

City of Sammamish Arts Commission
Tuesday, February 12, 2013
Sammamish City Hall, 801 228th Ave SE
Sammamish, Washington

Minutes

The following Arts Commissioners were in attendance: Chair Daphne Robinson, Chair Elect Anne Schaefer, Amy Lam, Barbara Jirsa, Bharath Sankaranarayan, Claradell Shedd, Lin Garretson, Mary Lynn Vance, and Max Montrey.

City of Sammamish Staff: Joe Guinasso and Allison Gubata

Also present: Margaret Rosenow, Sammamish Arts Commission volunteer

Guest: Patty Wilma, PCD Planning Manager City of Bellevue, Washington

Call to Order

Chair Daphne Robinson called the meeting to order at 6:35 p.m.

Welcome new Arts Commissioner, Amy Lam.

Note: Approval of January 14th 2013 Minutes

Guest: Patti Wilma –PCD Planning Manager - City of Bellevue

Presentation on “Painted Utility Boxes”-Utility box wraps came about working with the transportation department. City of Bellevue SIGNAL CONTROL BOXES was selected for this trial period. The material used for wrapping is a sturdy vinyl, the same material used for advertising on a city bus or airplane (logo). Vinyl is actually easier to clean graffiti off of the original metal boxes. Motivation for this project was out of the tagging or graffiti found on utility boxes. They selected locations with high areas of tagging and easy access for installation. Old Bellevue has been selected for the next wave of utility box wraps, and they will be using historic photos in the area. Ongoing purpose is not for advertising but to participate in the community.

Lessons learned-

- Artist does not have to create to scale
- Printer will be able to install
- Wraps will last approximately 8yrs.
- Cleaning is very simple
- Motivation was graffiti which provided a legitimate reason
- An audience is good, not an isolated area

2013 Budget and Financial Report YTD

\$30,800 includes 4culture grant monies

Rolled out new format for monitoring of budget

Review SAC Rules of Procedure

#4 *Officers and Elections*: revise by changing “at the first regular meeting in FEBRUARY” with the term being through January 31st not January 1st.

Motion by Chair Daphne Robinson to maintain the current Chair term past 2 consecutive years, with the hand off to Vice Chairperson Anne Schaefer within a six month period of time or sooner, Commission voted and approved this action.

“Build it Sammamish” event review

Event exceeded expectations – most likely will schedule this event again

“Make it a Clay Day” event review

Event exceeded expectations – next event is scheduled for April

City Hall Exhibit Update

April 1st - Skateboard exhibit installation, photographs and 3d skateboards will be tied into the annual Parks & Recreation teen event at the City of Sammamish Skate Park.

July 8th “East meets West” – mystic poets of China, panel and reception to be hosted sometime in September

Photo Storage

Smug Mug has been selected by the Arts Commission for photo storage

Architecture Program

April (Friday evening TBD) Program for kids to learn about architecture and making models

LAA Meeting Host

SAC to host the July 25th meeting

Event and Program Marketing & PR

- Vertical Response vs. Constant Contact– event marketing e-mails
- Cost of printed material in 2012 for 11 events \$935.31 (post cards, flyers and posters)
- Use posters for key places in Sammamish – everything else electronically
- Art Fair over \$3k in advertising

New Project Proposal

“Canstruction” registered nonprofit organization that hold annual design and build competitions to construct fantastic, giant sized, structures made entirely out of canned food. If the SAC were to host this event, after the contest the cans of food would be donated to the food banks. Commissioner Lam to research options further.

Adjournment

Chair Daphne Robinson adjourned the meeting at 8:50 p.m.

Next regular SAC meeting – Monday, March 18, 2013 – 6:30 pm

“When action is led by thoughtfulness and driven by passion people can do great things.”

Action Items:

- Allison - Request a Summary of the 2/11 Event Team meeting and send to Arts Commissioners
- Allison – Revised per the motion stated in these minutes, then send to Arts Commissioners via e-mail the “Rules of Procedures” and post on city website
- Allison - Contact Charlie Rathbun at 4Culture, SAC would like to host the July 25th LAA meeting
- Allison - Check on Sammamish Farmer’s Market weeks that are available for the Arts Commission.
- Allison - Update SAC Contact list
- Allison - Check on how to pull the personal information of people who have signed up for city information (GovDelivery) and transfer to “Constant Contact” for e-mail/marketing announcements
- Allison & Joe – Look into a release for photographs taken at Arts Commission events
- Allison & Joe - Funding in other cities for Arts Commissions, what is the comparison to our city?
- Joe-Will look into Webmaster access for the changes on the website and Wordpress link as an option for an Arts Commission specialized webpage
- Max and Lin – Will be attending a Sammamish Youth Board meeting as they would like to have more of a cross collaboration and generally more involvement with the Youth Board.
- Claradell, Lin & Max - to work on website content & preferences
- Claradell, Lin & Max - to research “Constant Contact” as a source for marketing Arts Commission events.