



801 - 228th Avenue SE ♦ Sammamish, Washington 98075 ♦ Phone: 425-295-0500 ♦ Web: www.ci.sammamish.wa.us

Type 3 Appeal Instructions

APPEAL (*per SMC 20.10.250*) of Type 3 land use decision types including: preliminary plats, plat alterations/revisions, zone reclassifications and special use permits are filed with the King County Superior Court.



516 Third Ave., Rm. E-609
Seattle, WA 98104

Required documents must be served on the City of Sammamish and other parties per RCW 36.70C.040.

HELPFUL HINTS

- ◆ *There is a 21 day appeal period from the date of issuance of the hearing examiners decision. Be sure to look for the appeal period to know the last day to file an appeal in Superior Court.*
- ◆ *Per RCW 36.70C.040(4) the 21 day appeal period begins three days after a written decision is mailed by the local jurisdiction.*
- ◆ *Appeals must be filed by close of business on the last day of appeal. Business hours are Monday through Friday, 8:30 AM to 4:30 PM, excluding holidays.*
- ◆ *The proper appeal fee must be submitted at the time of filing.*
- ◆ *If you are not familiar with the appeal process, you may wish to obtain the professional aid of an attorney.*
- ◆ *You must specify which decision(s) you are appealing and why. Remember there could be more than one decision associated with a land use application, i.e., a land use decision and a SEPA threshold determination.*
- ◆ *Be patient. The appeal process can be lengthy, i.e., scheduling a hearing date and awaiting a decision.*



DISCLAIMER:

This information is provided as a courtesy. It is the ultimate responsibility of the appellant to comply with all legal requirements for the filing of an appeal.