



Community Development Department  
 801 228th Avenue SE  
 Sammamish, WA 98075-9509  
 Phone: 425-295-0500  
 Fax: 425-295-0600  
 City Hall Hours: 8:30am-5:00pm  
 Permit Center: 8:30am-4:00pm  
 Web: [www.sammamish.us](http://www.sammamish.us)  
[www.mybuildingpermit.com](http://www.mybuildingpermit.com)

LAND USE APPLICATION

SMC CHAPTER 20.05 & 20.15

## State Environmental Policy Act Review (SEPA)

The SEPA review is a Type 2 land use process and is subject to the issuance of a SEPA threshold determination by the responsible city official. If triggered by a land use project action (i.e application for a land use application approval), the SEPA checklist and supporting material shall be submitted and accompany the application for land use approval. If triggered by a construction project action (including but not limited to grading permits for >500 cubic yards), apply for the SEPA review concurrent with application for the construction permit application.

Procedures and standards regarding the timing and content of environmental review are outlined in WAC 197-11-055 through 100; substantive authority and mitigation are outlined in WAC 197-11-650 & 660.

| SUBMITTAL ITEMS                  |   |  |  |
|----------------------------------|---|--|--|
| Please mark each box with an "X" |   |  |  |
|                                  | Base Land Use Application   |  | Critical Area Study <sup>3</sup> (FWHCA, wetland & Stream) x 4 copies (If applicable)    |
|                                  | Pre-Application Conference Notes <sup>1</sup>   |  | Geotechnical Report <sup>3</sup> x 2 copies (If applicable)                              |
|                                  | Digital copy of all documents   |  | SEPA Environmental Checklist <sup>3</sup>  |
|                                  | Acceptance of Financial Responsibility /Affidavit of Applicant Status   |  | Development Plan Set – 2 copies per submittal instructions & electronic PDF <sup>3</sup> |
|                                  | Project Description   |  | Counter Service Intake Fee Type 2: \$244.00  |
|                                  | Mailing, List, Map & Labels <sup>2</sup> <ul style="list-style-type: none"> <li>One list &amp; map of property owners within 500 feet of subject property line</li> <li>Two sets of mailing labels</li> </ul> |  | SEPA Determination: \$610.00   |
|                                  |   |  | Critical Areas Review: \$844.00  |
|                                  |   |  | Legal Notice Posting: \$190.40   |
|                                  | Critical Areas Affidavit  |  | Publication/Mailing: \$260.00  |

<sup>1</sup> If you would like to schedule a pre-application meeting regarding a land use application please contact the Community Development Department.

<sup>2</sup> As identified by KC Tax Assessor records. The 500 foot area shall be expanded as necessary to include at least 20 different property owners.

<sup>3</sup> If applicable.

The listed fees are initial deposit amounts based on hourly rate. If the initial deposits have been exhausted before the project is completed an additional deposit will be required in the amount estimate by the Community Development Department round to the nearest 10 hour increment.