

Sammamish Arts Commission -Sammamish City Hall
June 17, 2013, 6:30pm
Meeting Minutes

Attendees:

Commissioners – Chair Anne Schaefer, Daphne Robinson, Lin Garretson, Mary Lynn Vance, Amy Lam, Barbara Jirsa, Claradell Shedd

Staff - Joe Guinasso, Allison Gubata

Commission Volunteer Liaison - Margaret Rosenow

Absent with regrets – Max Montrey, Bharath Sankaranarayan

Call to Order – *Meeting called to order at 6:34 p.m.*

Note Approval of May 20, 2013 Minutes - Commission Meeting Minutes approved via email.

Commissioner Bharath Sankaranarayan has resigned due to re-location out of the city limits. Commission Volunteer Liaison Margaret Rosenow anticipates being more involved.

Budget and Financial Report YTD (2013)

- \$32,800 total budget for 2013
- \$24,233.50 current balance
- Expenditures to date: \$8,566.50

2013 Event and Budget Calendar event and programming costs are on target. There is consideration to have *Valley Stage* in North Bend host a theatre performance here in Sammamish in lieu of Jet City Improv.

Event Reporting – Commissioners are requested to provide the Commission Chair with a recap of any event they host.

Commissioner Garretson motioned that Chair Schaefer creates a template, exactly what needs to be filled in after each event

Web Archiving – Commissioner Vance has reviewed all of the historical Arts Commission marketing material, meeting minutes and miscellaneous documents. She has identified which documents should be included on the website. The consensus of the Commission is to have a secondary web page for all of the events, essentially splitting out a page for agenda/minutes and another for events. This secondary page will be looked at as an example for other departments. Commissioner Lam volunteered to design a layout. Structure of the existing website will not be changing this year. Archiving set-up and updates are all that will occur in 2013.

Utility Box project will be moved to 2014, when the project is more clearly defined.

Marketing budget discussion and consideration for increasing the amount allocated to this effort. The Arts Commission events are free, and essentially, we are non-profit however, it is important that the community knows there is a viable Arts Commission in Sammamish. A few options worth pursuing:

- At each Arts Commission event, promoting the next event
- Local paper advertising
- Generic Arts Commission banner over 228th

July 25, 2013 LAA Meeting – Sammamish Arts Commission will be hosting this event.

Wooden O' Shakespeare in the Park – Commissioner Vance asked that the Commission be more involved with the marketing of this event. The Commission agreed to send an e-blast to our list of the handout that the Parks volunteer is developing.

Marketing Design template revisions – Commissioner Lam provided graphic templates for branding consideration. This new graphic will be used for all Arts Commission marketing material including the option of including on Commissioners e-mail signature blocks.

Exhibits – East meets West/Misty Poet discussion and reception will be held on Sept. 12 at Sammamish City Hall. This is a unique opportunity to hear Paul Manfredi, Associate Professor of Chinese Pacific Lutheran University along with painters Peng Gang, Lu Yansheng and Lu Shuangqin who were part of a movement toward western art and writing practices in China.

2014 Planning – In determining programming for next year, consider resources both physically and economically. Presently a large percentage of our Arts Commission events are audience centric. Consideration that not only audience-based programs are offered, include interactive events.

Seniors Making Art – artEast would like to continue the partnership with the Sammamish Arts Commission in teaching classes thru 2014, offering 2 sessions per calendar year.

Art for the Community Center – Recommendation to coordinate temporary public art and associate it with the Community Center. There is the potential to look at conceptual art at this location.

Community Garden - Opportunity for Commission to request local artists for a fence design leading into the Community garden.

“Can” event – A large space would be best for this can structure building event. Teams will organize canned goods wrapped in colored paper for the purpose of continuity in the structure. Targeting the fall for this event and tie it into the Mayor’s Month of Concern which is an effort to collect canned goods for donating to the ARAS Foundation. Canned goods used for this event, will also be donated to the ARAS Foundation once the structures are taken down.

Build it Sammamish – This event was well received in January 2013 here in Sammamish. LEGO artists have the opportunity for open build at LEGO stations as well as observe professionally structured LEGO art. A pre-registration contest is also part of this event.

Poetry event for 2014 – Suggestion to install a temporary poetry pole of timber where people would come to post their poem or haiku. Alternatively, select a wall that can be interactive, where someone places a word and then someone else adds another word until a poem or haiku is created.

Tour – Offer a Sammamish tour where the stops include all of the local churches and other buildings representing various cultures within the Sammamish community.

Open discussion – The City of Sammamish would like to recognize that the Arts Commission has been in existence for 10yrs. this year. At the July 17th Arts Commission meeting, a small celebration recognizing the past and existing Commissioners will be held.

Action Items:

- Commissioners would like to receive copies of invoices from their events
- Commissioner Schaefer to create a template for re-capping events
- Commissioner Lam to create a banner example for city website
- Proposal to move the October 21st Arts Commission meeting to October 28. Commission will confirm October meeting date at July 17 meeting.

Adjourn 8:41

Next regular SAC meeting – Monday, July 15, 2013 – 6:30 pm

“When action is led by thoughtfulness and driven by passion people can do great things.”