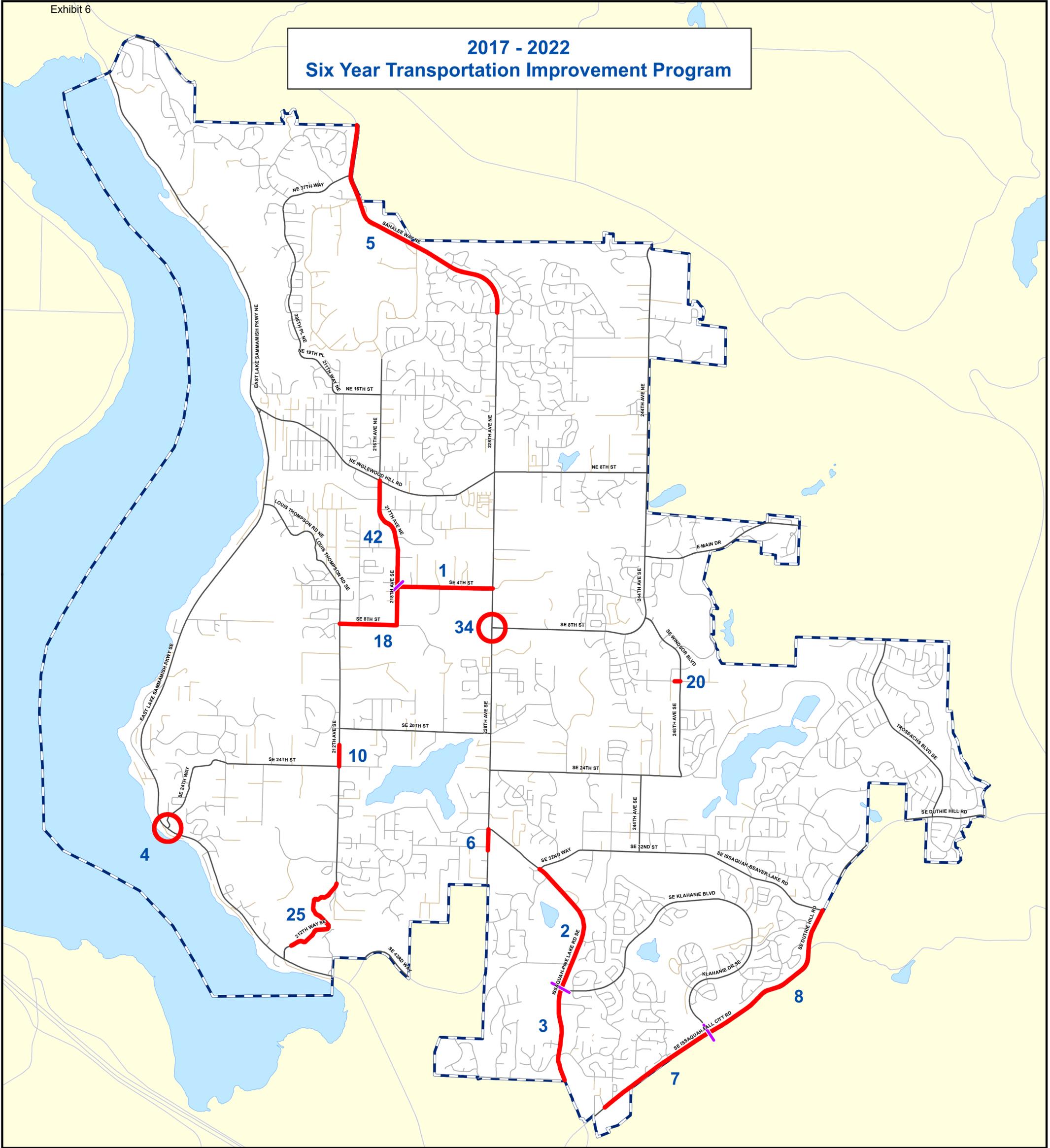
Grant Funding

The City has been fortunate to receive grant funding for a number of capital projects and those grants are specifically identified in the TIP. It is expected that future projects will also be eligible for grants and this funding is also included in the revenue projection.

Attachments:

- 2017-22 Transportation Improvement Plan
- TIP Master Project List

2017 - 2022 Six Year Transportation Improvement Program



Project List

1. SE 4th St: 218th Ave SE to 228th Ave SE
2. Issaquah-Pine Lake Rd: Klahanie Blvd to SE 32nd
3. Issaquah-Pine Lake Rd: SE 48th to Klahanie Blvd
4. East Lake Sammamish Parkway SE/SE 24th St Intersection
5. Sahalee Way NE: NE 25th Way to North City Limits
6. 228th Ave SE: SE 32nd St to Issaquah-Pine Lake Rd.
7. Issaquah-Fall City Rd: SE 48th St to Klahanie Dr SE
8. Issaquah-Fall City Rd: Klahanie Dr SE to Issaquah-Beaver Lake Rd
10. 212th Ave SE Gap Project: SE 24th St to Crossings Subdivision
18. SE 8th St. & 218th Ave. SE (Study)
20. SE 14th St Extension: Lawson Park Plat to 248th Ave SE
25. 212th Way SE (Snake Hill)
34. 228th Ave/SE 8th St. Intersection
42. 218th Ave SE/216th NE: SE 4th St to NE Inglewood Hill Rd (Study)

7 Project Location & TIP Number

City Limits

0 0.25 0.5
Miles



Meeting Date: June 21, 2016

Date Submitted: June 16, 2016

Originating Department: Public Works

Clearances:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Attorney | <input type="checkbox"/> Community Development | <input type="checkbox"/> Parks & Recreation |
| <input type="checkbox"/> Admin Services | <input type="checkbox"/> Eastside Fire and Rescue | <input type="checkbox"/> Police |
| <input checked="" type="checkbox"/> City Manager | <input checked="" type="checkbox"/> Finance & IT | <input checked="" type="checkbox"/> Public Works |

Subject: 2017-2022 Six-Year Stormwater Capital Improvement Plan (Stormwater CIP)

Action Required: Conduct Public Hearing and Adopt Resolution

- Exhibits:**
1. Resolution adopting the 2017-2022 6-year Storm CIP
 2. 2017-2022 Stormwater Capital Improvement Plan (clean copy)
 3. 2017-2022 Stormwater Capital Improvement Plan (track changes)
 4. June 14, 2016 Staff Memo to the City Council

Budget: N/A

Summary Statement:

This is a resolution adopting the 2017-2022 Stormwater Capital Improvement Plan (Stormwater CIP). An updated Stormwater CIP depicts the City's anticipated stormwater capital expenditures for the next 6-year period and maintains the City's eligibility for a variety of grant funds.

The Stormwater CIP by itself does not authorize projects to move forward, nor does it provide funding for any of the listed projects; for that to occur individual projects must be funded through the City's normal biennial budget process.

Background:

The Storm CIP is a six-year planning document and will be re-evaluated annually along with the Transportation Improvement Plan (TIP) and the Parks Capital Improvement Plan (Parks CIP). This is the first Stormwater CIP adopted by the City Council, although capital funds were included in previous City budgets.

The Stormwater CIP identifies specific stormwater related improvement projects, funding sources and project timelines over the six-year planning period. Stormwater capital projects include the stormwater component of the transportation capital improvement projects, stand-alone stormwater-only projects, drainage basin plans, property acquisition for stormwater facilities and repair/replacement projects.

The City's 2016 stormwater work plan includes adoption of an updated stormwater comprehensive plan, design manual and low impact development (LID) code. Due to this ongoing work, a Stormwater Master

Project List has not yet been developed, but will be developed available for the 2017 capital planning process.

Changes made to the 2017-2022 Stormwater CIP since the 6/14/16 City Council meeting:

Numerous changes were made to the Stormwater CIP since the last City Council meeting with the objective of balancing the fund and re-prioritizing projects based on City Council direction. Please note, your packet material includes two copies of the Stormwater CIP – one copy showing the track changes in “strikethrough” format and a “clean copy” of the same plan.

- The funding for the stormwater component of the following transportation projects was adjusted to align with the corresponding project funding timeline in the TIP:
 - SE 4th Street: 218th Ave SE to 228th Ave SE (TR-01)
 - Sahalee Way NE: 25th Way NE to North City Limits (TR-05)
 - Issaquah-Fall City Rd: 42nd Avenue SE to Klahanie Dr. SE (TR-07)
 - SE 14th Street Extension: Lawson Park Plat to 248th Ave SE (TR-20)

The stormwater funding allocation for all of these projects remains the same.

- In the previous version of the Stormwater CIP, funding was set aside for the stormwater components of the “TIP Program.” This funding has been eliminated to balance the Stormwater CIP fund. This includes the stormwater component of the following TIP Program Funds:
 - Non-motorized Transportation Projects (TR-B)
 - Sidewalk Projects (TR-C)
 - Intersection and Safety Improvements (TR-D)
 - Neighborhood CIP (TR-E)

This change means that the stormwater component of these transportation projects will be funded by the TIP, not the Stormwater CIP. For example, if the council selects a sidewalk project to be constructed utilizing the **Non-motorized Transportation Program (TR-B)** funds, the project will be fully funded using TIP funds.

- Funding for the **Tamarack Neighborhood Drainage Project (SW-12)** was reduced from \$954k to \$754k. The previous estimate included the design costs, which are already included in the 2015-16 budget. The funding was also reallocated between 2017 and 2018 to reflect a more realistic project schedule, with construction anticipated in 2018. In addition, \$565,500 is included in the revenue section of the Stormwater CIP as **Other Funding - Tamarack Project (75% cost of project)** as a placeholder, since the funding mechanism for this project has not been determined.
- Funding for the **Zackuse Creek Fish Passage Culvert and Stream Restoration Project (SW-03)** was adjusted to reflect a phased project approach. It is anticipated that the stream realignment component of this project will be completed in 2017, with the culvert replacement project anticipated for construction in 2018.

- Funding for the **Zackuse Creek Basin Plan (SW-07)** was adjusted to reflect a project start at the end of 2017 (instead of the beginning of 2017), with project completion anticipated in 2019. This adjustment was needed to balance the overall project workload.
- Funding for the **Laughing Jacobs Creek Basin Plan (SW-09)** was adjusted to reflect a project start at the end of 2018 (instead of the beginning of 2018), with project completion anticipated in 2020. This adjustment was needed to balance the overall project workload.

A number of adjustments were also made to the Stormwater CIP Programs. These adjustments are further described below:

- The **Stormwater Property Acquisition Fund (SW-A)** was reduced from \$250k to \$100k in 2017 to address the funding shortfall. The difference of \$150k was distributed evenly from 2018 to 2020. The total funding allocation for stormwater property acquisition (\$1.5 million) for the six-year planning period remains the same.
- The **Stormwater Opportunity Fund (SW-B)** was also adjusted. The funding proposed for 2017 (\$200k) was eliminated entirely and the funding for the five remaining planning years was reduced from \$200k to \$100k. After further discussion, staff felt that the reduced funding level is appropriate for this program area.
- The funding for the **Basin Plan Project Implementation (SW-C)** was increased from \$400k to \$900k over the six-year planning period in anticipation of completing two basin plans, which will include a number of associated stormwater improvement projects.
- Funding for the **Neighborhood Drainage Capital Resolutions Program (SW-D)** was increased from \$750k to \$1.2 million over the six-year planning period. Staff recommended this change based on further analysis of the type and number of projects that will likely be funded utilizing this program.
- To balance the fund, staff recommend utilizing a \$1 million **Interfund Loan** to address the shortfall in 2017. The loan payments are included as an expenditure (**SW-H**) and the loan is also reflected in the revenue section of the plan (**Other Funding - Interfund Loan**). The loan assumes a 5-year payback, beginning in 2018, at an interest rate of 3.75%. Timing of the loan is still to be determined and will be based on timing of expenditures. The loan information provided is an estimate and will be finalized as part of the 2017-18 biennial budget.
- The City anticipates completing a stormwater rate study in 2017, with adjustments taking effect in 2018. The rate study will include a review of the Stormwater Development Charge, which is a one-time fee assessed on new development. Preliminary analysis indicates that this fee will likely increase. The revenue section of the Stormwater CIP now includes a line for **Additional Developer Contributions (Anticipated Rate Adjustment)**, which estimates an additional 25% in revenue from Developer Contributions from 2018 to 2022.
- The stormwater rate study will also include an analysis of the stormwater utility fees. A preliminary staff analysis indicates that our stormwater utility rate is significantly below that of neighboring cities. The revenue section of the Stormwater CIP now includes a line for **Additional**

Operating Transfer In - Fund 408 (Rate Adjustment), which reflects an estimated 50% increase in revenue from stormwater utility fees from 2018 to 2022.

Financial Impact:

There is no financial impact at this time. The 6-year Stormwater CIP is a planning document and as such does not commit the City to any financial obligations. Council will encounter and address the financial impacts in the future as they appropriate funding for the various projects listed in the 6-year Storm CIP. Listing a project on the Storm CIP allows it to be eligible for grant funding.

Recommended Motion:

Move to approve the resolution adopting the 2017-2022 Stormwater Capital Improvement Plan.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2016-____**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON, ADOPTING A SIX-YEAR STORMWATER
CAPITAL IMPROVEMENT PLAN FOR 2017-2022.**

WHEREAS, state law encourages the legislative body of each city to prepare and adopt a stormwater capital improvement plan for the ensuing six years; and

WHEREAS, the purpose of such plan is to assure that each city shall have plans looking to the future, for not less than six years, as a guide in carrying out a coordinated capital improvement program; and

WHEREAS, the adoption of a stormwater capital improvement plan will allow the City to coordinate planning efforts with other capital needs within the city and pursue grant funding for stormwater projects; and

WHEREAS, the City Council has conducted a public hearing to receive comments on the proposed plan;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. Adoption of Stormwater Capital Improvement Plan. The City hereby adopts the Six-Year Stormwater Capital Improvement Plan, 2017-2022, attached hereto as Exhibit "A" and incorporated herein by reference.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE
21st DAY OF JUNE 2016.**

CITY OF SAMMAMISH

Mayor Donald J. Gerend

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Michael R. Kenyon, City Attorney

Filed with the City Clerk: June 16, 2016

Passed by the City Council:

Resolution No.: R2016- _____

2017-2022 STORMWATER CAPITAL IMPROVEMENT PLAN (Fund 438)

Final Plan: Presented to City Council on June 21, 2016

#	PROJECT	2017	2018	2019	2020	2021	2022	6-Year Total	Prior Years	Future Years	Total Project Cost
STORMWATER COMPONENT OF TIP CONCURRENCY PROJECTS											
TR-01	SE 4th Street: 218th Ave SE to 228th Ave SE Widen to 3 lanes with bike lanes, curb, gutter and sidewalk. Stormwater component of project.	262,718	146,022	18,777				427,517	0	0	427,517
TR-05	Sahalee Way NE: 25th Way NE to North City Limits Widen to 3 lanes with median/TWLT lane with bike lanes, curb, gutter and sidewalk. Stormwater component of project.	81,567	113,804	247,144	45,912			488,427	0	0	488,427
TR-02	Issaquah Pine-Lake Rd: Klahanie Blvd to SE 32nd Way Widen to 3 lanes with median/TWLT lane with bike lanes, curb, gutter, sidewalk and improve roundabout. Stormwater component of project.				50,645	75,970	227,905	354,520	0	287,510	642,030
TR-03	Issaquah Pine-Lake Rd: SE 48th to Klahanie Blvd Widen to 5 lanes with median/TWLT lane with bike lanes, curb, gutter and sidewalk. Stormwater component of project.							0	0	688,613	688,613
TR-04	Eastlake Sammamish Parkway SE & SE 24th Street Intersection Construct traffic signal, turn lanes, curb, gutter and sidewalk. Stormwater component of project.							0	0	61,678	61,678
(A) SUBTOTAL STORMWATER COMPONENT OF TIP CONCURRENCY PROJECTS		344,285	259,826	265,921	96,557	75,970	227,905	1,270,464	0	1,037,801	2,308,265
STORMWATER COMPONENT OF TIP GENERAL PROJECTS											
TR-07	Issaquah-Fall City Rd: 42nd Avenue SE to Klahanie Dr SE Widen to 5 lanes with median/TWLT lane with bike lanes, curb, gutter and sidewalk. Stormwater component of project.	43,427	124,077	39,291				206,795	0	0	206,795
TR-10	212th Avenue SE "Gap" Project: SE 24th Street to Crossings Subdivision Provide non-motorized facilities, curb, gutter and sidewalk	76,000						76,000	0	0	76,000
TR-25	212th Way (Snake Hill) Improvements Stabilize roadway by constructing retaining walls, minor shoulder widening, drainage and repaving. Stormwater component of project.	2,170,017						2,170,017	0	0	2,170,017
TR-20	SE 14th Street Extension: Lawson Park Plat to 248th Ave SE Construct 2 lane interim roadway connection with walking path on north side of street. Stormwater component of project.		40,865					40,865	0	0	40,865
(B) SUBTOTAL STORMWATER COMPONENT OF TIP GENERAL PROJECTS		2,289,444	164,942	39,291	0	0	0	2,493,677	0	0	2,493,677
STORMWATER COMPONENT OF OTHER TIP PROGRAMS											
TR-B	Non-motorized Transportation Projects Provide sidewalks, trails, bikeways and/or paths at various locations throughout the City. Stormwater component of projects.							0	0	0	0
TR-C	Sidewalk Projects Various sidewalk projects, including gap projects, extensions, safety improvements. Stormwater component of project.							0	0	0	0

2017-2022 STORMWATER CAPITAL IMPROVEMENT PLAN (Fund 438)

Final Plan: Presented to City Council on June 21, 2016

#	PROJECT	2017	2018	2019	2020	2021	2022	6-Year Total	Prior Years	Future Years	Total Project Cost
TR-D	Intersection and Safety Improvements Various intersection and other safety improvements.							0	0	0	0
TR-E	Neighborhood CIP Safety improvements including gap projects, bike routes, pedestrian safety and school zone safety. Stormwater component of project.							0	0	0	0
(C) SUBTOTAL STORMWATER COMPONENT OF OTHER TIP PROGRAMS		0	0	0	0	0	0	0	0	0	0
(D) TOTAL STORMWATER COMPONENT OF ALL TIP PROJECTS (A+B+C)		2,633,729	424,768	305,212	96,557	75,970	227,905	3,764,141	0	1,037,801	4,801,942

STORMWATER CIP PROJECTS											
SW-12	Tamarack Neighborhood Drainage & Water Quality Retrofit Construct storm drain and reestablish and armor ditches.	50,000	704,000					754,000	0	0	754,000
SW-03	Zackuse Creek Fish Passage Culvert and Stream Restoration Install fish passable culvert under E. Lake Sammamish Parkway and stream restoration.	600,000	600,000					1,200,000	0	0	1,200,000
SW-02	Louis Thompson Hill Rd High Density Polyethylene Storm Pipe Install pipe and energy dissipator to collect roadway drainage from Louis Thompson Road and carry it to bottom of Zackuse Creek ravine.	218,000						218,000	0	0	218,000
SW-01	Towncenter Regional Stormwater Plan Study regional stormwater facilities option in the Town Center. Construction of any planned facilities will require additional funds.	150,000	150,000					300,000	0	0	300,000
SW-07	Zackuse Creek Basin Plan Map creek, wetlands; identify and prioritize future projects; describe current watershed conditions; create drainage hydraulic model.	25,000	75,000	50,000				150,000	0	0	150,000
SW-06	Sahalee Way Stormwater Tightline New pipe to connect existing outfall carrying water under Sahalee Way that currently discharges onto a steep slope to an existing catchbasin.	45,000	342,000					387,000	0	0	387,000
SW-09	Laughing Jacobs Creek Basin Plan Map creek, wetlands; identify and prioritize future projects; describe current watershed conditions; create drainage hydraulic model.		75,000	125,000	100,000			300,000	0	0	300,000
SW-04	Ebright Creek Fish Passage Culvert Project Install fish passable culvert under E Lake Sammamish Parkway			200,000	650,000			850,000	0	0	850,000
SW-05	George Davis Creek Fish Passage Culvert Project Install fish passable culvert under E Lake Sammamish Parkway				350,000	950,000		1,300,000	0	0	1,300,000
SW-10	Evans Creek Basin Plan Map creek, wetlands; identify and prioritize future projects; describe current watershed conditions; create drainage hydraulic model.						150,000	150,000	0	150,000	300,000

2017-2022 STORMWATER CAPITAL IMPROVEMENT PLAN (Fund 438)

Final Plan: Presented to City Council on June 21, 2016

#	PROJECT	2017	2018	2019	2020	2021	2022	6-Year Total	Prior Years	Future Years	Total Project Cost
SW-08	Pine Lake Creek Basin Plan Map creek, wetlands; identify and prioritize future projects; describe current watershed conditions; create drainage hydraulic model.						125,000	125,000	0	125,000	250,000
SW-11	Hazel Wolf Culvert Improvement Project Replace culvert to increase capacity between Hazel Wolf Wetland and Beaver Lake to reduce flooding.						75,000	75,000	0	415,000	490,000
(E) SUBTOTAL STORMWATER CIP PROJECTS		1,088,000	1,946,000	375,000	1,100,000	950,000	350,000	5,809,000	0	690,000	6,499,000

OTHER STORMWATER CIP PROGRAMS											
SW-A	Stormwater Property Acquisition Fund Acquire land for future stormwater facilities as opportunities become available, including leveraging Parks CIP Land Acquisition funds.	100,000	300,000	300,000	300,000	250,000	250,000	1,500,000			
SW-B	Stormwater Opportunity Fund Community and interdepartmental partnerships to improve existing stormwater facilities and to provide matching funds for future stormwater grants.		100,000	100,000	100,000	100,000	100,000	500,000			
SW-C	Basin Plan Project Implementation Placeholder Implement priority stormwater, water quality or habitat improvement projects identified in the basin plans.			50,000	250,000	250,000	350,000	900,000			
SW-D	Neighborhood Drainage Capital Resolutions Ongoing program to address minor flooding or drainage issues in a variety of Sammamish neighborhoods.	200,000	200,000	200,000	200,000	200,000	200,000	1,200,000			
SW-E	Beaver Management Program Projects to mitigate the negative effects of the beaver population and beaver dams in the City.	15,000	15,000	15,000	15,000	15,000	15,000	90,000			
SW-F	KC Contract 1999 Principal & Interest	39,379	39,379	39,379				118,137			
SW-G	KC Contract 2001 Principal & Interest	10,256	10,256	10,256	10,256	10,256		51,279			
SW-H	Interfund Loan Repayment		237,500	230,000	222,500	215,000	207,500	1,112,500			
(F) SUBTOTAL OTHER STORMWATER CIP PROGRAMS		364,635	902,135	944,635	1,097,756	1,040,256	1,122,500	5,471,916			

(G) TOTAL STORMWATER CIP EXPENDITURES (D+E+F)		4,086,364	3,272,903	1,624,847	2,294,313	2,066,226	1,700,405	15,045,057			
--	--	------------------	------------------	------------------	------------------	------------------	------------------	-------------------	--	--	--

2017-2022 STORMWATER CAPITAL IMPROVEMENT PLAN (Fund 438)

Final Plan: Presented to City Council on June 21, 2016

#	PROJECT	2017	2018	2019	2020	2021	2022	6-Year Total	Prior Years	Future Years	Total Project Cost
---	---------	------	------	------	------	------	------	--------------	-------------	--------------	--------------------

STORMWATER CIP REVENUE	2017	2018	2019	2020	2021	2022	TOTAL
Developer Contributions	600,000	638,000	511,000	447,000	447,000	447,000	3,090,000
Additional Developer Contributions (Anticipated Rate Adjustment)		159,500	127,750	111,750	111,750	111,750	622,500
Operating Transfer In - SWM Operations - Fund 408	850,000	850,000	850,000	850,000	850,000	850,000	5,100,000
Additional Operating Transfer In - Fund 408 (Rate Adjustment)		425,000	425,000	425,000	425,000	425,000	2,125,000
Investment Interest							0
Zackuse Culvert Grants (SW-2)	457,000	750,000					1,207,000
Anticipated Future Grants	100,000	100,000	100,000	100,000	100,000	100,000	600,000
Other Funding - Tamarack Project (75% cost of project)	37,500	528,000					565,500
Other Funding - Interfund Loan	1,000,000						1,000,000
(H) TOTAL STORMWATER CIP REVENUE	3,044,500	3,450,500	2,013,750	1,933,750	1,933,750	1,933,750	14,310,000

Stormwater CIP Fund 6-year Overview	2017	2018	2019	2020	2021	2022
(I) Beginning Fund Balance	1,100,000	58,136	235,734	624,637	264,074	131,598
(H) Revenue	3,044,500	3,450,500	2,013,750	1,933,750	1,933,750	1,933,750
(G) Expenditures	4,086,364	3,272,903	1,624,847	2,294,313	2,066,226	1,700,405
(J) Ending Fund Balance (I+H-G)	58,136	235,734	624,637	264,074	131,598	364,943

2017-2022 STORMWATER CAPITAL IMPROVEMENT PLAN (Fund 438)

Final Plan: Presented to City Council on June 21, 2016

#	PROJECT	2017	2018	2019	2020	2021	2022	6-Year Total	Prior Years	Future Years	Total Project Cost
STORMWATER COMPONENT OF TIP CONCURRENCY PROJECTS											
TR-01	SE 4th Street: 218th Ave SE to 228th Ave SE Widen to 3 lanes with bike lanes, curb, gutter and sidewalk. Stormwater component of project.	171,007 <u>262,718</u>	171,007 <u>146,022</u>	85,503 <u>18,777</u>				427,517	0	0	427,517
TR-05	Sahalee Way NE: 25th Way NE to North City Limits Widen to 3 lanes with median/TWLT lane with bike lanes, curb, gutter and sidewalk. Stormwater component of project.	0 <u>81,567</u>	97,685 <u>113,804</u>	341,899 <u>247,144</u>	48,843 <u>45,912</u>			488,427	0	0	488,427
TR-02	Issaquah Pine-Lake Rd: Klahanie Blvd to SE 32nd Way Widen to 3 lanes with median/TWLT lane with bike lanes, curb, gutter, sidewalk and improve roundabout. Stormwater component of project.				50,645	75,970	227,905	354,520	0	287,510	642,030
TR-03	Issaquah Pine-Lake Rd: SE 48th to Klahanie Blvd Widen to 5 lanes with median/TWLT lane with bike lanes, curb, gutter and sidewalk. Stormwater component of project.							0	0	688,613	688,613
TR-04	Eastlake Sammamish Parkway SE & SE 24th Street Intersection Construct traffic signal, turn lanes, curb, gutter and sidewalk. Stormwater component of project.							0	0	61,678	61,678
(A) SUBTOTAL STORMWATER COMPONENT OF TIP CONCURRENCY PROJECTS		344,285	259,826	265,921	96,557	75,970	227,905	1,270,464	0	1,037,801	2,308,265
STORMWATER COMPONENT OF TIP GENERAL PROJECTS											
TR-07	Issaquah-Fall City Rd: 42nd Avenue SE to Klahanie Dr SE Widen to 5 lanes with median/TWLT lane with bike lanes, curb, gutter and sidewalk. Stormwater component of project.	105,000 <u>43,427</u>	101,795 <u>124,077</u>	39,291 <u>39,291</u>				206,795	0	0	206,795
TR-10	212th Avenue SE "Gap" Project: SE 24th Street to Crossings Subdivision Provide non-motorized facilities, curb, gutter and sidewalk	76,000						76,000	0	0	76,000
TR-25	212th Way (Snake Hill) Improvements Stabilize roadway by constructing retaining walls, minor shoulder widening, drainage and repaving. Stormwater component of project.	2,170,017						2,170,017	0	0	2,170,017
TR-20	SE 14th Street Extension: Lawson Park Plat to 248th Ave SE Construct 2 lane interim roadway connection with walking path on north side of street. Stormwater component of project.	40,865 <u>40,865</u>	40,865 <u>40,865</u>					40,865	0	0	40,865
(B) SUBTOTAL STORMWATER COMPONENT OF TIP GENERAL PROJECTS		2,289,444	164,942	39,291	0	0	0	2,493,677	0	0	2,493,677
STORMWATER COMPONENT OF OTHER TIP PROGRAMS											
TR-B	Non-motorized Transportation Projects Provide sidewalks, trails, bikeways and/or paths at various locations throughout the City. Stormwater component of projects.	125,000 <u>0</u>	125,000 <u>0</u>	125,000 <u>0</u>	125,000 <u>0</u>	125,000 <u>0</u>	125,000 <u>0</u>	750,000 <u>0</u>	0	0	0
TR-C	Sidewalk Projects Various sidewalk projects, including gap projects, extensions, safety improvements. Stormwater component of project.	25,000 <u>0</u>	25,000 <u>0</u>	25,000 <u>0</u>	25,000 <u>0</u>	25,000 <u>0</u>	25,000 <u>0</u>	150,000 <u>0</u>	0	0	0

2017-2022 STORMWATER CAPITAL IMPROVEMENT PLAN (Fund 438)

Final Plan: Presented to City Council on June 21, 2016

#	PROJECT	2017	2018	2019	2020	2021	2022	6-Year Total	Prior Years	Future Years	Total Project Cost
TR-D	Intersection and Safety Improvements Various intersection and other safety improvements.	25,000 <u>0</u>	25,000 <u>0</u>	25,000 <u>0</u>	25,000 <u>0</u>	25,000 <u>0</u>	25,000 <u>0</u>	150,000 <u>0</u>	0	0	0
TR-E	Neighborhood CIP Safety improvements including gap projects, bike routes, pedestrian safety and school zone safety. Stormwater component of project.	15,000 <u>0</u>	15,000 <u>0</u>	15,000 <u>0</u>	15,000 <u>0</u>	15,000 <u>0</u>	15,000 <u>0</u>	90,000 <u>0</u>	0	0	0
(C) SUBTOTAL STORMWATER COMPONENT OF OTHER TIP PROGRAMS		0	0	0	0						
(D) TOTAL STORMWATER COMPONENT OF ALL TIP PROJECTS (A+B+C)		2,633,729	424,768	305,212	96,557	75,970	227,905	3,764,141	0	1,037,801	4,801,942

STORMWATER CIP PROJECTS											
SW-12	Tamarack Neighborhood Drainage & Water Quality Retrofit Construct storm drain and reestablish and armor ditches.	954,000 <u>50,000</u>	704,000 <u>704,000</u>					954,000 <u>754,000</u>	0	0	754,000
SW-03	Zackuse Creek Fish Passage Culvert and Stream Restoration Install fish passable culvert under E. Lake Sammamish Parkway and stream restoration.	250,000 <u>600,000</u>	950,000 <u>600,000</u>					1,200,000	0	0	1,200,000
SW-02	Louis Thompson Hill Rd High Density Polyethylene Storm Pipe Install pipe and energy dissipator to collect roadway drainage from Louis Thompson Road and carry it to bottom of Zackuse Creek ravine.	218,000						218,000	0	0	218,000
SW-01	Towncenter Regional Stormwater Plan Study regional stormwater facilities option in the Town Center. Construction of any planned facilities will require additional funds.	150,000	150,000					300,000	0	0	300,000
SW-07	Zackuse Creek Basin Plan Map creek, wetlands; identify and prioritize future projects; describe current watershed conditions; create drainage hydraulic model.	75,000 <u>25,000</u>	75,000 <u>75,000</u>	50,000 <u>50,000</u>				150,000	0	0	150,000
SW-06	Sahalee Way Stormwater Tightline New pipe to connect existing outfall carrying water under Sahalee Way that currently discharges onto a steep slope to an existing catchbasin.	45,000	342,000					387,000	0	0	387,000
SW-09	Laughing Jacobs Creek Basin Plan Map creek, wetlands; identify and prioritize future projects; describe current watershed conditions; create drainage hydraulic model.		125,000 <u>75,000</u>	125,000	50,000 <u>100,000</u>			300,000	0	0	300,000
SW-04	Ebright Creek Fish Passage Culvert Project Install fish passable culvert under E Lake Sammamish Parkway			200,000	650,000			850,000	0	0	850,000
SW-05	George Davis Creek Fish Passage Culvert Project Install fish passable culvert under E Lake Sammamish Parkway				350,000	950,000		1,300,000	0	0	1,300,000
SW-10	Evans Creek Basin Plan Map creek, wetlands; identify and prioritize future projects; describe current watershed conditions; create drainage hydraulic model.						150,000	150,000	0	150,000	300,000

2017-2022 STORMWATER CAPITAL IMPROVEMENT PLAN (Fund 438)

Final Plan: Presented to City Council on June 21, 2016

#	PROJECT	2017	2018	2019	2020	2021	2022	6-Year Total	Prior Years	Future Years	Total Project Cost
SW-08	Pine Lake Creek Basin Plan Map creek, wetlands; identify and prioritize future projects; describe current watershed conditions; create drainage hydraulic model.						125,000	125,000	0	125,000	250,000
SW-11	Hazel Wolf Culvert Improvement Project Replace culvert to increase capacity between Hazel Wolf Wetland and Beaver Lake to reduce flooding.						75,000	75,000	0	415,000	490,000
(E) SUBTOTAL STORMWATER CIP PROJECTS		1,088,000	1,946,000	375,000	1,100,000	950,000	350,000	5,809,000	0	690,000	6,499,000

OTHER STORMWATER CIP PROGRAMS											
SW-A	Stormwater Property Acquisition Fund Acquire land for future stormwater facilities as opportunities become available, including leveraging Parks CIP Land Acquisition funds.	250,000 <u>100,000</u>	250,000 <u>300,000</u>	250,000 <u>300,000</u>	250,000 <u>300,000</u>	250,000	250,000	1,500,000			
SW-B	Stormwater Opportunity Fund Community and interdepartmental partnerships to improve existing stormwater facilities and to provide matching funds for future stormwater grants.	200,000 <u>0</u>	200,000 <u>100,000</u>	200,000 <u>100,000</u>	200,000 <u>100,000</u>	200,000 <u>100,000</u>	200,000 <u>100,000</u>	1,200,000 <u>500,000</u>			
SW-C	Basin Plan Project Implementation Placeholder Implement priority stormwater, water quality or habitat improvement projects identified in the basin plans.			50,000	<u>50,000</u> <u>250,000</u>	<u>150,000</u> <u>250,000</u>	<u>150,000</u> <u>350,000</u>	400,000 <u>900,000</u>			
SW-D	Neighborhood Drainage Capital Resolutions Ongoing program to address minor flooding or drainage issues in a variety of Sammamish neighborhoods.	125,000 <u>200,000</u>	125,000 <u>200,000</u>	125,000 <u>200,000</u>	125,000 <u>200,000</u>	125,000 <u>200,000</u>	125,000 <u>200,000</u>	750,000 <u>1,200,000</u>			
SW-E	Beaver Management Program Projects to mitigate the negative effects of the beaver population and beaver dams in the City.	15,000	15,000	15,000	15,000	15,000	15,000	90,000			
SW-F	KC Contract 1999 Principal & Interest	39,379	39,379	39,379				118,137			
SW-G	KC Contract 2001 Principal & Interest	10,256	10,256	10,256	10,256	10,256		51,279			
SW-H	Interfund Loan Repayment		<u>237,500</u>	<u>230,000</u>	<u>222,500</u>	<u>215,000</u>	<u>207,500</u>	<u>1,112,500</u>			
(F) SUBTOTAL OTHER STORMWATER CIP PROGRAMS		364,635	902,135	944,635	1,097,756	1,040,256	1,122,500	5,471,916			

(G) TOTAL STORMWATER CIP EXPENDITURES (D+E+F)		4,086,364	3,272,903	1,624,847	2,294,313	2,066,226	1,700,405	15,045,057			
--	--	------------------	------------------	------------------	------------------	------------------	------------------	-------------------	--	--	--

2017-2022 STORMWATER CAPITAL IMPROVEMENT PLAN (Fund 438)

Final Plan: Presented to City Council on June 21, 2016

#	PROJECT	2017	2018	2019	2020	2021	2022	6-Year Total	Prior Years	Future Years	Total Project Cost
---	---------	------	------	------	------	------	------	--------------	-------------	--------------	--------------------

STORMWATER CIP REVENUE	2017	2018	2019	2020	2021	2022	TOTAL
Developer Contributions	600,000	638,000	511,000	447,000	447,000	447,000	3,090,000
<u>Additional Developer Contributions (Anticipated Rate Adjustment)</u>		<u>159,500</u>	<u>127,750</u>	<u>111,750</u>	<u>111,750</u>	<u>111,750</u>	622,500
Operating Transfer In - SWM Operations - Fund 408	850,000	850,000	850,000	850,000	850,000	850,000	5,100,000
<u>Additional Operating Transfer In - Fund 408 (Rate Adjustment)</u>		<u>425,000</u>	<u>425,000</u>	<u>425,000</u>	<u>425,000</u>	<u>425,000</u>	2,125,000
Investment Interest							0
Zackuse Culvert Grants (SW-2)	457,000	750,000					1,207,000
Anticipated Future Grants	100,000	100,000	100,000	100,000	100,000	100,000	600,000
<u>Other Funding - To Be Determined</u>	<u>2,000,000</u>	<u>500,000</u>	<u>175,000</u>	<u>600,000</u>	<u>575,000</u>	<u>100,000</u>	3,950,000
<u>Other Funding - Tamarack Project (75% cost of project)</u>	<u>37,500</u>	<u>528,000</u>					565,500
<u>Other Funding - Interfund Loan</u>	<u>1,000,000</u>						1,000,000
(H) TOTAL STORMWATER CIP REVENUE	3,044,500	3,450,500	2,013,750	1,933,750	1,933,750	1,933,750	14,310,000

Stormwater CIP Fund 6-year Overview	2017	2018	2019	2020	2021	2022
(I) Beginning Fund Balance	1,100,000	58,136	235,734	624,637	264,074	131,598
(H) Revenue	3,044,500	3,450,500	2,013,750	1,933,750	1,933,750	1,933,750
(G) Expenditures	4,086,364	3,272,903	1,624,847	2,294,313	2,066,226	1,700,405
(J) Ending Fund Balance (I+H-G)	58,136	235,734	624,637	264,074	131,598	364,943



Memorandum

DATE: June 14, 2016

TO: City Council

FROM: Steve Leniszewski, Director of Public Works

RE: 2017-2022 Stormwater Capital Improvement Plan

I am pleased to present the draft 2017-2022 Stormwater Capital Improvement Plan (Stormwater CIP) for your consideration. The projects presented here are consistent with the priorities identified in the Environment and Conservation and Utilities sections of the City's Comprehensive Plan. The Stormwater CIP also includes the stormwater components of the projects identified in the draft 6-year Transportation Improvement Plan (TIP).

The Stormwater CIP is a planning document, updated annually in coordination with the TIP. The plan identifies stormwater capital improvement programs and projects the City foresees undertaking over the next 6 years, including those associated with upcoming TIP projects. The proposed project schedules are balanced to accommodate project priorities, utilization of grant resources, planning, construction seasons and the resources needed to complete the work. The Stormwater CIP by itself does not authorize projects to move forward, nor does it authorize funding for any of the listed projects. Funding authorization occurs through the City's normal biennial budget process.

At this time, staff have not developed a "Stormwater Master Project List," even though there are a few projects, beyond those identified in the Stormwater CIP, that are on our radar. Our recommendation is to complete and adopt the Stormwater Comprehensive Plan, planned for later this year, which will include the development of a comprehensive list of potential stormwater capital improvement projects. We will use this document to establish a "Stormwater Master Project List."

The Stormwater CIP is not balanced, which means our projected expenditures exceed our projected revenues. To close this gap we need to identify additional funding (approximately \$3,950,000) to address the shortfall over the next 6 years, or we need to adjust the project list or the timing of projects. Funding options to close the gap may include an interfund loan, incurring debt or increasing revenues by adjusting the system development charge and/or stormwater utility rates. Analysis of the system development charge and the stormwater utility rates is on the work plan for 2017.

Changes to the Stormwater CIP:

Projects Removed:

- ***Inglewood Neighborhood Drainage Project***
This project will be completed in 2016 and is no longer shown on the plan.

Exhibit 4

- ***Inglewood Neighborhood Water Quality Retrofit***
This project will be completed in 2016 and is no longer shown on the plan.
- ***SE 24th Way Neighborhood Drainage and Water Quality Projects***
Resolved through litigation.
- ***218th Ave SE – SE 4th Street to East Main Street Retrofit***
This project will be completed by a developer.
- ***244th Ave SE, SE 32nd St to SE 24th St Retrofit***
Completed in 2015.
- ***Stormwater Improvement to Pedestrian Underpass at 187th Ave NE***
Completed in 2014/15.
- ***Culvert under 229th near Deerfield Park***
Not a recommended staff priority. Will be included in the development of the master project list for future consideration.
- ***Wetland 17 Outlet Beaver Deceiver***
This work will be completed utilizing the Beaver Management Program funds identified in the Stormwater CIP (see SW-E).

Overview of Recommended Stormwater CIP Projects

The following stormwater projects are recommended for inclusion in the 2017-2022 Stormwater CIP. Please note, the transportation projects shown in the Stormwater CIP are further described in the accompanying staff memo on the TIP and are not included here.

Stormwater CIP Projects (in the order shown on the Stormwater CIP):

- ***Tamarack Neighborhood Drainage & Water Quality Retrofit (SW-12)***
Construct a storm drain and reestablish and armor ditches.
- ***Zackuse Creek Fish Passage Culvert and Stream Restoration (SW-03)***
Install a fish passable culvert under E. Lake Sammamish Parkway and construct stream restoration enhancements. This project was awarded a \$157,400 grant from the King County Waterworks Grant Program. Construction must be complete by February 2019, otherwise the grant must be repaid. The City has also applied for other grants to support this project.
- ***Louis Thompson Hill Rd Storm Pipe (SW-02)***
Installation of pipe and an energy dissipator to collect roadway drainage from Louis Thompson Road and carry it to the bottom of the Zackuse Creek ravine.
- ***Towncenter Regional Stormwater Plan (SW-01)***
This funding is set aside to study the potential to develop regional stormwater facilities in the Town Center. Construction of any planned facilities may require additional funding and coordination with the Town Center developers.
- ***Zackuse Creek Basin Plan (SW-07)***

Exhibit 4

This is a planning project that will include creek, wetland and sensitive area mapping. The plan will also include a description and assessment of current watershed conditions, development of a hydraulic model and a recommended list of potential capital improvement projects for consideration in the basin planning area. This planning effort also includes a public process.

- ***Sahalee Way Stormwater Tightline (SW-06)***
Construct pipe to connect existing outfall carrying groundwater under Sahalee Way to an existing catch basin. The water currently discharges directly onto a steep slope.
- ***Laughing Jacobs Creek Basin Plan (SW-09)***
This is a planning project that will include creek, wetland and sensitive area mapping. The plan will also include a description and assessment of current watershed conditions, development of a hydraulic model and a recommended list of potential capital improvement projects for consideration in the basin planning area. This planning effort also includes a public process.
- ***Ebright Creek Fish Passage Culvert Project (SW-04)***
Install a fish passable culvert under E. Lake Sammamish Parkway.
- ***George Davis Creek Fish Passage Culvert Project (SW-05)***
Install fish passable culvert under E. Lake Sammamish Parkway.
- ***Evans Creek Basin Plan (SW-10)***
This is a planning project that will include creek, wetland and sensitive area mapping. The plan will also include a description and assessment of current watershed conditions, development of a hydraulic model and a recommended list of potential capital improvement projects for consideration in the basin planning area. This planning effort also includes a public process.
- ***Pine Lake Creek Basin Plan (SW-08)***
This is a planning project that will include creek, wetland and sensitive area mapping. The plan will also include a description and assessment of current watershed conditions, development of a hydraulic model and a recommended list of potential capital improvement projects for consideration in the basin planning area. This planning effort also includes a public process.
- ***W. Beaver Lake Dr. Stream Crossing Culvert Improvement Project (SW-11)***
Replace the culvert to increase capacity between the Hazel Wolf Wetland and Beaver Lake to reduce flooding.

Stormwater CIP Programs (in the order shown on the Stormwater CIP):

- ***Stormwater Property Acquisition Fund (SW-A)***
This program reserves funding for future land acquisition for stormwater facilities as opportunities become available. Potential land acquisition opportunities and a land acquisition strategy will be discussed by the City Council at a future date.
- ***Stormwater Opportunity Fund (SW-B)***

Exhibit 4

This program reserves funding for community and interdepartmental partnerships to improve existing stormwater facilities and to provide matching funds for future stormwater grants.

- ***Basin Plan Project Implementation Placeholder (SW-C)***
This program reserves funding to implement priority stormwater, water quality or habitat improvement projects identified in the basin plans.
- ***Neighborhood Drainage Capital Resolutions (SW-D)***
This program reserves funding to address minor flooding or drainage issues in a variety of Sammamish neighborhoods.
- ***Beaver Management Program (SW-E)***
This program reserves funding for projects to mitigate the negative effects of the beaver population and beaver dams in the City.

Stormwater CIP Funding Overview

Funding for the Stormwater CIP comes from several sources as shown on the last page of the Stormwater CIP plan and as further described below.

Beginning Fund Balance

This is the estimated starting balance of the Stormwater Capital Fund (Fund 438) at the beginning of 2017.

Stormwater Fees and Rates

There are two stormwater charges that are used to fund capital projects. The first is the Surface Water Development Charge, which is collected from new development in the City. This is shown on the Stormwater CIP as “Developer Contributions.” The second fee is the Stormwater Utility Rate, which is assessed by parcel and varies based on the amount of impervious surface. Revenue from the Stormwater Utility fee is divided between maintenance and operations and capital improvement projects. This item is shown as “Operating Transfer In – SWM Operations (Fund 408)” on the Stormwater CIP. The six-year revenue forecast for these fees was prepared by the Finance Department.

Other Funding – To be Determined

The Stormwater CIP is not balanced. A placeholder in the revenue portion of the plan was included to identify the funding gap.

Grant Funding

The City has been fortunate to receive grant funding for a number of capital projects and those grants are specifically identified in the Stormwater CIP. It is expected that future projects will also be eligible for grants and this funding is also included in the revenue projection.

Attachments:

- 2017-2022 Stormwater Capital Improvement Plan



Meeting Date: June 21, 2016

Date Submitted: June 15, 2016

Originating Department: Parks and Recreation

Clearances:

<input checked="" type="checkbox"/> Attorney	<input type="checkbox"/> Community Development	<input checked="" type="checkbox"/> Parks & Recreation
<input type="checkbox"/> Admin Services	<input type="checkbox"/> Eastside Fire and Rescue	<input type="checkbox"/> Police
<input checked="" type="checkbox"/> City Manager	<input type="checkbox"/> Finance & IT	<input checked="" type="checkbox"/> Public Works

Subject: 2017-2022 Six-Year Parks Capital Improvement Plan (Parks CIP)

Action Required: Conduct Public Hearing and Adopt Resolution

Exhibits:

1. Resolution adopting the 2017-2022 6-year Parks CIP
2. 2017-2022 Parks Capital Improvement Plan (clean copy)
3. 2017-2022 Parks Capital Improvement Plan (track changes)
4. Parks Capital Project Master List
5. June 14, 2016 Staff Memo to the City Council
6. June 7, 2016 Parks Commission Memo to the City Council

Budget: N/A

Summary Statement:

This is a resolution adopting the 2017-2022 Parks Capital Improvement Plan (Parks CIP). An updated Parks CIP is required for the collection of park impact fees and maintains the City's eligibility for a variety of grant funds.

The projects included in the 2017-2022 Parks CIP are consistent with the priorities identified in the 2012 Parks, Recreation and Open Space (PRO) Plan.

The Parks CIP, by itself, does not authorize projects to move forward, nor does it provide funding for any of the listed projects; for that to occur individual projects must be funded through the City's normal biennial budget process.

Background:

The Parks CIP is a six-year planning document that is re-evaluated every two years as part of the City's biennial budget process. Based upon a recent City Council recommendation, the plan will now be re-evaluated annually along with the Transportation Improvement Plan (TIP) and the Stormwater Capital Improvement Plan (Stormwater CIP).

The Parks CIP identifies specific improvement projects, funding sources and project timelines over the six-year period. Capital projects may include acquisition, repair, renovation, replacement and development.

The City first adopted a Parks CIP in 2006, the same year the Parks Impact Fees were adopted. The City adopted subsequent Parks CIP's in 2008, 2012 and 2014. This is the fifth Parks CIP adopted by the City. The Parks and Recreation Commission discussed the 2017-2022 Parks CIP at the following meetings:

- February 3, 2016 – Capital Plan Visioning Exercise
- March 2, 2016 – Trails, Preserves and Land Acquisition
- April 6, 2016 – Parks and Athletic Fields
- May 4, 2016 – Draft Parks CIP Review
- June 1, 2016 – Final Recommendation to City Council

The City Council and the Parks and Recreation Commission held a joint meeting on April 5, 2016 to discuss capital projects and the plan for the 2017-2022 Parks CIP update.

Overview of 2017-2022 Parks CIP:

Projects Added:

- Inglewood Middle School – Field Upgrade (PK-04)
- East Sammamish Park Athletic Field - Baseball Field Rehab (PK-06)
- Klahanie Park Field Repairs (PK-08)
- Pine Lake Park Field Upgrade and Improvements (PK-09)
- Eastlake Field 3 - Synthetic Turf Replacement (PK-11)
- Big Rock Park Site A - Phase II (PK-19)
- Community Garden (PK-C)
- Evans Creek Preserve - Hwy 202 Access (PK-45)
- Klahanie Park Master Plan (PK-34)
- Town Center Projects – Placeholder (PK-B)
- Skate Park Rehabilitation/Repair (PK-36)
- Mystic Lake Trail Extension (PK-47)

Projects Removed:

- Beaver Lake Park – Westside Parking (PK-15)
- Thirty Acres (Soaring Eagle) Master Plan (PK-35)
- Evans Creek Preserve – Picnic Shelter and Play Area (PK-42)

Changes made to the 2017-2022 Parks CIP since the 6/14/16 City Council meeting:

Please note, your packet material includes two copies of the Parks CIP – one copy showing the track changes in “strikethrough” format and a “clean copy” of the same plan.

- Anticipated construction of the **East Sammamish Park Project (PK-25/PK-26)** moved to 2018 to coordinate with the Lake Washington School District (LWSD) and the anticipated rebuild of Margaret Mead Elementary School.
- Anticipated construction of the **Beaver Lake Park – Lakeside Improvement Project (PK-13)** is now shown as split between 2018 and 2019. This is in anticipation of a longer permitting process for shoreline work and to balance the overall project workload. This approach allows construction to start in 2018 if permits are in-hand.

- A small portion of the planning funds for the **Inglewood Middle School Field Improvement Project (PK-4)** were moved to 2019. This reflects the anticipated timing of the neighborhood outreach effort and early coordination with LWSD, both of which will be required for construction to commence in 2021.
- The **Klahanie Park Master Plan (PK-34)** was moved from 2017/2018 to 2019/2020. This was done to balance the workload, particularly related to planning projects.
- The **Future Trail Connections Program (PK-A)** was adjusted to reflect an anticipated carryforward of \$500k due to unspent funds in 2016. The \$500k carryforward amount is shown in 2017. The remaining funds, a total of \$1 million, were evenly split between 2018 and 2019.
- The 2017 Parks CIP **Beginning Fund Balance** was increased by \$500k to reflect the anticipated carryforward amount associated with the Future Trails Connections Program (PK-A) as previously described.
- The total funding for the **Land Acquisition Program (PK-D)** remains as \$13 million for the six-year planning period, but an adjustment was made to the allocation for each year. The plan was “front-loaded” to include \$7 million in 2017 and no funding in 2018. The remaining funds (\$6 million) were distributed from 2019 to 2022, alternating between \$1.25 and \$1.75 million each year to balance the fund. It is assumed that unspent funds will carryforward, allowing the fund to grow over time.

Financial Impact:

There is no financial impact at this time. The 6-year Parks CIP is a planning document and as such does not commit the City to any financial obligations. Council will encounter and address the financial impacts in the future as they appropriate funding for the various projects listed in the 6-year Parks CIP. Listing a project on the Parks CIP allows it to be eligible for grant funding.

Recommended Motion:

Move to approve the resolution adopting the 2017-2022 Parks Capital Improvement Plan.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2016-_____**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON, ADOPTING A SIX-YEAR PARKS
CAPITAL IMPROVEMENT PLAN FOR 2017-2022.**

WHEREAS, state law encourages the legislative body of each city to prepare and adopt a parks capital improvement plan for the ensuing six years; and

WHEREAS, the purpose of such plan is to assure that each city shall have plans looking to the future, for not less than six years, as a guide in carrying out a coordinated capital improvement program; and

WHEREAS, state law provides that the parks capital improvement plan shall be consistent with the comprehensive plan; and

WHEREAS, the adoption of a parks capital improvement plan will allow the City to coordinate planning efforts with other capital needs within the city, maintain park impact fees and pursue grant funding for parks projects; and

WHEREAS, the Parks and Recreation Commission has conducted public meetings to receive comments on the proposed plan; and

WHEREAS, the City Council has conducted a public hearing to receive comments on the proposed plan;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. Adoption of Parks Capital Improvement Plan. The City hereby adopts the Six-Year Parks Capital Improvement Plan, 2017-2022, attached hereto as Exhibit “A” and incorporated herein by reference.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE
21st DAY OF JUNE 2016.**

CITY OF SAMMAMISH

Mayor Donald J. Gerend

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Michael R. Kenyon, City Attorney

Filed with the City Clerk: June 16, 2016

Passed by the City Council:

Resolution No.: R2016- _____

2017-2022 SIX-YEAR PARKS CAPITAL IMPROVEMENT PLAN (Fund 302)

Final Plan: Presented to City Council June 21, 2016

#	PROJECT	2017	2018	2019	2020	2021	2022	6-Year Total	Prior Years	Future Years	Total Project Costs
PARKS CIP PROJECTS											
PK-10	Skyline Community Fields - Field Turf Replacement Turf and infill replacement. Includes new pad and anticipated coated crumb rubber infill material or suitable alternate.	1,400,000						1,400,000	0	0	1,400,000
PK-25	East Sammamish Park - Playground New playground and spray park.	100,000	1,000,000					1,100,000	50,000	0	1,150,000
PK-26	East Sammamish Park - Parking Parking lot expansion, frontage improvements, pedestrian lighting, tennis court access and trail to Margaret Mead.	75,000	675,000					750,000	50,000	0	800,000
PK-08	Klahanie Park - Field Repairs Athletic field drainage repair and turf repairs.	300,000						300,000	0	0	300,000
PK-13	Beaver Lake Park - Lakeside Improvements Swim beach/shoreline improvements, parking lot expansion, new playground, stormwater, landscape and irrigation.	100,000	1,350,000	1,350,000				2,800,000	0	0	2,800,000
PK-29	Lower Commons - Permanent Restroom Building Permanent restroom building with adjacent maintenance storage space. Sewer connection provided via Town Center developer.	50,000	500,000					550,000	0	0	550,000
PK-47	Mystic Lake Trail Extension - Developer Agreement City to design and pay construction costs over \$15K, wetland buffer mitigation, developer to construct trail of approx. 650 lf.	35,000						35,000	0	0	35,000
PK-45	Evans Creek Preserve - Hwy 202 Access Connect Alcott Elementary via a soft surface trail through the North Property and an enhanced crosswalk on 202.		130,000					130,000	0	0	130,000
PK-09	Pine Lake Park - Field Upgrade and Improvements Replacement irrigation in outfield, new infield surface and drainage, safety fencing, replacement backstop			350,000				350,000	0	0	350,000
PK-36	Skate Park Rehabilitation/Repair Minor repairs to concrete, address design issues with planter boxes, expand skate bowl on north end of Skate Park.			300,000				300,000	0	0	300,000
PK-19	Big Rock Park Site A - Phase II Site A: Permanent restroom and septic field upgrade.			35,000	350,000			385,000	0	0	385,000
PK-06	East Sammamish Park Athletic Fields - Baseball Field Rehab Infield/outfield remodel and drainage, natural turf replacement, potential new amenities				640,000			640,000	0	0	640,000
PK-04	Inglewood Middle School - Phase I Upgrade existing football field with synthetic turf and lights. Includes restroom, soccer/lacrosse overlay with new drainage and irrigation.			30,000	390,000	2,800,000		3,220,000	0	0	3,220,000
PK-43	Evans Creek Preserve - Trails Completion of internal trail system and habitat improvements.				25,000		25,000	50,000	25,000	0	75,000

2017-2022 SIX-YEAR PARKS CAPITAL IMPROVEMENT PLAN (Fund 302)

Final Plan: Presented to City Council June 21, 2016

#	PROJECT	2017	2018	2019	2020	2021	2022	6-Year Total	Prior Years	Future Years	Total Project Costs
PK-11	Eastlake Field 3 - Synthetic Turf Replacement Turf and infill replacement. Includes new pad and anticipated coated crumb rubber infill materail or suitable alternate. (9-year estimate)					100,000	1,300,000	1,400,000	0	0	1,400,000
PK-62	Sammamish Landing - Restroom Restroom building with outdoor shower facilities for swimmer rinse off. Shower use will be seasonal.							0	240,000	0	240,000
PK-63	Sammamish Landing - Utility Connection for Restroom Utility connections for new restroom including sanitary sewer, electricity and additional water service.							0	100,000	0	100,000
PK-64	Sammamish Commons Trail Connection Phase I Lower Sammamish Commons to Big Rock Park Trail.							0	300,000	0	300,000
(A) SUBTOTAL PARKS CIP PROJECTS		2,060,000	3,655,000	2,065,000	1,405,000	2,900,000	1,325,000	13,410,000	765,000	0	14,175,000
PARKS PLANNING PROJECTS											
PK-34	Klahanie Park Master Plan Complete Master Plan for Klahanie Park. Includes consultant, site analysis, public engagement and final plan.			50,000	200,000			250,000	0	0	250,000
PK-46	Indoor Field House - Feasibility Study Feasibility study to include an operations analysis for an indoor field house to be considered on the YMCA/Pine Lake Property.							0	100,000	0	100,000
(B) SUBTOTAL PARKS PLANNING PROJECTS		0	0	50,000	200,000	0	0	250,000	100,000	0	350,000
OTHER PARKS CIP PROGRAMS											
PK-A	Future Trail Connections Placeholder for future trail projects to be determined upon completion of the Non-Motorized Plan update in 2016/17. (Includes anticipated \$500k carryforward from 2016).	500,000	500,000	500,000				1,500,000			
PK-B	Town Center Park Projects Placeholder for future Town Center projects to include urban plaza, central green, playground relocation and/or other projects.	150,000	1,750,000	175,000				2,075,000			
PK-C	Community Garden Placeholder for future community garden(s) with 40 to 50 planting beds in a location to be determined.	50,000	50,000					100,000			
PK-D	Land Acquisition Placeholder to acquire land for future parks and open spaces as opportunities become available.	7,000,000	0	1,250,000	1,750,000	1,250,000	1,750,000	13,000,000			
PK-E	Capital Replacement Program This ongoing program allocates funds for the repair and replacement of parks structures and equipment.	200,000	200,000	200,000	200,000	200,000	200,000	1,200,000			
PK-F	Capital Contingency Reserve Reserve fund for capital projects - amount varies based on projects.	206,000	365,500	206,500	140,500	290,000	132,500	1,341,000			
(C) SUBTOTAL - OTHER PARKS CIP PROGRAMS		8,106,000	2,865,500	2,331,500	2,090,500	1,740,000	2,082,500	19,216,000			
(D) TOTAL PARKS CIP EXPENDITURES (A+B+C)		10,166,000	6,520,500	4,446,500	3,695,500	4,640,000	3,407,500	32,876,000			

2017-2022 SIX-YEAR PARKS CAPITAL IMPROVEMENT PLAN (Fund 302)

Final Plan: Presented to City Council June 21, 2016

#	PROJECT	2017	2018	2019	2020	2021	2022	6-Year Total	Prior Years	Future Years	Total Project Costs
---	---------	------	------	------	------	------	------	--------------	-------------	--------------	---------------------

PARKS CIP REVENUE		2017	2018	2019	2020	2021	2022	TOTAL
	Real Estate Excise Tax (REET)	2,450,000	2,450,000	2,200,000	2,200,000	2,200,000	2,200,000	13,700,000
	Park Impact Fees	1,985,000	1,985,000	1,985,000	1,985,000	1,985,000	1,985,000	11,910,000
	King County 2014-2019 Levy Funding	120,000	120,000	120,000	-	-	-	360,000
	Operating Contribution - General Fund	-	-	-	-	-	-	-
	Investment Interest	5,000	5,000	5,000	5,000	5,000	5,000	30,000
	Anticipated Grants	-	-	-	-	-	-	-
(E) TOTAL PARKS CIP REVENUE		4,560,000	4,560,000	4,310,000	4,190,000	4,190,000	4,190,000	26,000,000

Parks CIP Fund 6-year Overview		2017	2018	2019	2020	2021	2022
	(F) Beginning Fund Balance (Additional \$500k carryforward)	7,900,000	2,294,000	333,500	197,000	691,500	241,500
	(E) Revenue	4,560,000	4,560,000	4,310,000	4,190,000	4,190,000	4,190,000
	(D) Expenditures	10,166,000	6,520,500	4,446,500	3,695,500	4,640,000	3,407,500
(G) Ending Fund Balance (F+E-D)		2,294,000	333,500	197,000	691,500	241,500	1,024,000

2017-2022 SIX-YEAR PARKS CAPITAL IMPROVEMENT PLAN (Fund 302)

Final Plan: Presented to City Council June 21, 2016

#	PROJECT	2017	2018	2019	2020	2021	2022	6-Year Total	Prior Years	Future Years	Total Project Costs
PARKS CIP PROJECTS											
PK-10	Skyline Community Fields - Field Turf Replacement Turf and infill replacement. Includes new pad and anticipated coated crumb rubber infill material or suitable alternate.	1,400,000						1,400,000	0	0	1,400,000
PK-25	East Sammamish Park - Playground New playground and spray park.	<u>1,100,000</u> 100,000	<u>1,000,000</u>					1,100,000	50,000	0	1,150,000
PK-26	East Sammamish Park - Parking Parking lot expansion, frontage improvements, pedestrian lighting, tennis court access and trail to Margaret Mead.	<u>750,000</u> 75,000	<u>675,000</u>					750,000	50,000	0	800,000
PK-08	Klahanie Park - Field Repairs Athletic field drainage repair and turf repairs.	300,000						300,000	0	0	300,000
PK-13	Beaver Lake Park - Lakeside Improvements Swim beach/shoreline improvements, parking lot expansion, new playground, stormwater, landscape and irrigation.	<u>200,000</u> 100,000	<u>2,600,000</u> 1,350,000	<u>1,350,000</u>				2,800,000	0	0	2,800,000
PK-29	Lower Commons - Permanent Restroom Building Permanent restroom building with adjacent maintenance storage space. Sewer connection provided via Town Center developer.	50,000	500,000					550,000	0	0	550,000
PK-47	Mystic Lake Trail Extension - Developer Agreement City to design and pay construction costs over \$15K, wetland buffer mitigation, developer to construct trail of approx. 650 lf.	35,000						35,000	0	0	35,000
PK-45	Evans Creek Preserve - Hwy 202 Access Connect Alcott Elementary via a soft surface trail through the North Property and an enhanced crosswalk on 202.		130,000					130,000	0	0	130,000
PK-09	Pine Lake Park - Field Upgrade and Improvements Replacement irrigation in outfield, new infield surface and drainage, safety fencing, replacement backstop			350,000				350,000	0	0	350,000
PK-36	Skate Park Rehabilitation/Repair Minor repairs to concrete, address design issues with planter boxes, expand skate bowl on north end of Skate Park.			300,000				300,000	0	0	300,000
PK-19	Big Rock Park Site A - Phase II Site A: Permanent restroom and septic field upgrade.			35,000	350,000			385,000	0	0	385,000
PK-06	East Sammamish Park Athletic Fields - Baseball Field Rehab Infield/outfield remodel and drainage, natural turf replacement, potential new amenities				640,000			640,000	0	0	640,000
PK-04	Inglewood Middle School - Phase I Upgrade existing football field with synthetic turf and lights. Includes restroom, soccer/lacrosse overlay with new drainage and irrigation.			<u>30,000</u>	<u>420,000</u> 390,000	2,800,000		3,220,000	0	0	3,220,000
PK-43	Evans Creek Preserve - Trails Completion of internal trail system and habitat improvements.				25,000		25,000	50,000	25,000	0	75,000

2017-2022 SIX-YEAR PARKS CAPITAL IMPROVEMENT PLAN (Fund 302)

Final Plan: Presented to City Council June 21, 2016

#	PROJECT	2017	2018	2019	2020	2021	2022	6-Year Total	Prior Years	Future Years	Total Project Costs
PK-11	Eastlake Field 3 - Synthetic Turf Replacement Turf and infill replacement. Includes new pad and anticipated coated crumb rubber infill material or suitable alternate. (9-year estimate)					100,000	1,300,000	1,400,000	0	0	1,400,000
PK-62	Sammamish Landing - Restroom Restroom building with outdoor shower facilities for swimmer rinse off. Shower use will be seasonal.							0	240,000	0	240,000
PK-63	Sammamish Landing - Utility Connection for Restroom Utility connections for new restroom including sanitary sewer, electricity and additional water service.							0	100,000	0	100,000
PK-64	Sammamish Commons Trail Connection Phase I Lower Sammamish Commons to Big Rock Park Trail.							0	300,000	0	300,000
(A) SUBTOTAL PARKS CIP PROJECTS		2,060,000	3,655,000	2,065,000	1,405,000	2,900,000	1,325,000	13,410,000	765,000	0	14,175,000
PARKS PLANNING PROJECTS											
PK-34	Klahanie Park Master Plan Complete Master Plan for Klahanie Park. Includes consultant, site analysis, public engagement and final plan.	50,000	200,000	50,000	200,000			250,000	0	0	250,000
PK-46	Indoor Field House - Feasibility Study Feasibility study to include an operations analysis for an indoor field house to be considered on the YMCA/Pine Lake Property.							0	100,000	0	100,000
(B) SUBTOTAL PARKS PLANNING PROJECTS		0	0	50,000	200,000	0	0	250,000	100,000	0	350,000
OTHER PARKS CIP PROGRAMS											
PK-A	Future Trail Connections Placeholder for future trail projects to be determined upon completion of the Non-Motorized Plan update in 2016/17. (Includes anticipated \$500k carryforward from 2016).	500,000	500,000	500,000				1,500,000			
PK-B	Town Center Park Projects Placeholder for future Town Center projects to include urban plaza, central green, playground relocation and/or other projects.	150,000	1,750,000	175,000				2,075,000			
PK-C	Community Garden Placeholder for future community garden(s) with 40 to 50 planting beds in a location to be determined.	50,000	50,000					100,000			
PK-D	Land Acquisition Placeholder to acquire land for future parks and open spaces as opportunities become available.	3,000,000 7,000,000	2,000,000 0	2,000,000 1,250,000	2,000,000 1,750,000	2,000,000 1,250,000	2,000,000 1,750,000	13,000,000			
PK-E	Capital Replacement Program This ongoing program allocates funds for the repair and replacement of parks structures and equipment.	200,000	200,000	200,000	200,000	200,000	200,000	1,200,000			
PK-F	Capital Contingency Reserve Reserve fund for capital projects - amount varies based on projects.	206,000	365,500	206,500	140,500	290,000	132,500	1,341,000			
(C) SUBTOTAL - OTHER PARKS CIP PROGRAMS		8,106,000	2,865,500	2,331,500	2,090,500	1,740,000	2,082,500	19,216,000			
(D) TOTAL PARKS CIP EXPENDITURES (A+B+C)		10,166,000	6,520,500	4,446,500	3,695,500	4,640,000	3,407,500	32,876,000			

2017-2022 SIX-YEAR PARKS CAPITAL IMPROVEMENT PLAN (Fund 302)

Final Plan: Presented to City Council June 21, 2016

#	PROJECT	2017	2018	2019	2020	2021	2022	6-Year Total	Prior Years	Future Years	Total Project Costs
---	---------	------	------	------	------	------	------	--------------	-------------	--------------	---------------------

PARKS CIP REVENUE		2017	2018	2019	2020	2021	2022	TOTAL
	Real Estate Excise Tax (REET)	2,450,000	2,450,000	2,200,000	2,200,000	2,200,000	2,200,000	13,700,000
	Park Impact Fees	1,985,000	1,985,000	1,985,000	1,985,000	1,985,000	1,985,000	11,910,000
	King County 2014-2019 Levy Funding	120,000	120,000	120,000	-	-	-	360,000
	Operating Contribution - General Fund	-	-	-	-	-	-	-
	Investment Interest	5,000	5,000	5,000	5,000	5,000	5,000	30,000
	Anticipated Grants	-	-	-	-	-	-	-
(E) TOTAL PARKS CIP REVENUE		4,560,000	4,560,000	4,310,000	4,190,000	4,190,000	4,190,000	26,000,000

Parks CIP Fund 6-year Overview		2017	2018	2019	2020	2021	2022
	(F) Beginning Fund Balance (Additional \$500k carryforward)	7,900,000	2,294,000	333,500	197,000	691,500	241,500
	(E) Revenue	4,560,000	4,560,000	4,310,000	4,190,000	4,190,000	4,190,000
	(D) Expenditures	10,166,000	6,520,500	4,446,500	3,695,500	4,640,000	3,407,500
(G) Ending Fund Balance (F+E-D)		2,294,000	333,500	197,000	691,500	241,500	1,024,000

City of Sammamish Parks CIP Master Project List

Updated: June 21, 2016

No.	PROJECT TITLE	DESCRIPTION	LOCATION	CATEGORY	TYPE	TOTAL COST ESTIMATE	Planning Start (Year)	Construction Start (Year)
PK-01	Beaver Lake Park Athletic Fields - Baseball Fields (Part A)	Reconfigure 3 existing natural turf softball fields to 3 natural turf little league baseball fields, drainage, irrigation, fencing.	Beaver Lake Park	Athletic Fields	Park Improvement Project	2,000,000		
PK-02	Beaver Lake Park Athletic Fields - Soccer Field (Part B)	One multi-use rectangular synthetic field with lighting, requires baseball field reconfiguration	Beaver Lake Park	Athletic Fields	Park Improvement Project	2,500,000		
PK-03	Beaver Lake Park - Westside Plaza (Part C)	New restroom, picnic shelter, sports plaza & play area between fields. Requires 3 baseball field reconfiguration.	Beaver Lake Park	Athletic Fields	Park Improvement Project	2,000,000		
PK-04	Inglewood Middle School - Phase I	Upgrade existing football field with synthetic turf and lights. Includes restroom, soccer/lacrosse overlay with new drainage and irrigation.	Inglewood Middle School	Athletic Fields	Park Improvement Project	3,220,000	2019	2021
PK-05	East Sammamish Park Athletic Fields - Soccer Field	Expand existing soccer field with drainage, structural fill, synthetic turf for goal boxes, irrigation, retaining walls, spectator area.	East Sammamish Park	Athletic Fields	Park Improvement Project	1,000,000		
PK-06	East Sammamish Park Athletic Fields - Baseball Field Rehab	Infield remodel and drainage. Outfield drainage, natural turf replacement, potential new amenities	East Sammamish Park	Athletic Fields	Park Repair & Maintenance	640,000		2020
PK-08	Klahanie Park - Field Rehab	Athletic Field drainage repair, fence repair/replacement and other natural turf repairs.	Klahanie Park	Athletic Fields	Park Repair & Maintenance	300,000		2017
PK-09	Pine Lake Park - Field Upgrade and Improvements	Replacement irrigation in outfield, new infield surface and drainage, safety fencing, replacement backstop	Pine Lake Park	Athletic Fields	Park Repair & Maintenance	350,000		2019
PK-10	Skyline Community Fields - Synthetic Turf Replacement	Turf and infill replacement. Includes new pad and anticipated coated crumb rubber infill material or suitable alternate.	Skyline Community Sports Fields	Athletic Fields	Park Repair & Maintenance	1,400,000	2016	2017
PK-11	Eastlake Field 3 - Synthetic Turf Replacement	Turf and infill replacement. Includes new pad and anticipated coated crumb rubber infill material or suitable alternate. (9-year estimate)	Eastlake Community Sports	Athletic Fields	Park Repair & Maintenance	1,400,000	2021	2022
PK-12	Beaver Lake Park - Lakeside Restroom	Restroom with outdoor shower for beach use (Requires future sewer connection, not reflected in cost proposal.)	Beaver Lake Park	Community Park	Park Improvement Project	350,000		
PK-13	Beaver Lake Park - Lakeside Improvements	Swim beach/shoreline improvements, parking lot expansion, new playground, stormwater, landscape and irrigation.	Beaver Lake Park	Community Park	Park Improvement Project	2,800,000	2017	2018
PK-14	Beaver Lake Park - Lakeside Lodge	Lodge improvements with SW terrace, trail and central meadow improvements.	Beaver Lake Park	Community Park	Park Improvement Project	450,000		
PK-15	Beaver Lake Park - Westside Parking	Ballfield parking lot expansion and new park pedestrian entryway at corner of 24th & 244th.	Beaver Lake Park	Community Park	Park Improvement Project	500,000		
PK-16	Beaver Lake Park - Dog Park Expansion	Dog park expansion and trail improvements. Requires 3 baseball field reconfiguration - see item #4.	Beaver Lake Park	Community Park	Park Improvement Project	400,000		
PK-17	Beaver Lake Park - Community Garden	40 to 50 raised beds, 4 to 5 parking stalls, garden shed, irrigation	Beaver Lake Park	Community Park	Park Improvement Project	400,000		
PK-18	Beaver Lake Park - Center Woods	Trail Improvements throughout central area, boardwalks and viewing platforms	Beaver Lake Park	Community Park	Park Improvement Project	600,000		
PK-19	Big Rock Park Site A - Phase II	Site A: Permanent restroom and septic field upgrade.	Big Rock Park	Community Park	Park Improvement Project	385,000	2019	2020
PK-20	Big Rock Park Site A - Phase III	Site A: Improved road to access house, ADA parking, landscape and irrigation. House improvements in Facilities Plan.	Big Rock Park	Community Park	Park Improvement Project	1,025,000		
PK-21	Big Rock Park Site A - Phase IV	Site A: Central park improvements, education circle, habitat restoration and invasive plant removal.	Big Rock Park	Community Park	Park Improvement Project	475,000		
PK-22	Big Rock Park Site A - Phase V	Site A: South side, elevated boardwalk, trails, habitat restoration, site furnishings.	Big Rock Park	Community Park	Park Improvement Project	1,100,000		
PK-23	Big Rock Park Site B - Phase I	Site B: Parking lot, access drive to site, trails, planting and irrigation.	Big Rock Park	Community Park	Park Improvement Project	1,650,000		
PK-24	Big Rock Park Site B - Phase II	Site B: Picnic shelter, bird blind, trails, boardwalk, habitat restoration and invasive removal.	Big Rock Park	Community Park	Park Improvement Project	650,000		
PK-25	East Sammamish Park - Playground	New playground and spray park.	East Sammamish Park	Community Park	Park Improvement Project	1,150,000	2016	2018

City of Sammamish Parks CIP Master Project List

Updated: June 21, 2016

No.	PROJECT TITLE	DESCRIPTION	LOCATION	CATEGORY	TYPE	TOTAL COST ESTIMATE	Planning Start (Year)	Construction Start (Year)
PK-26	East Sammamish Park - Parking	Parking lot expansion, frontage improvements, pedestrian lighting, tennis court access and trail to Margaret Mead.	East Sammamish Park	Community Park	Park Improvement Project	800,000	2016	2018
PK-27	East Sammamish Park - Pedestrian and Lighting	Soft surface trails through woods, paved path to ballfields and school, lighting along path to Margaret Mead, utility upgrades.	East Sammamish Park	Community Park	Park Improvement Project	650,000		
PK-28	East Sammamish Park - Destination/Sensory Garden	Gathering/education space, retaining walls, fencing Improvements, irrigation, site furniture, interpretative signage.	East Sammamish Park	Community Park	Park Improvement Project	250,000		
PK-29	Lower Commons - Permanent Restroom Building	Permanent restroom building with adjacent maintenance storage space. Sewer connection provided via Town Center developer.	Lower Sammamish Commons Park	Community Park	Park Improvement Project	550,000	2017	2018
PK-30	Sammamish Landing - North Improvements	North trails access improvements, enhanced pocket beach, trailside garden and site furnishings.	Sammamish Landing	Community Park	Park Improvement Project	1,000,000		
PK-31	Sammamish Landing - South Improvements	South trailside terrace with picnic shelter, new play area and site restoration.	Sammamish Landing	Community Park	Park Improvement Project	750,000		
PK-32	Sammamish Landing - Central Beach	Improved shoreline access, expanded central beach, pathway modification.	Sammamish Landing	Community Park	Park Improvement Project	1,000,000		
PK-33	Sammamish Landing - Railroad Heritage Installation	Kiosk with interpretive signage, terraced with covered seating, includes railroad relics and safe play exhibit.	Sammamish Landing	Community Park	Park Improvement Project	110,000		
PK-34	Klahanie Park Master Plan	Complete Master Plan for Klahanie Park. Includes consultant, site analysis, public engagement and final plan.	Klahanie Park	Community Park	Park Master Plan	250,000	2019	
PK-35	Thirty Acres (Soaring Eagle Park) Master Plan	Complete Master Plan for Thirty Acres Park. Includes consultant, site analysis, public engagement and final plan.	Thirty Acres (Soaring Eagle Park)	Community Park	Park Master Plan	250,000		
PK-36	Skate Park Rehabilitation/Repair	Minor repairs to concrete, address design issues with planter boxes, expand skate bowl on north end of Skate Park.	Upper Sammamish Commons Park	Community Park	Park Repair & Maintenance	300,000		2019
PK-37	NE Sammamish Park - Permanent Restroom	Replace portable restroom with flush toilets and permanent restroom building, includes sewer connection fee.	NE Sammamish Park	Neighborhood Park	Park Improvement Project	250,000		
PK-38	Beaver Lake Preserve - Phase IIA	Picnic meadow with site furnishings on shoreline side of Preserve. Trail connections to shoreline. Repaired trail to Soaring Eagle Park.	Beaver Lake Preserve	Open Space/Natural Area	Park Improvement Project	250,000		2016
PK-39	Beaver Lake Preserve - Phase IIB	Shoreline float including anchoring system to provide access and viewing opportunities to Lake.	Beaver Lake Preserve	Open Space/Natural Area	Park Improvement Project	250,000		
PK-40	Beaver Lake Preserve - Phase III	Parking lot expansion, new restrooms, signage. (Requires future sewer connection, not reflected in cost proposal.)	Beaver Lake Preserve	Open Space/Natural Area	Park Improvement Project	800,000		
PK-41	Evans Creek Preserve - Circulation (Ph III)	Vehicular bridge replacement, internal road, 20 stall lower parking lot, 224th St. road improvements and culvert replacement.	Evans Creek Preserve	Open Space/Natural Area	Park Improvement Project	1,900,000		
PK-42	Evans Creek Preserve - Picnic Shelter & Play Area (Ph IV)	Picnic structure and informal play area. Requires completion of expanding access and parking (Phase III).	Evans Creek Preserve	Open Space/Natural Area	Park Improvement Project	600,000		
PK-43	Evans Creek Preserve - Trails	Completion of internal trail system and habitat improvements.	Evans Creek Preserve	Open Space/Natural Area	Park Improvement Project	25,000		2020, 2022
PK-44	Evans Creek Preserve - Trail Connector	Equestrian/bicycle outer trail connector to Emerald Necklace. (Does not include property or easement acquisition costs).	Evans Creek Preserve	Open Space/Natural Area	Park Improvement Project	250,000		
PK-45	Evans Creek Preserve - Hwy 202 Access	Connect Alcott Elementary via a soft surface trail through the North Property and an enhanced crosswalk on 202.	Evans Creek Preserve	Open Space/Natural Area	Park Improvement Project	130,000	2018	2018
PK-46	Indoor Field House - Feasibility Study	Feasibility study to include an operations analysis for an indoor field house to be considered on the YMCA/Pine Lake Property.	General	Recreation Facility	Park Master Plan	100,000	2017	
PK-47	Mystic Lake Trail Extension - Developer Agreement	City to design and pay construction costs over \$15K, wetland buffer mitigation, developer to construct trail of approx. 650 lf.	Mystic Lake	Trail	Park Improvement Project	35,000	2016	2017
PK-48	Town Center - NE Quadrant - 228th/SE 4th Intersection	228th/SE 4th Street Intersection to NE Quadrant Rd, 1300 lf.	Town Center	Trail	Park Improvement Project	85,000		
PK-49	Town Center - NE Quadrant - Wetland Edge Trail	NW to SE along the northern boundary of NE quadrant wetlands, 1000 lf.	Town Center	Trail	Park Improvement Project	75,000		

City of Sammamish Parks CIP Master Project List

Updated: June 21, 2016

No.	PROJECT TITLE	DESCRIPTION	LOCATION	CATEGORY	TYPE	TOTAL COST ESTIMATE	Planning Start (Year)	Construction Start (Year)
PK-50	Town Center - NW Quadrant - Natural Area Loop Trail	SE 4th Street and north loop around wetlands, 2500 lf.	Town Center	Trail	Park Improvement Project	140,000		
PK-51	Town Center - NW Quadrant - Natural Area Loop Trail to NW Connector	From northern natural area loop trail to future NW Connector Rd, 2600 lf.	Town Center	Trail	Park Improvement Project	150,000		
PK-52	Town Center - NW Quadrant - Green Spine Trail - North	SE 4th Street and North, 1300 lf.	Town Center	Trail	Park Improvement Project	75,000		
PK-53	Town Center - SE Quadrant - Wetland Edge Trail - North	NW to SE along the northern wetland boundary, 2000 lf	Town Center	Trail	Park Improvement Project	120,000		
PK-54	Town Center - SE Quadrant - Wetland Edge Trail - South	NW to SE along the southern wetland boundary, 2000 lf.	Town Center	Trail	Park Improvement Project	120,000		
PK-55	Town Center - SW Quadrant - Green Spine Trail - South	SE 4th Street and South to Sammamish Commons, 800 lf.	Town Center	Trail	Park Improvement Project	75,000		
PK-56	Town Center - SW Quadrant - Wetland Loop Trail	228th loop to Commons and return to SE 4th/228th intersection, 2500 lf.	Town Center	Trail	Park Improvement Project	140,000		
PK-57	Town Center - SW Quadrant - Commons to SE 4th - West	800lf trail	Town Center	Trail	Park Improvement Project	75,000		
PK-62	Sammamish Landing - Restroom	Restroom building with outdoor shower facilities for swimmer rinse off. Shower use will be seasonal.	Sammamish Landing	Community Park	Park Improvement Project	240,000		
PK-63	Sammamish Landing - Utility Connection for Restroom	Utility connections for new restroom including sanitary sewer, electricity and additional water service.	Sammamish Landing	Community Park	Park Improvement Project	100,000		
PK-64	Sammamish Commons Trail Connection Phase I	Lower Sammamish Commons to Big Rock Park Trail.	General	Trail	Park Improvement Project	300,000	2016	2017



Memorandum

DATE: June 14, 2016

TO: City Council

FROM: Jessi Bon, Deputy City Manager/Director of Parks and Recreation

RE: 2017-2022 Parks Capital Improvement Plan

I am pleased to present the 2017-2022 Parks Capital Improvement Plan (Parks CIP) draft for your consideration. The projects presented here are consistent with the priorities identified in the Parks, Recreation and Open Space (PRO) Plan, recent public input received and have been carefully vetted by the Parks and Recreation Commission over the past four months.

The Parks CIP is a planning document, updated every two years, that identifies parks capital improvement programs and projects the City foresees undertaking over the next six years. The updated Parks CIP includes recommended capital projects and proposed schedules which are balanced to accommodate project priorities, planning, construction seasons and the resources needed to complete the work. The Parks CIP by itself does not authorize projects to move forward, nor does it authorize funding for any of the listed projects. Funding authorization occurs through the City's normal biennial budget process.

The Parks CIP implements the vision for the future of park facilities in our City, as well as meeting state requirements for a six-year capital plan that is consistent with the Comprehensive Plan. The plan assures that adequate public facilities are available to serve existing and future development and maintains the City's eligibility for grant funding.

In accordance with the Parks Commission recommendation and the priorities we have heard from our citizens, land acquisition and new trails take a leading role in the proposed Parks CIP.

A second document, the Parks Master Project List, includes potential future projects and the associated cost estimates, including those not recommended for inclusion in the 2017-2022 Parks CIP. The projects are categorized as either Park Improvements, Community Parks, Open Space/Natural Areas, or Park Repair and Maintenance. Most of these projects originate from previously completed master plans, and others are needed to maintain our park facilities.

Changes to the Parks CIP:

Projects Added (see descriptions below):

- *Inglewood Middle School – Field Upgrade (PK-04)*
- *East Sammamish Park Athletic Field - Baseball Field Rehab (PK-06)*
- *Klahanie Park Field Repairs (PK-08)*

- *Pine Lake Park Field Upgrade and Improvements (PK-09)*
- *Eastlake Field 3 - Synthetic Turf Replacement (PK-11)*
- *Big Rock Park Site A - Phase II (PK-19)*
- *Community Garden (PK-C)*
- *Evans Creek Preserve - Hwy 202 Access (PK-45)*
- *Klahanie Park Master Plan (PK-34)*
- *Town Center Projects – Placeholder (PK-B)*
- *Skate Park Rehabilitation/Repair (PK-36)*
- *Mystic Lake Trail Extension (PK-47)*

Projects Modified:

- ***Sammamish Commons – Permanent Restroom (PK-29)***
Previously, a waterless restroom for the Lower Commons was included in the Parks CIP. Sewer is now available at this location, so the project was modified to include a traditional parks restroom. The timing of the project was moved from 2020 to 2018.

Projects Removed:

- ***Beaver Lake Park – Westside Parking (PK-15)***
This project is not needed unless future field reconfiguration and dog park expansion projects proceed. This project is included on the Parks Master Project List for future consideration.
- ***Thirty Acres (Soaring Eagle) Master Plan (PK-35)***
The Parks Commission recommended deferring the Thirty Acres Park (Soaring Eagle) Master Plan in order to complete the Klahanie Park Master Plan. This project is included on the Parks Master Project List for future consideration.
- ***Evans Creek Preserve – Picnic Shelter and Play Area (PK-42)***
This project requires expanded access and parking and is not recommended at this time. This project is included on the Parks Master Project List for future consideration.

Overview of Recommended Projects

Parks CIP Projects (in the order shown on the Parks CIP):

- ***Skyline Community Fields – Field Turf Replacement (PK-10)***
This project includes turf and infill replacement at the Skyline Community Sports Fields in 2017. The turf is at the end of its useful life and needs to be replaced to meet safety standards. The project will also include a new pad under the existing turf to improve safety and extend the life of the turf.
- ***East Sammamish Park (PK-25/26)***
The parking lot and playground improvements identified in the 2008 East Sammamish Park Master Plan were identified in the previous CIP and are still recommended to be constructed in 2017. The design phase of this project was funded in the 2015-16 budget and is currently underway. The recent passage of the Lake Washington School District

bond includes a rebuild of the adjacent Margaret Mead Elementary School, increasing the potential for partnering with the District as the project proceeds.

- ***Klahanie Park Field Repairs (PK-08)***
This is a field repair project to improve drainage, irrigation and rehabilitate the natural turf (grass) areas of the field.
- ***Beaver Lake Park Lakeside Improvements (PK-13)***
These improvements include shoreline restoration, a swim beach, a floating platform, designated fishing area, expansion of the parking lot (approximately 30 additional spaces), a new play area and improved drainage in the meadow adjacent to the pavilion. This project is intended to relieve the pressure at Pine Lake Park.
- ***Lower Sammamish Commons (PK-29)***
This project includes construction of a new restroom building with an attached maintenance storage area in the Lower Commons Park. It is not anticipated that the two portable restrooms (honey buckets) will meet future demand at this central urban park.
- ***Canterbury Park Subdivision Trail (Mystic Lake) (PK-47)***
This trail will extend an existing trail segment installed over a sewer line in the plat and implement a settlement agreement reached with the developer prior to annexation and plat recording. The developer is contributing \$15K and the remainder is to be paid by the City.
- ***Evans Creek Preserve (PK-45)***
This project includes non-motorized improvements to connect Alcott Elementary School and the Tesla STEM High School via a soft surface trail through the north Evans Creek Property and an enhanced crosswalk on Highway 202. These improvements will increase student safety and accessibility for environmental education. Completion of additional internal trails within the preserve is also recommended in the later years of the plan (**PK-43**).
- ***Pine Lake Park Field Upgrade and Improvements (PK-09)***
This project includes replacement of the irrigation in the outfield, new infield surfacing and drainage, safety fencing (for foul balls) and a replacement backstop.
- ***Skate Park Rehabilitation/Repair (PK-36)***
This project includes minor concrete repairs to address cracking, modification of the planter boxes and expansion/completion of the skate bowl at the north end of the skate park.
- ***Big Rock Park Site A (PK-19)***
This project includes installation of a permanent restroom facility and the associated septic system upgrade for Big Rock Park.

- ***East Sammamish Park Athletic Fields – Baseball Field Rehab (PK-06)***
Field repair project to improve drainage, irrigation and rehabilitate the natural turf areas.
- ***Inglewood Middle School Field Upgrade (PK-04)***
This project includes an upgrade of the existing natural grass football field at Inglewood Middle School to synthetic turf and lights and also includes a new restroom building. The strong demand for athletic fields continues, and our cooperative agreement with the Lake Washington School District provides the best opportunity to develop new facilities at a reasonable cost.
- ***Eastlake Field 3 – Field Turf Replacement (PK-11)***
This project includes turf and infill replacement at the Eastlake Field 3 (the baseball field) and is anticipated in 2022. The turf was installed in 2013 and we plan for replacement in 8 years, although good care and maintenance may extend the life of the turf for 10 to 12 years. The project will include a new pad, under the existing turf to improve safety and extend the life of the turf.
- ***Sammamish Landing Restroom/Utility Connection (PK-62/63)***
This project includes a new restroom building and associated utility connections at Sammamish Landing Park. This project is included in the plan because it was started in 2015, but not yet complete. The project will be completed in 2017.
- ***Sammamish Commons Trail Connection – Phase I (PK-64)***
This project includes a trail connection from the Lower Commons to Big Rock Park. This project is shown in the plan because it was budgeted previously, but is not yet complete.

Park Planning Projects (in the order shown on the Parks CIP):

- ***Klahanie Park Master Plan (PK-34)***
This is a parks planning project and includes completion of a master plan for Klahanie Park. This includes a public process utilizing the City’s adopted “Model Master Plan” process.
- ***Indoor Field House – Feasibility Study (PK-46)***
This is a parks planning project and includes a feasibility study and operations analysis for an indoor field house to be considered on the YMCA/Pine Lake Property. This plan was funded in 2016, but the planning work has not started.

Other Parks CIP Programs (in the order shown on the Parks CIP):

- ***Placeholder Funding for Future Trail Connections (PK-A)***
This program reserves funding for future trail connections. The Trails, Bikeways and Paths Plan (TBP) update is scheduled to begin at the end of 2016 and will include a list of proposed trail improvement projects for future consideration by the City Council.
- ***Town Center Park Projects (PK-B)***
This program reserves funding for potential park improvement projects associated with the Town Center development. Potential projects may include pedestrian connections

within the Town Center and to the Sammamish Commons, an expanded central urban plaza, public restrooms, and/or a central green or “Green Spine” as envisioned in the Town Center Plan. Projects will be approved by the City Council.

- ***Community Garden (PK-C):***
This program reserves funding for construction of new community gardens once garden locations are identified. Projects will be approved by the City Council.
- ***Land Acquisition (PK-D):***
This program reserves funding for park and open space land acquisition, the highest priority identified by the Parks Commission. Potential land acquisition opportunities and a land acquisition strategy will be discussed by the City Council at a future date.
- ***Capital Replacement (PK-E):***
This program reserves funding for ongoing capital maintenance and repairs in existing parks. Some of the capital replacement projects identified for the coming years include restroom roof replacements, sports court refurbishment and fence replacement.
- ***Capital Contingency Reserve (PK-F):***
The Parks CIP includes a contingency reserve, which represents 10% of the anticipated capital costs each year.

Parks CIP Funding Overview

Parks CIP funding comes from several sources as shown on the last page of the Parks CIP Plan and as further described below.

Beginning Fund Balance

This is the estimated starting balance of the Parks CIP Fund (Fund 302) at the beginning of 2017.

Real Estate Excise Tax (REET)

REET is collected from the sale of real estate in the city and a portion of this revenue is allocated for parks capital projects.

Park Impact Fees

Impact fees are collected on new development in the City. The forecast does take into account the impact fee increase implemented in 2015.

King County Levy

A portion of the 2013 King County Parks Levy provides funding for local jurisdictions to support parks capital projects. The City of Sammamish will receive approximately \$120k annually. Collections began in 2014 and will continue until 2019.

Operating Contribution – General Fund

Funds may be transferred from the General Fund to the Parks CIP fund as designated in the biennial budget. The 2017-22 Parks CIP does not include any General Fund transfers.

Investment Interest

A small amount of interest is earned on the Parks CIP fund.

Grant Funding

In the past, the City has received grant funding for a number of park capital projects. Grant funding has become very uncertain in recent years, so we do not include anticipated grant revenue in the Parks CIP. We will, however, continue to apply for grants when funding is available and our projects meet grant criteria.

Attachments:

- June 7, 2016 Parks Commission Memo to City Council
- 2017-2022 Parks Capital Improvement Plan
- Parks Master Project List



Date: June 7, 2016
To: City Council
From: Hank Klein, Chair, Parks and Recreation Commission
Subject: Proposed Parks Capital Improvement Plan 2017-2022

On behalf of the Parks and Recreation Commission, I am pleased to provide our recommendations for the 2017-22 Parks Capital Improvement Plan (CIP). First and foremost, let me begin by thanking the City Council for giving us the opportunity to provide you with our input. Everyone on the Commission is strongly committed to creating an enduring parks and recreation legacy for our community.

During the last several years, limited funding availability resulted in moderate gains in our parks infrastructure. This was due in large part to the economic downturn and the reallocation of funding and staff time toward the development of the recently opened Community and Aquatic Center. As the economy has improved, the City has begun to realize an increase in real estate excise taxes (REET) and impact fees due to increased home sales and residential development. We find ourselves in the exciting position to be able to move forward and focus on several significant park, trail and land acquisition projects that will bring tremendous value to our community and its citizens now and in the future.

Forbes has ranked Sammamish as one of the nation's friendliest towns. CNN has called Sammamish the best town to live in the United States. We are also one of the safest cities in Washington State. *Business Insider* rates Sammamish as one of the best 40 suburbs in America. *Niche* ranks Sammamish #2 of Best Suburbs in Washington. It's obvious that Sammamish is a great place to live. But, with significant population growth, it is now more important than ever to recommit to creating additional parks and recreation opportunities that will contribute significantly to our citizens' quality of life and the Sammamish legacy.

OUR VISION:

The Commission developed a vision statement to guide our process. The vision statement is as follows:

- Land acquisition for active and passive recreation will increase by two or three-fold from current park acreage.
- Parks and programs will serve all user groups.
- Parks will be designed with consideration of aesthetics, accessibility, educational opportunities, ecological value and historical context.
- Trail miles and other non-motorized connections will increase significantly.
- The City will continue to pursue partnerships in the delivery of programs, park development and land acquisition.

RECOMMENDATIONS:

The Commission spent the past four months reviewing numerous potential capital projects. At the same time, we have conducted public outreach at numerous venues. We have reached nearly 300 fourth and fifth graders in local elementary schools. The Parks Commission hosted information booths at the Community Center Grand Opening, Rig-A-Palooza and the Farmers Market. We recently hosted an online survey that was distributed via email, Facebook and Twitter. Public input received to date closely aligns with the following Parks Commission recommendations.

Land Acquisition Must Be Our Top Priority

The Commission recommends that land acquisition for parks, open spaces and trails be the highest priority of the six-year CIP. Citizen survey responses to date echo this priority. The Commission recommends “front-loading” allocated funds into the near term, with \$3M allocated in 2016, and \$2M per year through 2022, for a total of \$13M over the six years of the plan. There is a particular interest among both commissioners and the public in acquiring land for an additional waterfront park along the shores of Lake Sammamish.

Land acquisition serves multiple goals important to the Council and the citizens of Sammamish, including tree canopy preservation, natural stormwater control, protection of natural resources and ensuring access to recreational opportunities. All of these are essential elements to achieving a sustainable and vibrant community. The Commission believes that prioritizing the investment in land acquisition best serves the community’s long term needs for open space, parks and trails.

The Commission urges the Council to support the land acquisition recommendation. As development continues, the City’s population and the demand for parks facilities are also increasing, while opportunities for land acquisition are diminishing. The City needs to act promptly to develop a land acquisition strategy to ensure that open space areas and land will be preserved for the future.

Additional Commission Recommendations

The Commission recommends the following capital projects for inclusion in the six year CIP:

Trails

The Commission strongly supports enhanced and expanded trail connectivity in and around Sammamish. The public input received to date prioritizes new trails, bikeways and paths second only to land acquisition. We are embarking on an effort to update our non-motorized planning document later this year and anticipate we will have additional capital recommendations on future trails. Because the locations are still unknown, we recommend \$500K, (Item PK-65) to respond to opportunities for trail connections as they arise.

Additionally, a trail extension in the Canterbury Park Subdivision recently annexed by the City (aka Mystic Lake) is recommended (\$35K, PK-47). The developer will construct the trail up to a cost of \$15K and the City is responsible for design, permitting and construction/mitigation costs over this amount. This trail will extend an existing segment installed over a sewer line in the plat and implement a settlement agreement reached with the developer prior to annexation and plat recording.

Athletic Field Improvements

The Commission recommends funding a major field renovation project at Inglewood Middle School (\$3.2M, Item PK-4) to include an upgrade of the existing natural grass football field to synthetic turf and lights. This project will also include a new restroom facility. The strong demand for athletic fields continues, and our cooperative agreement with the Lake Washington School District provides the best opportunity to develop new facilities at a reasonable cost. Our current School District partnerships are clear indicators that this project and the partnership will be a resounding success and provide a much need asset to the community.

Exhibit 6

Community Parks

Beaver Lake Park: Extensive use over many decades of the beloved Beaver Lake Park has led to the decline of the beach and shoreline trees, and the park is overdue for renovation. The Master Plan was adopted in 2010 and future improvements were deferred.

Upgrades to Beaver Lake Park will provide Sammamish citizens additional recreational and water access opportunities while also relieving pressure at Pine Lake Park, which frequently exceeds capacity. We hear consistently from citizens that access to water is a high priority. These proposed improvements at Beaver Lake Park are the most economical approach to meeting that objective.

We recommend the following lakeside improvements (\$2.8M, Item PK-13):

- Restore the degraded shoreline to improve ecological function and habitat.
- Define areas for public access by creating a swim beach, providing a swim platform and a separate designated fishing area.
- Reconfigure and expand the parking lot (on the Lodge side of the park) to simplify circulation and create approximately 30 additional parking spaces.
- Add a new play area north of the pavilion. There is no play structure in this area of the park.
- Improve drainage in the meadow south of the Lodge, which is frequently saturated and not usable.
- Replace and upgrade the irrigation system and install new landscaping.

East Sammamish Park: This facility is extensively used by local school children, the neighborhood and youth sports leagues. The Commission recommends completion of the playground and parking lot expansion (\$1.85M, Items PK-25 and PK-26) as envisioned in the East Sammamish Park Master Plan (2008). The design phase of this project was funded in the 2015-16 budget and is currently underway. The funding identified in 2017 is for construction of the improvements. It is also worth mentioning that the recent passage of the Lake Washington School District bond includes a rebuild of Margaret Mead Elementary School, which is next to East Sammamish Park. We are excited about the potential to partner with the School District on the improvement project.

Design work began in 2016 and includes:

- Approximately 17 additional parking spaces and street frontage improvements.
- Expanded play area and possible spray park.
- Trail to Margaret Mead Elementary School.

Big Rock Park: The Commission recommends construction of a permanent restroom and the necessary septic field upgrade (\$385K, Item PK-19) at Site A. Permanent restrooms are a highly desired amenity in all of our parks. We strongly believe all of our community parks should have permanent restroom facilities in place within the next 6 years.

Town Center

The Commission recommends allocation of funds for Town Center-related projects (\$2.08M, Item PK-61) in years 2017-2019. While private developers will provide some public amenities, it is paramount that the City provide additional funding to leverage and expand upon opportunities presented by Town Center development. Potential projects might include pedestrian connections within the Town Center and to the Sammamish Commons, an expanded central urban plaza, public restrooms, a central green or “Green Spine” as envisioned in the Town Center Plan.

We understand that the development community will be “on the hook” for providing public amenities, but we want to ensure they are “right-sized” for our growing community and fully meet our needs. This funding allows

Exhibit 6

for flexibility to enhance the public park and open space infrastructure that will serve as a major focal point for our City while it is most feasible and practical to do so.

Preserves

Evans Creek Preserve: Improvements to connect Alcott Elementary School and the Tesla STEM High School via a soft surface trail through the north property and an enhanced crosswalk on Highway 202 (\$130K, Item PK-45) are recommended. While both of these schools are outside of City limits, they serve Sammamish residents. Both schools use Evans Creek Preserve for outdoor environmental education, and these improvements will increase student safety and accessibility. Completion of additional internal trails within the preserve (\$50K, Item PK-43) is recommended in the later years of the plan.

Lower Sammamish Commons

Construction of a new restroom building with an attached maintenance storage (\$550K, Item PK-29) is strongly recommended in the Lower Commons. With Town Center development starting to take shape, the Lower Commons will soon emerge as the City's central urban park. Two honey buckets are not meeting community needs. We recommend construction of a permanent restroom building, sized right for the anticipated growth in the adjacent Town Center development area. We also recommend including a maintenance storage facility as part of this building. Maintenance storage is currently available in the basement of the Sween House, which will not be available in the future.

Master Planning

Through annexation of the adjacent community, the City recently acquired Klahanie Park from King County. This is a beautiful park with lots of potential for improvements and updating. The Commission strongly recommends completion of a master plan for Klahanie Park (\$250K, Item PK-34). In order to complete this master plan in the near term, the Commission recommends postponing the Soaring Eagle Master Plan.

Major Maintenance/Replacement

Recommended maintenance and replacement projects totaling \$4.19M over the six years of the plan include athletic field repairs at Klahanie Park (\$300K, Item PK-8) and Pine Lake Park (\$350K, Item PK-9), remodel of the infield at East Sammamish Park baseball field (\$640K, Item PK-6), and replacement of the artificial turf at Skyline Community Field (\$1.4M, Item PK-10), and Eastlake Field #3 (\$1.5M, Item PK-11). The artificial turf replacements and scheduled timeframes are required to meet safety standards and allow for continued use of the fields. Rehabilitation and repair of the Upper Commons Skate Park is recommended in 2019 (\$300K, Item PK-36).

Community Garden

Additional community garden space is needed in the City, but work still needs to be done to determine future garden locations. Typically, 30-40 applicants must wait up to two years for a garden plot at the Lower Commons. The Commission recommends allocating funds (\$100K, Item PK-60) for additional community garden space at a location to be determined.

Conclusion

The commission appreciates the Council's thoughtful consideration of our recommendations. We look forward to providing you with further input and suggestions, as necessary, and working together to create new and exciting parks and recreational opportunities for Sammamish residents.