



City Council, Special Meeting

AGENDA Revised

6:30 pm – 9:30 pm
Council Chambers

January 22, 2013

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Student Liaison Reports

Presentations/Proclamations

- Eastlake High School Individual Swim Team State Champion
- Discussion: Transportation Level of Service
- Discussion: 244th Avenue SE Non-Motorized Design Options

Public Comment

Note: *This is an opportunity for the public to address the Council. Three-minutes limit per person or 5 minutes if representing the official position of a recognized community organization.*

Consent Agenda

- Payroll for the period ending January 15, 2013 for pay date January 18, 2013 in the amount of \$248,210.41
1. Approval: Claims for period ending January 22, 2013 in the amount of \$2,260,950.49 for Check No. 33822 through No. 34015
 2. Ordinance: Second Reading Amending Title 14A.15 Of The Sammamish Municipal Code Adjusting The Impact Fees For Streets And Increasing The Time Allowed To Spend/Encumber Impact Fees From Six Years To Ten Years
 3. Ordinance: Second Reading Amending Title 14A.20 Of The Sammamish Municipal Code Adjusting The Impact Fees For Park And Recreational Facilities And Increasing The Time Allowed To Spend/Encumber Impact Fees From Six Years To Ten Years
 4. Resolution: Accepting the 2012 Pavement Program-Overlays Project as Complete.

City Council meetings are wheelchair accessible. American Sign Language (ASL) interpretation is available upon request. Please phone (425) 295-0500 at least 48 hours in advance. Assisted Listening Devices are also available upon request.

5. Interlocal: Lake Monitoring Support Services For Pine and Beaver Lakes King County.
6. Approval: Vehicle Replacements
7. Approval: January 8, 2013 Special Meeting Minutes

Public Hearings - None

Unfinished Business - None

New Business

- Interviews: Planning Commission applicants

Executive Session – Pursuant to RCW 42.30.110 (1) (g) to evaluate the qualifications of an applicant

8. Resolution: Appointing Three Regular Members To The Sammamish Arts Commission
9. Resolution: Appointing Three Members To The Parks And Recreation Commission
10. Resolution: Appointing Two Members To The Sammamish Planning Commission
11. Resolution: Extending The Terms Of Sammamish Planning Commission Member Kathy Richardson For The Purpose Of Completing The 2012 Commission Work Plan

Council Reports

City Manager Report

- Report - KinderAce

Adjournment

AGENDA CALENDAR

January 2013			
1/31 – 2/2		Council Retreat	
February 2013			
Tues. 2/5	6:30 pm	Regular Meeting	CANCELLED
Tues. 2/12	6:30 pm	Study Session	PC Hand Off: ECA Regulations Discussion: Recommended Names for SE 8 th Street Park
Tues 2/19	6:30 pm	Special Meeting	Resolution: Final Plat Sammamish Orchards Interlocal: Solid Waste Interlocal Agreement
March 2013			
Tues. 3/5	6:30 pm	Regular Meeting	
Tues. 3/12	6:30 pm	Study Session	
Mon. 3/18	6:30 pm	Regular Meeting	
April 2013			
Tues. 4/2	6:30 pm	Regular Meeting	
Tues. 4/9	6:30 pm	Study Session	
Mon. 4/15	6:30 pm	Regular Meeting	
May 2013			
Tues. 5/7	6:30 pm	Regular Meeting	
Tues. 5/14	6:30 pm	Study Session	
Mon. 5/20	6:30 pm	Regular Meeting	
To Be Scheduled		To Be Scheduled	Parked Items
Ordinance: Second Reading Puget Sound Energy Franchise Joint Meeting/LWSD Joint Meeting/ISD			Cable TV Franchise

If you are looking for facility rentals, please click [here](#).

<< December

January 2013

February >>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 8 a.m. Holiday City offices closed	2 6:30 p.m. Parks and Recreation Commission Meeting	3	4	5
6	7	8 6:30 p.m. City Council Special Meeting	9	10	11	12
13	14 6:30 p.m. Arts Commission Meeting	15 6:30 p.m. City Council Special Study Session	16 6 p.m. Sammamish Youth Board Meeting	17 6:30 p.m. Planning Commission Meeting 6:30 p.m. Community Garden Steering Committee	18 9 a.m. Public Safety Committee Meeting	19
20	21 8 a.m. Martin Luther King Day City offices closed	22 6:30 p.m. City Council Special Meeting	23	24 6:30 p.m. Planning Commission Meeting	25	26 11 a.m. "Build it Sammamish" - a LEGO Building Event
27	28 2:30 p.m. Pine Lake Park Clean Up	29 4 p.m. Eagle Scout Projects	30	31 12 p.m. City Council Retreat 6:30 p.m. Planning Commission Meeting		

If you are looking for facility rentals, please click [here](#).

<< January

February 2013

March >>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 9 p.m. City Council Retreat	2 9 p.m. City Council Retreat
3	4	5 6:30 p.m. City Council Meeting Canceled	6 6:30 p.m. Parks and Recreation Commission Meeting	7 6:30 p.m. Planning Commission Meeting	8	9 1 p.m. Special Arts Sammamish - "Make it a Clay Day"
10	11 6:30 p.m. Arts Commission Meeting	12 6:30 p.m. City Council Study Session	13 6 p.m. Sammamish Youth Board Meeting	14	15	16
17	18 Presidents' Day City offices closed	19 6:30 p.m. City Council Special Meeting	20	21 6:30 p.m. Community Garden Steering Committee 6:30 p.m. Planning Commission Meeting	22	23
24	25 5:30 p.m. Finance Committee Meeting	26	27	28		



Memorandum

DATE: January 2, 2013

TO: City Council
Ben Yazici, City Manager

FROM: Laura Philpot, PE; Public Works Director

RE: Transportation Comprehensive Plan Update: Level of Service Standards and Street Impact Fees

At the City Council/ Planning Commission joint study session on May 8, 2012 staff provided a detailed history of our Transportation Program. In addition, the City's consultant gave a detailed explanation of the city's transportation model and shared the results from the most current calibration efforts.

The background was provided to help illustrate the steps required to make modifications to the City's transportation project list (projects that are required to meet the capacity needs to serve future growth). Staff presented four options for modifying the city's transportation project list and shared some of the pros and cons for each of the options. These options were based on the assumptions that the City maintains the current methodology for calculating level of service (LOS) and the current methodology for calculating the traffic impact fee amounts.

The four options presented were:

- A. **Replace Some Projects/Test:** Remove desired existing project from the project list and run model to see if alternative projects can be added to system to meet future capacity needs to maintain concurrency. This option was tested prior to the meeting on May 8, 2012. The test case removed the future phases of East Lake Sammamish Parkway. The system (based on current policies) failed in future years.
- B. **Lower LOS System Wide:** This option could potentially eliminate most, if not all projects currently identified in the 18 year transportation improvement plan.
- C. **Facility Specific LOS:** Assign unique level of service standards for specific corridors that differs from the rest of the city.
- D. **LOS Averaging:** Look at new ways of averaging capacity, e.g. adding a screen line across the north end of the city and averaging the capacity of ELSP, Sahalee and 244th Ave NE

During the May 2012 Joint Study Session staff recommended that option D be further evaluated with the Planning Commission. There was a significant amount of discussion about the validity of option C. It

was decided that no direction would be provided that night and the City Council would revisit the discussion once the Planning Commission has capacity in their schedule. It is anticipated that the Planning Commission will be able to begin reviewing this topic as soon as February 2013.

Staff will be providing a presentation at the City Council meeting on January 8, 2013 to continue the review. The goal is to leave the meeting with clear direction provided by the City Council to the Planning Commission. The Power Point Presentation is attached to this memo for Council's review prior to the meeting.

Based on the feedback received from City Council at the May meeting and further review by staff, staff is amending the recommendation from Option D to Option C.

Recommendation is for staff to work with the Planning Commission to review:

- Option C - Facility Specific LOS
- Any associated policy revisions
- Any associated project list revisions

The proposed schedule is:

- FEBRUARY/MARCH 2013: Meet with Planning Commission to review in detail necessary policy changes and associated impacts
- SUMMER 2013: City Council review and Public Hearing
- 4th Quarter 2013: City Council adopts any necessary modifications as part of the 2013 Comprehensive Plan Amendment Docket Request



MEMORANDUM

DATE: January 22, 2013

TO: City Council
Ben Yazici, City Manager

FROM: Laura Philpot, P.E.; Public Works Director

RE: 244th Avenue SE Non-Motorized Improvements Design Options

The 244th Avenue SE Non-Motorized Improvement project is included in the 2013 approved capital budget. At the December 4, 2012 City Council meeting, Council authorized the City Manager to execute a design contract with David Evans and Associates, Inc. During the staff presentation it was reported that the project budget was sufficient for widening along the east side of the roadway and that the consultant's first order of work would be to perform a topographic survey and prepare cost estimates for widening on the west side for an additional bike lane.

Estimates based upon the detailed survey show this additional bike lane can be constructed within the existing budget and staff recommends proceeding with it. A cross section is shown in the attached exhibit. The proximity of schools, trails and Beaver Lake Park all contribute significant demand for non-motorized facilities, and a bike lane on the west side will be a welcomed feature. Residents voiced strong support for these improvements at a public open house held on September 18, 2012.

In addition to the project scope described above, it may be necessary to replace the existing Laughing Jacobs culvert and possibly install a short boardwalk across the creek, depending on permit conditions and the impacts to the existing stream features and wetland. The additional project cost for this work is estimated at \$164,500, and would require an additional budget appropriation of \$76,846. If during the course of design and permitting these features become necessary, staff will return to Council with an appropriation request and an amendment to the design contract.

Additionally, there are a few noteworthy features that are being examined for inclusion in this project. This project will provide as much on street parking as practical near Beaver Lake Park. In addition internal reviews have suggested that a relocated access driveway would improve operations at Beaver Lake Park. Both on street parking and the relocated driveway access were highlighted as priorities in the Beaver Lake Park Master Plan. The final configuration and scope of these design features may require construction outside the roadway right of way, where Williams operates an interstate gas pipeline. Ongoing coordination with Williams and the environmental permitting agencies will determine the final scope of these features.

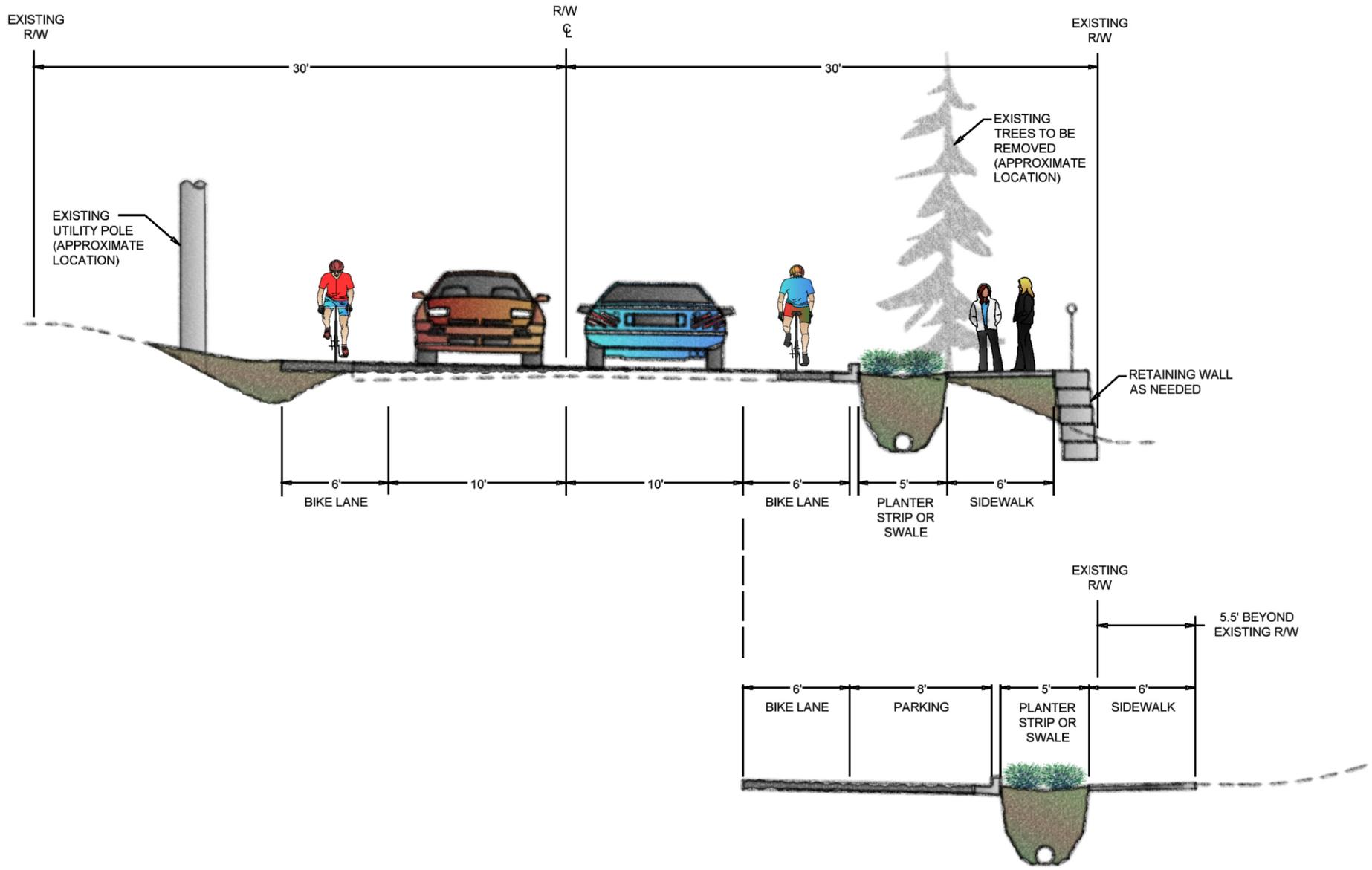
This project is scheduled for construction in mid to late summer 2013. The following tables are shown to summarize the financial impacts of the project.

244th Avenue SE	Total Project Costs	340 Trans Fund	438 SWM Fund	101 Pavement Overlay
Design Contract	\$ 299,757	\$ 271,580	\$ 28,177	\$ -
Construction Estimate	\$ 1,402,589	\$ 1,090,486	\$ 112,103	\$ 200,000
TOTAL ESTIMATED PROJECT COST:	\$ 1,702,346	\$ 1,362,066	\$ 140,280	\$ 200,000
Existing Budget	\$ 1,790,000	\$ 1,400,000	\$ 190,000	\$ 200,000
Remaining Budget	\$ 87,654	\$ 37,934	\$ 49,720	\$ -

* Culvert Replacement & Boardwalk	Total	340 Trans Fund	438 SWM Fund	101 Pavement Overlay
Design Contract				
- Culvert and Boardwalk Design	\$ 17,000	\$ 17,000		
- HEC-RAS Model/Downstream Survey	\$ 37,500		\$ 37,500	
Construction Estimate				
- Culvert Replacement and Headwalls	\$ 60,000		\$ 60,000	
- Boardwalk Structure	\$ 50,000	\$ 50,000		
Estimated Costs	\$ 164,500	\$ 67,000	\$ 97,500	\$ -
Remaining Budget (from Alt 2)	\$ 87,654	\$ 37,934	\$ 49,720	\$ -
Budget Shortage	\$ (76,846)	\$ (29,066)	\$ (47,780)	\$ -

244th Avenue SE Non-Motorized Improvements

NB AND SB BIKE LANES WITH PATH; WIDEN TO EAST AND WEST



WIDENED SECTION BETWEEN SE 24TH AND THE BEAVER LAKE PARK ENTRANCE TO PROVIDE ON-STREET PARKING



MEMORANDUM

TO: Melonie Anderson/City Clerk
FROM: Marlene/Finance Department
DATE: January 16, 2013
RE: Claims for January 22, 2013

\$ 75,121.71
 150,542.41
 77,988.68
 1,295.00
 212,735.70
 1,159,172.52
 584,094.47

Top 5 Expense Items in Packet

Eastside Fire	\$775,128.90	Equip ReplaceFund, Capital Fac Fund;December Pymt
King County Finance	\$381,599.11	Road & Traffic contract - Oct, Nov, Dec 2012
Wa Cities Insurance	\$273,296.00	2013 Insurance Premium
David Evans & Assoc	\$90,370.93	244th & Ebright Crek Restoration Nov/Dec 2012
Issaquah School District	\$35,680.00	Impact Fees - December 2012

	75,121.71 +
	150,542.41 +
	77,988.68 +
	1,295.00 +
TOTAL	212,735.70 +
\$2,260,950.49	1,159,172.52 +
	584,094.47 +
Checks # 33822 - #34015	2,260,950.49 *

Accounts Payable

Check Register Totals Only

User: mdunham
 Printed: 12/28/2012 - 9:23 AM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
33822	01/02/2013	AWC	Association of Wa Cities	799.00	0
33823	01/02/2013	CRW	CRW Systems	28,350.00	0
33824	01/02/2013	ENTERPRI	EnterpriseSeattle	5,000.00	0
33825	01/02/2013	GUARDIAN	Guardian Security	72.00	0
33826	01/02/2013	NPELRA	Natl Public Employer Labor Relations	200.00	0
33827	01/02/2013	NEWSLETT	Newsletter Fillers.Com	59.95	0
33828	01/02/2013	NLCMEMBE	NLC Membership	3,813.00	0
33829	01/02/2013	NWWeath	NW Weathernet	310.00	0
33830	01/02/2013	PSBUS	Puget Sound Buisiness Journal	160.00	0
33831	01/02/2013	KIWANIS	Sammamish Kiwanis	345.00	0
33832	01/02/2013	SESAC	SESAC	652.00	0
33833	01/02/2013	SSUG	National Users Group Springbrook	175.00	0
33834	01/02/2013	SPRING	Springbrook Software, Inc.	30,507.76	0
33835	01/02/2013	SYMPRO	Sympro, Inc	3,978.00	0
33836	01/02/2013	WSAPT	Att: Amy Donlan Wa Assoc Permit T	35.00	0
33837	01/02/2013	WSDA	Wa State Dept of Agriculture	165.00	0
33838	01/02/2013	WADES	Wa State Dept of Enterprise Svcs	500.00	0

33839

33840

33841

VOID

SCHOOL IMPACT FEES
 REISSUED W/ TRACKIT INFO
 CHECKS # 33851 - 52 - 53

Check Total:

75,121.71

Accounts Payable

Bill #1

Check Register Totals Only

User: mdunham
 Printed: 1/4/2013 - 11:10 AM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
33842	01/04/2013	ANI	ANI Administrators NW Inc	1,529.02	0
33843 <i>void</i>	01/04/2013	AWCMED	AWC Employee Benefits Trust	105,294.24	0
33844	01/04/2013	CHAP13	Chapter 13 Trustee	280.00	0
33845	01/04/2013	ICMA401	ICMA 401	35,246.19	0
33846	01/04/2013	ICMA457	ICMA457	7,981.52	0
33847	01/04/2013	PREPAIDL	LegalShield	135.50	0
33848	01/04/2013	WASUPPOR	Wa State Support Registry	372.00	0

Check Total:

~~150,838.47~~

33849 1/4/13 AWC MED

104,998.18

\$150,542.41

Accounts Payable

Check Register Totals Only

User: mdunham
 Printed: 1/4/2013 - 12:04 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
33850	01/04/2013	ALLAROUN	All Around Fence Co	2,312.64	0
33851	01/04/2013	ISD	Issaquah School District	35,680.00	0
33852	01/04/2013	LWSD	Lake Washington School Dist	29,659.00	0
33853	01/04/2013	PSE	Puget Sound Energy	9,762.04	0
33854	01/04/2013	WATREAS	Wa State Treasurer	575.00	0
				77,988.68	
Check Total:				77,988.68	

Accounts Payable

Check Register Totals Only

User: mdunham
Printed: 1/15/2013 - 1:53 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
33855	01/16/2013	PERFECT	The Perfect Pair	1,295.00	0
				<u>1,295.00</u>	
Check Total:				<u>1,295.00</u>	

Accounts Payable

Check Register Totals Only

User: mdunham
 Printed: 1/15/2013 - 5:00 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
33856	01/22/2013	ADVANTAG	Advantage Building Services	9,626.78	0
33857	01/22/2013	ALLAROUN	All Around Fence Co	956.37	0
33858	01/22/2013	ALLISON	Allison & Ross, Inc	4,489.50	0
33859	01/22/2013	ANM	ANM Electric Inc	21,663.06	0
33860	01/22/2013	BACKGROU	Background Source Intl	48.00	0
33861	01/22/2013	BELLCITY	City Of Bellevue	8,555.89	0
33862	01/22/2013	BOFA2	Bank Of America	5,766.55	0
33863	01/22/2013	BRICKMAN	Brickman Group Ltd LLC	4,553.15	0
33864	01/22/2013	CENTURY	Century Link	149.11	0
33865	01/22/2013	CHEN	Steven Chen	257.67	0
33866	01/22/2013	CLARK	Clark's Towing & Repair	198.20	0
33867	01/22/2013	CODEPUB	Code Publishing Inc	227.81	0
33868	01/22/2013	COMPOFF	The Complete Office	153.48	0
33869	01/22/2013	DAY	Day Wireless	667.00	0
33870	01/22/2013	ENGBUS	Engineering Business Systems Inc	1,009.50	0
33871	01/22/2013	EVERFORD	Evergreen Ford	98.00	0
33872	01/22/2013	EVERHOME	Evergreen Home Heating & Energy	4,561.50	0
33873	01/22/2013	FASTENAL	Fastenal Industrial Supplies	12.23	0
33874	01/22/2013	FERGUSON	Ferguson Enterprises, Inc	146.59	0
33875	01/22/2013	FRAME	Scott Frame	72.97	0
33876	01/22/2013	GALT	John E. Galt	2,435.40	0
33877	01/22/2013	GCMULTI	GC Multimedia	1,138.80	0
33878	01/22/2013	GRAINGER	Grainger	161.41	0
33879	01/22/2013	HEROHOUS	Hero House	275.00	0
33880	01/22/2013	HOPEEFS	Hopelink/Emergency Feeding Service:	275.00	0
33881	01/22/2013	HOPEFAM	Hopelink/Family Development	687.50	0
33882	01/22/2013	HOPEFAMI	Hopelink/Avondale Park	412.50	0
33883	01/22/2013	INTOX	Intoximeters, Inc.	948.22	0
33884	01/22/2013	ISSAQ1	Issaquah Press, Inc.	284.75	0
33885	01/22/2013	ISSCITY	City Of Issaquah	686.25	0
33886	01/22/2013	ISSIGNS	Issaquah Signs	108.13	0
33887	01/22/2013	JACKS	Shull Gary	16,124.45	0
33888	01/22/2013	JACOBSEN	Jacobs Engineering Group, Inc	14,105.13	0
33889	01/22/2013	JACOBSON	Jacobson Law Group PLLC	200.00	0
33890	01/22/2013	KCBLANK	King County Finance	2,127.50	0
33891	01/22/2013	KENYON2	Kenyon Disend PLLC	13,511.88	0
33892	01/22/2013	KINGFI	King County Finance A/R	7,109.00	0
33893	01/22/2013	KINGGIS	King County Finance	2,475.00	0
33894	01/22/2013	KINGPET	King County Pet Licenses	230.00	0
33895	01/22/2013	LAKESIDE	Lakeside Industries	727.63	0
33896	01/22/2013	LEXIS	Lexis Nexis Risk Data Mgmt	86.56	0
33897	01/22/2013	LEYTON	Kimberly Leyton	1,276.09	0
33898	01/22/2013	LIFEENRI	Life Enrichment Options	1,650.00	0
33899	01/22/2013	LITTLEBI	Little Bit Therapeutic Riding Ctr	2,200.00	0
33900	01/22/2013	MACDONAL	MacDonald-Miller Facility Solutions	3,996.72	0
33901	01/22/2013	MINUTE	Mike Immel	127.03	0
33902	01/22/2013	NAMI	NAMI Eastside	687.50	0
33903	01/22/2013	NC MACH	NC Machinery Co	1,022.69	0
33904	01/22/2013	NEXTEL	Nextel Communications	756.03	0
33905	01/22/2013	NOVELTY	Novelty Homes, LLC	1,740.00	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
33906	01/22/2013	NWCASC	Northwest Cascade, Inc.	1,142.29	0
33907	01/22/2013	ODELL	Thomas Odell	2,743.91	0
33908	01/22/2013	OILCAN	Oil Can Henry's	449.89	0
33909	01/22/2013	PACPLANT	Pacific Plants	514.10	0
33910	01/22/2013	PAETEC	PAETEC Integrated Solutions Group,	2,270.61	0
33911	01/22/2013	PAPADEM	Kat Papadem	72.97	0
33912	01/22/2013	PAULDAN	Daniel Paul	5,490.65	0
33913	01/22/2013	PIEDMONT	Piedmont Directional Signs	1,050.00	0
33914	01/22/2013	PLATT	Platt Electric	442.69	0
33915	01/22/2013	POA	Pacific Office Automation	209.99	0
33916	01/22/2013	PROLINE	Proline Systems, Inc.	235.43	0
33917	01/22/2013	PROTH	Prothman Company	7,558.66	0
33918	01/22/2013	PSE	Puget Sound Energy	18,140.20	0
33919	01/22/2013	QBS	Quality Business Systems	218.32	0
33920	01/22/2013	REDEMERG	Redmond Emergency Services	1,925.00	0
33921	01/22/2013	ROCKMT	Rock Mountain Products LLC	125.54	0
33922	01/22/2013	ROTARSAM	Rotary Club of Sammamish	65.00	0
33923	01/22/2013	ROTH	Roth Hill LLC	1,692.59	0
33924	01/22/2013	SAM	Sammamish Plateau Water Sewer	3,663.12	0
33925	01/22/2013	SANDIEGO	San Diego Police Equipment Co.	157.88	0
33926	01/22/2013	SB&MAC	Stewart Beall & MacNichols	2,666.00	0
33927	01/22/2013	SEATIM	Seattle Times	1,712.06	0
33928	01/22/2013	SNYDER	Snyder Roofing of WA LLC	6,441.89	0
33929	01/22/2013	STOECKL	Jane C. Stoecklin	120.00	0
33930	01/22/2013	VANCOUVE	City Of Vancouver	250.00	0
33931	01/22/2013	VERIZON	Verizon Wireless	1,822.91	0
33932	01/22/2013	VOYAGER	Voyager	5,446.56	0
33933	01/22/2013	WAAUDIT	Wa State Auditor's Office	668.00	0
33934	01/22/2013	WATERSH	The Watershed Company	2,549.00	0
33935	01/22/2013	WATSONSE	Watson Security	221.74	0
33936	01/22/2013	WRPA	Wa Recreation & Parks Assoc	35.00	0
33937	01/22/2013	WSCJTC	Wa State Criminal Justice Training Cc	750.00	0
33938	01/22/2013	ZUMAR	Zumar Industries, Inc.	1,104.17	0
				212,735.70	
Check Total:					

Accounts Payable

Check Register Totals Only

User: mdunham
 Printed: 1/16/2013 - 11:09 AM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
33939	01/22/2013	ASCAP	ASCAP	327.00	0
33940	01/22/2013	AWC	Association of Wa Cities	32,079.00	0
33941	01/22/2013	BEADLE	Debbie Beadle	33.96	0
33942	01/22/2013	BLUELINE	Blue Line Training	249.00	0
33943	01/22/2013	BMC	BMC Select	56.70	0
33944	01/22/2013	CENTURY	Century Link	86.27	0
33945	01/22/2013	CNA	CNA Surety	210.00	0
33946	01/22/2013	COMCAST2	COMCAST	214.57	0
33947	01/22/2013	COMPOFF	The Complete Office	329.34	0
33948	01/22/2013	DAILY	Daily Journal of Commerce	219.35	0
33949	01/22/2013	EASTFIRE	Eastside Fire & Rescue	775,128.90	0
33950	01/22/2013	ENGBUS	Engineering Business Systems Inc	1,324.95	0
33951	01/22/2013	HUDSON	Tony Hudson	19.99	0
33952	01/22/2013	ICMA	ICMA	1,400.00	0
33953	01/22/2013	INTEGRA	Integra Telecom	1,212.75	0
33954	01/22/2013	KCBLANK	King County Finance	200.00	0
33955	01/22/2013	KINGCOMC	King County Mun. Clerks' Ass'n	40.00	0
33956	01/22/2013	METROPOL	Metropolitan Transportation Commiss	1,500.00	0
33957	01/22/2013	MICRO	Microflex, Inc.	1,200.00	0
33958	01/22/2013	MINUTE	Mike Immel	149.46	0
33959	01/22/2013	NELSONCO	Walter E. Nelson Company	259.08	0
33960	01/22/2013	NPELRA	Natl Public Employer Labor Relations	200.00	0
33961	01/22/2013	NWCASC	Northwest Cascade, Inc.	180.50	0
33962	01/22/2013	PLET	Prof Law Enforcement Training	250.00	0
33963	01/22/2013	PSCLEAN	Puget Sound Clean Air Agency	7,667.50	0
33964	01/22/2013	REDMOND	City Of Redmond	5,529.11	0
33965	01/22/2013	REID	John E. Reid & Assoc, Inc	1,680.00	0
33966	01/22/2013	SAMCHAMB	Sammamish Chamber of Commerce	550.00	0
33967	01/22/2013	SAMMIAW	Sammi Awards Foundation	2,100.00	0
33968	01/22/2013	SAMPRES	Sammamish Presbyterian Church	150.00	0
33969	01/22/2013	SUBURB	Sound Cities Association	26,545.72	0
33970	01/22/2013	UWCAS	University of Washington	100.00	0
33971	01/22/2013	WAINS	Wa Cities Insurance Authority	273,296.00	0
33972	01/22/2013	WALAB	Wa State Dept of Labor & Indus	24,170.37	0
33973	01/22/2013	WCMA	Wa City/County Mgmt Assoc	178.00	0
33974	01/22/2013	WFOA	Wa Finance Officers Assoc	300.00	0
33975	01/22/2013	WSAPT	Att: Amy Donlan Wa Assoc Permit T	35.00	0

Check Total:

1,159,172.52

Accounts Payable

Check Register Totals Only

User: mdunham
 Printed: 1/17/2013 - 9:23 AM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
33976	01/22/2013	ACE	Ace Hardware, LLC	565.01	0
33977	01/22/2013	ADOPTAST	Adopt A Stream Foundation	5,000.00	0
33978	01/22/2013	AWARD	Award Construction, Inc	3,291.07	0
33979	01/22/2013	BEST	Best Parking Lot Cleaning, Inc	20,218.39	0
33980	01/22/2013	CENTRALW	Central Welding Supply	242.56	0
33981	01/22/2013	COMPOFF	The Complete Office	650.00	0
33982	01/22/2013	COSTCO	Costco Wholesale	703.88	0
33983	01/22/2013	DEJONG	Cory de Jong & Son Inc	1,027.11	0
33984	01/22/2013	EASTEQ	Eastside Equipment & Marine	154.83	0
33985	01/22/2013	EVANS	David Evans & Associates, Inc	90,370.93	0
33986	01/22/2013	FRONTIR2	Frontier	338.86	0
33987	01/22/2013	GRAINGER	Grainger	1,210.01	0
33988	01/22/2013	GRANDEVE	Grand Event Rentals	6.44	0
33989	01/22/2013	GRANGE	Grange Supply, Inc.	241.27	0
33990	01/22/2013	HOMEDE	Home Depot	358.41	0
33991	01/22/2013	HWA	HWA GeoSciences, Inc	5,342.84	0
33992	01/22/2013	IRELAND	Jed Ireland	83.90	0
33993	01/22/2013	JACOBSEN	Jacobs Engineering Group, Inc	17,100.44	0
33994	01/22/2013	KCFLEET	King County Fleet Admin	283.14	0
33995	01/22/2013	KCRADIO	King Cty Radio Comm Svcs	387.49	0
33996	01/22/2013	KHOSHNOO	Jennifer Khoshnood	250.00	0
33997	01/22/2013	KINGFI	King County Finance A/R	381,599.11	0
33998	01/22/2013	KINGWAT	King County Finance Water & Land E	22,729.97	0
33999	01/22/2013	NAPA	Genuine Parts Company/Issaquah	401.14	0
34000	01/22/2013	NAPA/RED	Woodinville Auto Parts	69.91	0
34001	01/22/2013	NELSONDA	Dave Nelson	250.00	0
34002	01/22/2013	NESAM	NE Sammamish Sewer & Water	205.92	0
34003	01/22/2013	PACSOIL	Pacific Topsoils, Inc	486.64	0
34004	01/22/2013	PROTH	Prothman Company	2,554.14	0
34005	01/22/2013	RALPH	Kimberly Ralph	250.00	0
34006	01/22/2013	REDMOND	City Of Redmond	30.75	0
34007	01/22/2013	RH2	RH2 Engineering Inc	872.94	0
34008	01/22/2013	ROTH	Roth Hill LLC	45.00	0
34009	01/22/2013	SANTANA	Santana Trucking & Excavating Inc	4,649.29	0
34010	01/22/2013	STAPLES	Staples Advantage	3,792.67	0
34011	01/22/2013	TRAFFIC	Trafficount Consultants, Inc	1,000.00	0
34012	01/22/2013	WAEMP	State of Wa Employment Security Dep	13,044.90	0
34013	01/22/2013	WALAB	Wa State Dept of Labor & Indus	80.33	0
34014	01/22/2013	WATERSH	The Watershed Company	3,988.38	0
34015	01/22/2013	WAWORK	Washington Workwear Stores Inc	216.80	0
				584,094.47	
Check Total:					



City Council Agenda Bill

Meeting Date: January 22, 2013

Date Submitted: January 17, 2013

Originating Department: Community Development

Clearances:

<input checked="" type="checkbox"/> City Manager	<input checked="" type="checkbox"/> Community Development	<input checked="" type="checkbox"/> Parks & Recreation
<input checked="" type="checkbox"/> Attorney	<input checked="" type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input type="checkbox"/> Admin Services	<input type="checkbox"/> Fire	<input checked="" type="checkbox"/> Public Works

Subject: Two ordinances adjusting the amount of Street and Parks Impact Fees per Chapter 14A of the Sammamish Municipal Code and extending the time allowed for use of the funds from 6 years to 10 years to align with a 2011 change in State law.

Action Required: 2nd Readings. Approve two ordinances amending SMC 14A.15 and 14A.20, Street and Parks impact fees.

Exhibits:

1. Ordinance-increase Street impact fees
2. Attachment A (Street)
3. Ordinance-increase Parks impact fees
4. Attachment A (Parks)

Budget: \$13,000 in additional Parks Impact Fees and \$53,000 in additional Street Impact Fees in 2013.

Summary Statement:

These ordinances address the following two items related to Street and Parks Impact Fees and will take effect on March 1, 2013.

Inflationary Adjustment

Sections 14A.15.100 and 14A.20.100 of the Sammamish Municipal Code (SMC) allow for review and adjustment of impact fees as deemed necessary and appropriate to meet City needs. Street and Parks impact fees have remained at the same level since their 2006 inception while the cost of providing the capital infrastructure to handle growth has increased. Staff recommends increasing the Street and Parks impact fees by 3.51% per SMC 14A.15.100 and SMC 14A.20.100.

Alignment with RCW 82.02

RCW Sections 82.02.07 and 82.02.08 were amended by the State Legislature in 2011 to increase the time allowed to expend impact fees from six years to ten years. These ordinances will align the Sammamish Municipal Code with state law.



City Council Agenda Bill

Background:

Inflationary Adjustment

In November 2006 the City adopted Street and Parks impact fees based on the fee studies completed by Henderson, Young, and Company dated November 2, 2006. The rates adopted were based on 2006 costs and have not been increased over the intervening six years. The need to periodically review and adjust the impact fee rates is addressed in the SMC. Sections 14A.15.100 and 14A.20.100 state that the fee rates set forth in the SMC may be reviewed annually. Absent this annual review, the impact fees shall be administratively adjusted using the 5-year average of the change in Washington State Department of Transportation Construction Cost Index for the most recent 12 month period.

Staff recommends the City Council increase the Street and Parks impact fees to account for the increased cost of construction of capital improvements required to serve new development. The applicable 5-year average rate for a 2013 adjustment is 3.51% which would result in Street and Parks impact fee rates for a single family home of \$15,375.33 and \$2,697.28, respectively. The current rates are \$14,853.96 and \$2,605.82.

Impact Fees per Single-Family Unit				
			\$	%
	Current	Proposed	Change	Change
Street Impact Fee	\$14,853.96	\$15,375.33	\$521.37	3.51%
Parks Impact Fee	\$2,605.82	\$2,697.28	\$91.46	3.51%

Sammamish's neighboring cities of Redmond, Issaquah, Kirkland, and Bellevue each have provisions in their Municipal Codes for adjusting impact fees based on an average Consumer Price, Building Cost or Construction Cost Index. Redmond and Issaquah adjust their impact fees annually, Kirkland reviews impact fees annually with plans to adjust them for 2013, and Bellevue adjusts their fees in accordance with an adopted schedule through 2016, after which the fees will be adjusted annually for inflation.

Alignment with RCW 82.02

The Sammamish Municipal Code requires impact fees to be expended, encumbered, or offered for refund within six years of receipt in accordance with prior state law. In 2011 the State Legislature amended RCW 82.02 to extend the six year requirement to ten years. This change was made in recognition of possible delays in capital construction that local governments may face due to the difficult economy. Adopting the attached ordinances will align Sammamish's code with state law.

Staff recommends an effective date of March 1, 2013 to allow sufficient time for outreach and communication of the changes with the City's clients.

Financial Impact: Approximately \$13,000 in additional Parks Impact Fees and \$53,000 in Transportation Impact Fees would be realized in 2013.

Recommended Motion: Motions to adopt the two ordinances amending SMC 14A.15 and 14A.20, Street and Parks impact fees.

**CITY OF SAMMAMISH
WASHINGTON
ORDINANCE NO. O2013-_____**

**AN ORDINANCE OF THE CITY OF SAMMAMISH, WASHINGTON,
AMENDING TITLE 14A.15 OF THE SAMMAMISH MUNICIPAL CODE
ADJUSTING THE IMPACT FEES FOR STREETS AND INCREASING
THE TIME ALLOWED TO SPEND/ENCUMBER IMPACT FEES FROM
SIX YEARS TO TEN YEARS**

WHEREAS, pursuant to the provisions of state law, Chapter 82.02.070 of the Revised Code of Washington, the Sammamish City Council has adopted the Sammamish Municipal Code (SMC), Title 14A which regulates impact fees; and

WHEREAS, a need exists to amend SMC 14A.15.070 and 14A.15.080 to ensure consistency with RCW 82.02.070(3)(a) in that the time allowed to encumber/spend the impact fees has been increased by state law from six years to ten years; and

WHEREAS, a need exists to amend Title 14A to adjust the impact fee amounts in SMC 14A.15.110 in order to reflect the WSDOT Construction Cost Index (“CCI”) for the most recent 12-month period;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. The proposed amendments subject to this ordinance set forth in Attachment “A” are adopted.

Section 2. Severability. The above “Whereas” clauses of this ordinance constitute specific findings by the Council in support of passage of this ordinance. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance or the application of the provision to other persons or circumstances is not affected.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force on March 1, 2013.

**ADOPTED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON
THE ___ DAY OF _____ 201__.**

CITY OF SAMMAMISH

Mayor Thomas T. Odell

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk: January 2, 2013
First Reading: January 8, 2013
Passed by the City Council:
Publication Date:
Effective Date:

DRAFT

Attachment A

14A.15.070 Establishment of impact fee accounts.

- (1) Impact fee receipts shall be earmarked specifically and deposited in a special interest-bearing impact fee account maintained by the City.
- (2) There is hereby established the street impact fee account for the fees collected pursuant to this title. Funds withdrawn from this account must be used in accordance with the provisions of SMC [14A.15.090](#) and applicable state law. Interest earned on the fees shall be retained in the account and expended for the purposes for which the impact fees were collected.
- (3) On an annual basis, the finance department shall provide a report to the City council on the street impact fee account showing the source and amount of all moneys collected, earned, or received, and the system improvements that were financed in whole or in part by impact fees.
- (4) Impact fees for system improvements shall be expended only in conformance with the capital facilities plan element of the City's comprehensive plan.
- (5) Impact fees shall be expended or encumbered within ~~six~~ten years of receipt, unless the council identifies in written findings extraordinary and compelling reason or reasons for the City to hold the fees beyond the ~~six~~ten-year period. Under such circumstances, the council shall establish the period of time within which the impact fees shall be expended or encumbered. (Ord. O2006-208 § 2; Ord. O2004-140 § 1; Ord. O2004-136 § 1)

14A.15.080 Refunds.

- (1) If the City fails to expend or encumber the impact fees within ~~six~~ten years of when the fees were paid, or where extraordinary or compelling reasons exist and the council has established other time periods pursuant to SMC [14A.15.070](#), the current owner of the property on which impact fees have been paid may receive a refund of such fees. In determining whether impact fees have been expended or encumbered, impact fees shall be considered expended or encumbered on a first-in, first-out basis.
- (2) The City shall notify potential claimants by first class mail deposited with the United States Postal Service at the last known address of such claimants. A potential claimant or claimant must be the owner of the property for which the impact fee was paid.
- (3) Owners seeking a refund of impact fees must submit a written request for a refund of the fees to the director within one year of the date the right to claim the refund arises or the date that notice is given, whichever is later.
- (4) Any impact fees for which no application for a refund has been made within this one-year period shall be retained by the City and expended on the appropriate public capital facilities.
- (5) Refunds of impact fees under this section shall include any interest paid at the statutory rate.
- (6) When the City seeks to terminate any or all components of the impact fee program, all unexpended or unencumbered funds from any terminated component or components, including interest earned, shall be refunded pursuant to this section. Upon the finding that any or all fee requirements are to be terminated, the City shall place notice of such termination and the availability of refunds in a newspaper of general circulation at least two times and shall notify all potential claimants by first class mail at the last known address of the claimants. All funds available for refund shall be retained for a period of one year. At the end of one year, any remaining funds shall be retained by the City, but must be expended for the appropriate public facilities. This notice requirement shall not apply if there are no unexpended or unencumbered balances within the account or accounts being terminated.

(7) The City shall refund to the current owner of property for which impact fees have been paid all impact fees paid, including interest earned on the impact fees pursuant to RCW 82.02.080(3), if the development for which the impact fees were imposed did not occur; provided, that if the City has expended or encumbered the impact fees in good faith prior to the application for a refund, the director shall determine whether an impact has resulted and whether all or a portion of the impact fees paid shall be refunded. (Ord. O2006-208 § 2; Ord. O2004-140 § 1; Ord. O2004-136 § 1)

14A.15.110 Street impact fee rates.

In accordance with RCW 82.02.060, the street impact fees are based upon a schedule of impact fees which is adopted for each type of development activity that is subject to impact fees and which specifies the amount of the impact fee to be imposed for each type of system improvement. The schedule is based upon a formula and/or method of calculating the impact fees. In determining proportionate share, the formula and/or method of calculating the fees incorporates, among other things, the following: (a) the cost of public facilities necessitated by new development; (b) an adjustment to the cost of the public facilities for past or future payments made or reasonably anticipated to be made by new development to pay for particular system improvements in the form of user fees, debt service payments, taxes, or other payments earmarked for or proratable to the particular system improvement; (c) the availability of other means of funding public facility improvements; (d) the cost of existing public facilities improvements; and (e) the methods by which public facilities improvements were financed.

The street impact fee rates in this section are generated from the formula for calculating impact fees set forth in the street impact fee analysis, which is incorporated herein by reference. Except as otherwise provided for independent fee calculations in SMC [14A.15.120](#), exemptions in SMC [14A.15.030](#), and credits in SMC [14A.15.040](#), all new developments in the City will be charged the impact fee applicable to the type of development:

Exhibit 1

Transportation Impact Fee Rates per Unit of Development

ITE Code ¹	ITE Land Use Category ¹	ITE Trip Rate ²	Percent New Trips ³	Trip Length Factor ⁴	Net New Trips per Development Unit	Impact Fee per Unit @		
						\$14,706.89	\$15,223.10	per Trip
090	Park and Ride with Bus Service	0.75	75%	1.00	0.563	8,272.63	8,562.99	per Space
110	Light Industrial	0.98	100%	1.22	1.196	17,583.56	18.20	per Sq. Ft.
130	Industrial Park	0.86	100%	1.22	1.049	15,430.47	15.97	per Sq. Ft.
140	Manufacturing	0.74	100%	1.22	0.903	13,277.38	13.74	per Sq. Ft.
151	Mini Warehouse	0.26	75%	0.29	0.057	831.67	0.86	per Sq. Ft.
210	Single Family House	1.01	100%	1.00	1.010	14,853.96	15,375.33	per DU
220	Apartment	0.62	100%	1.00	0.620	9,118.27	9,438.32	per DU
231	Low-Rise Condo / Townhouse	0.78	100%	1.00	0.780	11,471.38	11,874.02	per DU
240	Mobile Home	0.56	100%	1.00	0.560	8,235.86	8,524.94	per DU
251	Sr. Housing Detached	0.26	75%	1.00	0.195	2,867.84	2,968.50	per DU
252	Sr. Housing Attached	0.11	75%	1.00	0.083	1,213.32	1,255.91	per DU
253	Congregate Care Facility	0.18	75%	0.29	0.039	675.77	595.98	per DU
254	Assisted Living (limited data)	0.22	75%	0.29	0.048	703.72	728.43	per Bed
310	Hotel	0.59	75%	0.29	0.128	1,887.26	1.95	per Sq. Ft.
320	Motel	0.94	75%	0.29	0.204	3,006.82	3.11	per Sq. Ft.
420	Marina (limited data)	0.19	75%	0.29	0.041	607.76	629.09	per Slip
430	Golf Course	0.30	75%	0.29	0.065	959.62	993.31	per Acre
441	Live Theater (limited data)	1.00	75%	0.29	0.218	3,198.75	3.31	per Sq. Ft.
445	Multiplex Movie Theater	5.22	75%	0.29	1.135	16,697.47	17.28	per Sq. Ft.
491	Racquet Club	0.64	50%	0.29	0.093	1,370.06	1.42	per Sq. Ft.
492	Health Fitness Club	4.05	50%	0.29	0.587	8,636.62	8.94	per Sq. Ft.
495	Recreational Community Center	1.64	50%	0.29	0.238	3,497.30	3.62	per Sq. Ft.
520	Public Elementary School	1.19	75%	0.29	0.259	3,806.54	3.94	per Sq. Ft.
522	Public Middle School	1.19	75%	0.29	0.259	3,806.54	3.94	per Sq. Ft.
530	Public High School	0.97	75%	0.29	0.211	3,102.79	3.21	per Sq. Ft.
534	Private School K-8 (limited data)	3.40	75%	0.29	0.740	10,875.75	11.26	per Sq. Ft.
536	Private School K-12 (limited data)	2.75	75%	0.29	0.598	8,796.56	9.11	per Sq. Ft.
560	Church over 20,000 Sq. Ft.	0.66	75%	0.29	0.144	2,111.17	2.19	per Sq. Ft.
560	Church under 20,000 Sq. Ft.	0.66	50%	0.29	0.096	1,407.45	1.46	per Sq. Ft.
565	Day Care Center	13.18	25%	0.29	0.956	14,053.17	14.55	per Sq. Ft.
590	Library	7.09	40%	0.29	0.822	12,095.54	12.52	per Sq. Ft.
610	Hospital	1.18	75%	0.29	0.257	3,774.52	3.91	per Sq. Ft.
620	Nursing Home	0.22	75%	0.29	0.048	703.72	728.43	per Bed
630	Clinic (limited data)	5.18	75%	0.29	1.127	16,569.52	17.15	per Sq. Ft.
710	General Office	1.49	100%	1.22	1.818	26,734.19	27.67	per Sq. Ft.
715	Single Tenant Office	1.73	100%	1.22	2.111	31,040.37	32.13	per Sq. Ft.
720	Medical/Dental Office	3.72	75%	0.29	0.809	11,899.35	12.32	per Sq. Ft.
732	U.S. Post Office	25.00	25%	0.29	1.813	26,656.24	27.59	per Sq. Ft.
750	Office Park	1.50	100%	1.22	1.830	26,913.61	27.86	per Sq. Ft.
813	Free Standing Discount Superstore	3.87	43%	1.00	1.664	24,473.74	25.33	per Sq. Ft.
814	Specialty Retail Center	2.71	75%	0.29	0.589	8,668.64	8.97	per Sq. Ft.
815	Free Standing Discount Store	5.06	54%	0.29	0.792	11,653.68	12.06	per Sq. Ft.
816	Hardware/Paint Store	4.84	43%	0.29	0.604	8,876.32	9.19	per Sq. Ft.
820	Shopping Center < 1 Million Sq Ft	3.75	43%	1.00	1.613	23,714.87	24.55	per Sq. Ft.
848	Tire Store	4.15	40%	0.29	0.481	7,079.90	7.33	per Sq. Ft.
849	Tire Superstore	2.11	40%	0.29	0.245	3,599.66	3.73	per Sq. Ft.
850	Supermarket	10.45	34%	0.29	1.030	15,153.54	15.69	per Sq. Ft.
851	Convenience Market	52.41	24%	0.29	3.648	53,646.86	55.53	per Sq. Ft.

Exhibit 1

ITE Code ¹	ITE Land Use Category ¹	ITE Trip Rate ²	Percent New Trips ³	Trip Length Factor ⁴	Net New Trips per Development Unit	Impact Fee per Unit @		
						\$14,706.89	\$15,223.10	per Trip
853	Convenience Market w/Gas Pumps	19.22	14%	0.29	0.780	11,476.26	11,879.07	per VFP
854	Discount Supermarket	8.90	54%	0.29	1.394	20,497.59	21.22	per Sq. Ft.
861	Discount Club	4.24	43%	1.00	1.823	26,813.64	27.75	per Sq. Ft.
862	Home Improvement Super Store	2.45	32%	1.00	0.784	11,630.20	11.93	per Sq. Ft.
863	Electronics Super Store	4.50	27%	1.00	1.215	17,868.88	18.50	per Sq. Ft.
867	Office Supply Superstore	3.40	32%	1.00	1.088	16,001.10	16.56	per Sq. Ft.
880	Pharmacy/Drug Store	8.42	38%	0.29	0.928	13,646.29	14.13	per Sq. Ft.
881	Pharmacy/Drug Store w/Drive-up	8.62	38%	0.29	0.950	13,970.43	14.46	per Sq. Ft.
896	Video Rental Store	13.60	20%	0.29	0.789	11,600.80	12.01	per Sq. Ft.
911	Walk in Bank (limited data)	33.15	27%	0.29	2.596	38,173.87	39.51	per Sq. Ft.
912	Drive-in Bank	45.74	27%	0.29	3.581	52,671.89	54.52	per Sq. Ft.
931	Quality Restaurant	7.49	38%	0.29	0.825	12,139.04	12.57	per Sq. Ft.
932	High Turnover Restaurant	10.92	37%	0.29	1.172	17,232.30	17.84	per Sq. Ft.
933	Fast Food	26.15	30%	0.29	2.275	33,458.92	34.63	per Sq. Ft.
934	Fast Food w/Drive up	34.64	30%	0.29	3.014	44,321.87	45.88	per Sq. Ft.
936	Drinking Place	11.34	38%	0.29	1.250	18,378.73	19.02	per Sq. Ft.
941	Quick Lube	5.19	14%	0.29	0.211	3,098.95	3,207.72	per VFP
942	AutoCare	3.38	30%	0.29	0.294	4,324.71	4.48	per Sq. Ft.
944	Gas Station	13.86	14%	0.29	0.563	8,275.80	8,566.28	per VFP
945	Gas Station w/Conven Mkt	13.38	14%	0.29	0.543	7,989.20	8,269.61	per VFP
946	Gas Station w/Conven Mkt & Car Wash	13.33	14%	0.29	0.541	7,959.34	8,238.71	per VFP
947	Self Serve Car Wash	5.54	14%	0.29	0.225	3,307.93	3,424.04	per VFP

¹ Institute of Transportation Engineers, Trip Generation (7th Edition)

² Trip generation rate per development unit, for PM peak hour of the adjacent street traffic (4-6 p.m.).

Note: Sq. Ft. rate expressed per 1,000 SF.

³ Omits linked/diverted and pass-by trips, per Trip Generation Handbook: an ITE Recommended Practice, March, 2001

⁴ Average Trip Length Relative to Single Family Trip

⁵ DU = dwelling unit, Sq. Ft. = Square Feet, VSP = vehicle servicing position

If an applicant proposes a land use that is not identified above, the impact fee shall be an amount equal to ~~\$14,706.89~~ 15,223.10 for each p.m. peak hour trip generated, adjusted for trip length and percentage of new trips using methods and data comparable to those in the street study. (Ord. O2006-208 § 2; Ord. O2004-140 § 1; Ord. O2004-136 § 1)



City Council Agenda Bill

Meeting Date: January 22, 2013

Date Submitted: January 17, 2013

Originating Department: Community Development

Clearances:

<input checked="" type="checkbox"/> City Manager	<input checked="" type="checkbox"/> Community Development	<input checked="" type="checkbox"/> Parks & Recreation
<input checked="" type="checkbox"/> Attorney	<input checked="" type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input type="checkbox"/> Admin Services	<input type="checkbox"/> Fire	<input checked="" type="checkbox"/> Public Works

Subject: Two ordinances adjusting the amount of Street and Parks Impact Fees per Chapter 14A of the Sammamish Municipal Code and extending the time allowed for use of the funds from 6 years to 10 years to align with a 2011 change in State law.

Action Required: 2nd Readings. Approve two ordinances amending SMC 14A.15 and 14A.20, Street and Parks impact fees.

Exhibits:

1. Ordinance-increase Street impact fees
2. Attachment A (Street)
3. Ordinance-increase Parks impact fees
4. Attachment A (Parks)

Budget: \$13,000 in additional Parks Impact Fees and \$53,000 in additional Street Impact Fees in 2013.

Summary Statement:

These ordinances address the following two items related to Street and Parks Impact Fees and will take effect on March 1, 2013.

Inflationary Adjustment

Sections 14A.15.100 and 14A.20.100 of the Sammamish Municipal Code (SMC) allow for review and adjustment of impact fees as deemed necessary and appropriate to meet City needs. Street and Parks impact fees have remained at the same level since their 2006 inception while the cost of providing the capital infrastructure to handle growth has increased. Staff recommends increasing the Street and Parks impact fees by 3.51% per SMC 14A.15.100 and SMC 14A.20.100.

Alignment with RCW 82.02

RCW Sections 82.02.07 and 82.02.08 were amended by the State Legislature in 2011 to increase the time allowed to expend impact fees from six years to ten years. These ordinances will align the Sammamish Municipal Code with state law.



City Council Agenda Bill

Background:

Inflationary Adjustment

In November 2006 the City adopted Street and Parks impact fees based on the fee studies completed by Henderson, Young, and Company dated November 2, 2006. The rates adopted were based on 2006 costs and have not been increased over the intervening six years. The need to periodically review and adjust the impact fee rates is addressed in the SMC. Sections 14A.15.100 and 14A.20.100 state that the fee rates set forth in the SMC may be reviewed annually. Absent this annual review, the impact fees shall be administratively adjusted using the 5-year average of the change in Washington State Department of Transportation Construction Cost Index for the most recent 12 month period.

Staff recommends the City Council increase the Street and Parks impact fees to account for the increased cost of construction of capital improvements required to serve new development. The applicable 5-year average rate for a 2013 adjustment is 3.51% which would result in Street and Parks impact fee rates for a single family home of \$15,375.33 and \$2,697.28, respectively. The current rates are \$14,853.96 and \$2,605.82.

Impact Fees per Single-Family Unit				
			\$	%
	Current	Proposed	Change	Change
Street Impact Fee	\$14,853.96	\$15,375.33	\$521.37	3.51%
Parks Impact Fee	\$2,605.82	\$2,697.28	\$91.46	3.51%

Sammamish’s neighboring cities of Redmond, Issaquah, Kirkland, and Bellevue each have provisions in their Municipal Codes for adjusting impact fees based on an average Consumer Price, Building Cost or Construction Cost Index. Redmond and Issaquah adjust their impact fees annually, Kirkland reviews impact fees annually with plans to adjust them for 2013, and Bellevue adjusts their fees in accordance with an adopted schedule through 2016, after which the fees will be adjusted annually for inflation.

Alignment with RCW 82.02

The Sammamish Municipal Code requires impact fees to be expended, encumbered, or offered for refund within six years of receipt in accordance with prior state law. In 2011 the State Legislature amended RCW 82.02 to extend the six year requirement to ten years. This change was made in recognition of possible delays in capital construction that local governments may face due to the difficult economy. Adopting the attached ordinances will align Sammamish’s code with state law.

Staff recommends an effective date of March 1, 2013 to allow sufficient time for outreach and communication of the changes with the City’s clients.

Financial Impact: Approximately \$13,000 in additional Parks Impact Fees and \$53,000 in Transportation Impact Fees would be realized in 2013.

Recommended Motion: Motions to adopt the two ordinances amending SMC 14A.15 and 14A.20, Street and Parks impact fees.

**CITY OF SAMMAMISH
WASHINGTON
ORDINANCE NO. O2013-_____**

**AN ORDINANCE OF THE CITY OF SAMMAMISH, WASHINGTON,
AMENDING TITLE 14A.20 OF THE SAMMAMISH MUNICIPAL CODE
ADJUSTING THE IMPACT FEES FOR PARK AND RECREATIONAL
FACILITIES AND INCREASING THE TIME ALLOWED TO
SPEND/ENCUMBER IMPACT FEES FROM SIX YEARS TO TEN YEARS**

WHEREAS, pursuant to the provisions of state law, Chapter 82.02.070 of the Revised Code of Washington, the Sammamish City Council has adopted the Sammamish Municipal Code (SMC), Title 14A which regulates impact fees; and

WHEREAS, a need exists to amend SMC 14A.20.070 and 14A.20.080 to ensure consistency with RCW 82.02.070(3)(a) in that the time allowed to encumber/spend the impact fees has been increased by state law from six years to ten years; and

WHEREAS, a need exists to amend Title 14A to adjust the impact fee rates in SMC 14A.20.110 in order to reflect the WSDOT Construction Cost Index (“CCI”) for the most recent 12-month period;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The proposed amendments subject to this ordinance set forth in Attachment “A” are adopted.

Section 2. Severability. The above “Whereas” clauses of this ordinance constitute specific findings by the Council in support of passage of this ordinance. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance or the application of the provision to other persons or circumstances is not affected.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force on March 1, 2013.

**ADOPTED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON
THE ___ DAY OF _____ 201__.**

CITY OF SAMMAMISH

Mayor Thomas T. Odell

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk: January 2, 2013
First Reading: January 8, 2013
Passed by the City Council:
Publication Date:
Effective Date:

DRAFT

Exhibit 1

Attachment A

14A.20.070 Establishment of impact fee accounts.

- (1) Impact fee receipts shall be earmarked specifically and deposited in a special interest-bearing impact fee account maintained by the City.
- (2) There is hereby established the parks and recreational facilities impact fee account for the fees collected pursuant to this title. Funds withdrawn from this account must be used in accordance with the provisions of SMC 14A.20.090 and applicable state law. Interest earned on the fees shall be retained in the account and expended for the purposes for which the impact fees were collected.
- (3) On an annual basis, the finance director shall provide a report to the City council on the parks and recreational facilities impact fee account showing the source and amount of all moneys collected, earned, or received, and the system improvements that were financed in whole or in part by impact fees.
- (4) Impact fees for system improvements shall be expended only in conformance with the capital facilities plan element of the City's comprehensive plan.
- (5) Impact fees shall be expended or encumbered within ~~six~~ **ten** years of receipt, unless the council identifies in written findings extraordinary and compelling reason or reasons for the City to hold the fees beyond the ~~six~~ **ten** year period. Under such circumstances, the council shall establish the period of time within which the impact fees shall be expended or encumbered. (Ord. O2006-207 § 1)

14A.20.080 Refunds.

- (1) If the City fails to expend or encumber the impact fees within ~~six~~ **ten** years of when the fees were paid, or where extraordinary or compelling reasons exist and the council has established other time periods pursuant to SMC 14A.20.070, the current owner of the property on which impact fees have been paid may receive a refund of such fees. In determining whether impact fees have been expended or encumbered, impact fees shall be considered expended or encumbered on a first-in, first-out basis.
- (2) The City shall notify potential claimants by first class mail deposited with the United States Postal Service at the last known address of such claimants. A potential claimant or claimant must be the owner of the property for which the impact fee was paid.
- (3) Owners seeking a refund of impact fees must submit a written request for a refund of the fees to the director within one year of the date the right to claim the refund arises or the date that notice is given, whichever is later.
- (4) Any impact fees for which no application for a refund has been made within this one-year period shall be retained by the City and expended on the appropriate public capital facilities.

(5) Refunds of impact fees under this section shall include interest paid at the statutory rate.

(6) When the City seeks to terminate any or all components of the impact fee program, all unexpended or unencumbered funds from any terminated component or components, including interest earned, shall be refunded pursuant to this section. Upon the finding that any or all fee requirements are to be terminated, the City shall place notice of such termination and the availability of refunds in a newspaper of general circulation at least two times and shall notify all potential claimants by first class mail at the last known address of the claimants. All funds available for refund shall be retained for a period of one year. At the end of one year, any remaining funds shall be retained by the City, but must be expended for the appropriate public facilities. This notice requirement shall not apply if there are no unexpended or unencumbered balances within the account or accounts being terminated.

(7) The City shall refund to the current owner of property for which impact fees have been paid all impact fees paid, including interest earned on the impact fees, pursuant to RCW 82.02.080(3), if the development for which impact fees were imposed did not occur; provided, that if the City has expended or encumbered the impact fees in good faith prior to the application for a refund, the director shall determine whether an impact has resulted and whether all or a portion of the impact fees paid shall be refunded. (Ord. O2006-207 § 1)

14A.20.110 Park and recreational facilities impact fee rates.

In accordance with RCW 82.02.060, the park and recreational facilities impact fees are based upon a schedule of impact fees which is adopted for each type of development activity that is subject to impact fees and which specifies the amount of the impact fee to be imposed for each type of system improvement.

The park and recreational facilities impact fee rates in this section are generated from the formula for calculating impact fees set forth in the rate study which is incorporated herein by reference. Except as otherwise provided for independent fee calculations in SMC [14A.20.120](#), exemptions in SMC [14A.20.030](#), and credits in SMC [14A.20.040](#), all new residential developments in the City will be charged the following park and recreational facilities impact fee applicable to the type of development:

Single-Family	\$2,605.82	\$2,697.28	per dwelling unit, or
Multifamily	\$1,505.35	\$1,558.19	per dwelling unit, or
Mobile Home	\$1,370.82	\$1,418.94	per dwelling unit

(Ord. O2006-207 § 1)



City Council Agenda Bill

Meeting Date: January 22, 2013

Date Submitted: January 16, 2013

Originating Department: Public Works

Clearances:

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> City Manager | <input type="checkbox"/> Community Development | <input type="checkbox"/> Parks & Recreation |
| <input type="checkbox"/> Attorney | <input type="checkbox"/> Finance & IT | <input type="checkbox"/> Police |
| <input type="checkbox"/> Admin Services | <input type="checkbox"/> Fire | <input checked="" type="checkbox"/> Public Works |

Subject: 2012 Pavement Program – Overlays
Contract #C2012-129
Final Project Acceptance

Action Required: Adopt the resolution accepting the 2012 Pavement Program – Overlays project as complete.

Exhibits:

1. Final Contract Voucher Certificate
2. Resolution of Project Acceptance

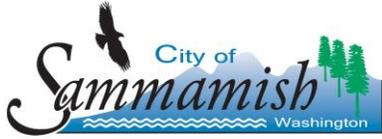
Budget: \$3,000,000 is budgeted in the adopted 2012 Roadway Overlay Program (Street Fund). An additional funding amount \$793,000.00 was carried forward from 2011. This project was completed within budget.

Summary Statement:

All work for the above referenced contract has been completed in accordance with the project specifications. The recommended action approves the final contract amount and constitutes the final acceptance of the work. There were no contractor claims filed against the City, and no liquidated damages were assessed against the contractor.

Background:

Council authorized the City Manager to award and execute a contract with the lowest responsive and responsible bidder, Watson Asphalt Paving Company, Inc. for construction of the 2012 Pavement Program – Overlays in an amount not to exceed \$3,289,764.37 and to administer a 5% construction contingency in an amount not to exceed \$164,488.00. The design and construction management for this project were completed in house by City staff.



City Council Agenda Bill

Financial Impact:

The completed improvements were constructed within the project budget. A summary of the actual project expenditures is listed below.

Program Budget (101-000-542-30-48-51)	\$ 3,000,000.00
2011 Carry Forward	\$793,000.00

Contract Expenditures (C2012-129):

Final Completed Contract **(\$3,162,037.30)**

Other costs to this program budget include the completed pavement overlay on the 244th non-motorized project; and material and testing costs. All costs are within budget.

Recommended Motion:

Approve the final contract amount with Watson Asphalt Paving Company, Inc. in the amount of \$3,162,037.30 and adopt the Resolution accepting the 2012 Pavement Program – Overlays project as complete.

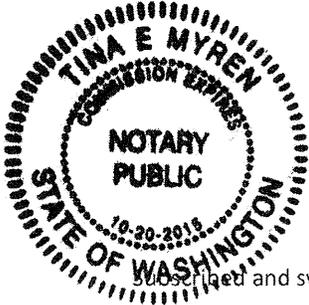


Final Contract Voucher Certificate

Contractor Watson Asphalt Paving Company, Inc			
Street Address P.O. Box 845			
City Redmond	State Wa	Zip 98073	Date 01/07/2013
City Project Number NA	Federal Aid Project Number NA	City Contract Number C2012-129	
Contract Title 2012 Pavement Program - Overlays			
Date Work Physically Completed 12/13/2012		Final Amount \$ 3,162,037.30	

Contractor's Certification

I, The undersigned, having first been duly sworn, certify that I am authorized to sign for the claimant; that in connection with the work performed and to the best of my knowledge no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Sammamish nor have I rented or purchased any equipment or materials from any employee of the City of Sammamish; I further certify that the attached final estimate is a true and correct statement showing all the monies due me from the City of Sammamish for work performed and material furnished under this contract; that I have carefully examined said final estimate and understand the same and that I hereby release the City of Sammamish from any and all claims of whatsoever nature which I may have, arising out of the performance of said contract, which are not set forth in said estimate.



X [Signature]
Contractor Authorized Signature Required

Clifford F. Schroeder, President
Print Signature Name

Subscribed and sworn to before me this 10th day of January 20 13

X [Signature] Notary Public in and for the State of _____

residing at Kirkland WA

City of Sammamish

I, certify the attached final estimate to be based upon actual measurement, and to be true and correct.

Approved Date 1/14/2013

X [Signature]
Project Engineer/Project Administrator

X [Signature]
City Engineer

This Final Contract Voucher is to be prepared by the Project Engineer or Project Administrator. Contractors Claims, if any, must be included and the Contractors Certification must be labeled indicating a claim attached.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2013-__**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON, ACCEPTING THE 2012 PAVEMENT PROGRAM
- OVERLAYS PROJECT AS COMPLETE.**

WHEREAS, at the Council meeting of May 14, 2012 the City Council authorized award of the construction contract for the 2012 Pavement Program - Overlays Project; and

WHEREAS, the City Manager entered into Contract #C2012-129 for construction of the 2012 Pavement Program - Overlays Project with Watson Asphalt Paving Company, Inc, on May 14, 2012; and

WHEREAS, the project was substantially completed by the contractor on December 13, 2012; and

WHEREAS, the project was completed within the adopted project budget and within the authorized construction contract plus contingencies amount;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. Project Acceptance. The City of Sammamish hereby accepts the 2012 Pavement Program - Overlays Project as complete.

Section 2. Authorization of Contract Closeout Process. The City of Sammamish Director of Public Works and City Clerk are hereby authorized to complete the contract closure process upon receiving appropriate clearances from the Department of Revenue, and the Department of Employment Security.

Section 3. Effective Date. This resolution shall take effect immediately upon signing.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 22ND DAY OF JANUARY 2013.**

CITY OF SAMMAMISH

Mayor Thomas T. Odell

Exhibit 2

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk: January 16, 2013
Passed by the City Council: [Click here to enter a date.](#)
Resolution No.: R2013- ____



City Council Agenda Bill

Meeting Date: January 22, 2013

Date Submitted: January 15, 2013

Originating Department: Public Works

Clearances:

<input checked="" type="checkbox"/> City Manager	<input type="checkbox"/> Community Development	<input type="checkbox"/> Parks & Recreation
<input type="checkbox"/> Attorney	<input type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input type="checkbox"/> Admin Services	<input type="checkbox"/> Fire	<input checked="" type="checkbox"/> Public Works

Subject: Agreement with King County to provide support services for the volunteer lakes-monitoring program

Action Required: Authorization for the City Manager to renew the agreement with King County to provide support services for the volunteer lakes-monitoring program.

Exhibits: Scope of work/agreement

Budget: The approved 2013/2014 has \$101,000 available for Lake Management activities.

Summary Statement:

The City wishes to renew its contract agreement with King County for support services associated with the volunteer lake monitoring program.

Background:

Beaver and Pine Lakes are two of the City's greatest natural resource assets. To be able to track trends and indicators over time the collection and compilation of information related to the lake water quality and quantity is needed.

The actual data collection for this effort is performed by volunteers that King County recruits and trains. Under this services contract King County Water and Resource Land Division will provide support to volunteers as well as ensure the quality of the information gathered and provide pertinent information on the data analyses. The data collected at Pine Lake and the two Beaver Lake Basins will be compiled into an annual report that is submitted to the City.

In addition, if required, the County will provide technical assistance and educational outreach on the nature and management of the lakes ecosystems.

The City has funded these support services in both 2013 and 2014. This contract would be a continuation of that funding choice.



City Council Agenda Bill

Financial Impact:

\$101,000 is allocated in the Public Works Budget in the 2013/2014 budget for Lake Management activities. The actual contract amount for 2013 and 2014 is estimated to be \$49,544.

Recommended Motion:

Move to authorize the City Manager to execute a contract renewal with King County to provide lake monitoring support services for Beaver and Pine Lake for years 2013 through 2014 a contract amount not to exceed \$49,544.

**Scope of Work 2013-2014
City of Sammamish Lake Monitoring Support Services
For Pine and Beaver Lakes**

The King County Water and Land Resources Division will provide services through the Lake Stewardship Program (KC-LSP) to the City of Sammamish for monitoring water quality and quantity on both an annual and seasonal basis for Pine Lake and the two major basins of Beaver Lake. Monitoring will include assuring the quality of the compiled data and providing pertinent information on analyses, reporting back to the city and citizen volunteers in a timely fashion and in a manner agreed upon by both parties. Other activities, on a request basis, may include technical assistance to the city and the public on questions concerning water quality problems, environmental best management practices, and ecosystem functions.

Annual monitoring program:

KC-LSP will train designated citizen volunteers or city staff in the correct methods of data collection for measuring daily precipitation and lake water levels, for weekly measurements of surface water temperature and Secchi transparency, and for observations on particles in the water, goose abundance, and gathering pertinent information on lake use. The program will provide and maintain the proper equipment and will consult or supervise on proper installation and use. The monitor will provide a boat and safety equipment necessary.

KC-LSP will also provide blank field sheets for data reporting on a quarterly basis and will accept either completed field sheets or electronic data files in return.

Seasonal monitoring program:

Sampling will occur biweekly from May through October each year for a total of 12 events per season. KC-LSP will train designated monitors in the correct methods of data collection for water sample collection and storage, measurements of surface water temperature and Secchi transparency, and for observations on particles in the water, goose abundance, and gathering pertinent information on lake use. The program will provide proper sampling equipment and will be responsible for repair or replacement if necessary. The program will also provide all sample bottles and will pick up filled bottles at a designated site to deliver to the KC Environmental Labs for analysis.

Ten of the sampling trips will focus on water just beneath the surface, and two will look at depth profiles, collecting additional water from other depths. Routinely measured water quality parameters will include concentrations of total phosphorus, total nitrogen, and chlorophyll-a, with identification of the major species of algae present. Additional parameters during the profile sampling events will include soluble reactive phosphorus, ammonia, pH, alkalinity and UV254 (water color).

Database management, analysis, quality assurance, and reporting:

The program will enter all received data from monitors and the KC Environmental Labs into electronic files, analyze all data for quality assurance, consistency, and general water quality conditions. Staff will pursue explanations for anomalies, look for trends or indicators of change in the parameters over time, and if requested make management suggestions to the city or citizens based upon the information.

Exhibit 1

A compilation of the data as part of the program's annual report will be delivered to city staff and cooperating citizen volunteers within a reasonable time after the end of each year, as well as e-files of the data in excel format. A presentation to the city council or appropriate staff may be made if requested, with time for discussion of pertinent issues.

Technical assistance and educational outreach:

Technical assistance and educational outreach on the nature and management of lake ecosystems will be provided to the city and citizens in the form of phone conversations and emails, specific literature research and reporting back, technical reports in addition to the annual report that contain information and recommendations, community presentations, or other methods and types of communication provided upon request. Citizen groups will need authorization from the city in order to qualify for substantial services from the KC-LSP. This work will be billable to the city by the hour for staff time and for major materials outlay, if necessary, up to the agreed upon amount per year stated in this contract. If additional effort is desired by the city in some circumstances, it can be provided through an amendment to this Scope of Work authorized by Sammamish.

Budget:

The charges set out below are based upon staff salaries, lab costs, equipment, and indirect operating expenses to monitor Pine Lake and the two major basins of Beaver Lake for the years of 2013 - 2014.

Sammamish - Pine, Beaver-1, and Beaver-2 lakes

Cost Element - line items	2013	2014
Seasonal WQ monitoring	\$ 23,340	\$ 24,974
Annual monitoring	\$ 600	\$ 630
Total	\$ 23,940	\$ 25,604

The seasonal and annual monitoring elements will be covered by a flat fee on a per lake basis, to be paid annually by the participating city upon the receipt of billing.

Further technical assistance not related directly to the mechanics of the monitoring effort will be billable by the hour, to be paid annually by the city upon receipt of a detailed accounting from KC Water and Land Resources, but shall not exceed \$1000 per year unless specifically agreed upon by both parties in writing, including signatures and date.

Authorized by City of Sammamish:

Name

Title

Date: _____



City Council Agenda Bill

Meeting Date: January 22, 2013

Date Submitted: January 15, 2013

Originating Department: Public Works

Clearances:

<input checked="" type="checkbox"/> City Manager	<input type="checkbox"/> Community Development	<input checked="" type="checkbox"/> Parks & Recreation
<input type="checkbox"/> Attorney	<input checked="" type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input type="checkbox"/> Admin Services	<input type="checkbox"/> Fire	<input checked="" type="checkbox"/> Public Works

Subject: Purchase of 3 each F250 (or equivalent) pickup trucks, 3 each F450 (or equivalent) pickup trucks and 1 each F150 (or equivalent) pickup truck for Maintenance and Operations.

Action Required: Authorize the City Manager to purchase 3 each F250 (or equivalent) pickup trucks, 3 each F450 (or equivalent) pickup trucks and 1 each F150 (or equivalent) pickup truck for Maintenance and Operations off of the State bid contract.

Exhibits: NA

Budget: The 2013 approved budget includes \$365,000 for vehicle purchases. The purchases proposed under this agenda bill are estimated to cost \$284,913.

Summary Statement:

The recommended trucks will meet the needs of the Maintenance and Operations Team in completing day to day street maintenance activities, small capital projects, parks maintenance activities, and as the M&O teams on call vehicle.

Background:

Sammamish has an equipment rental and replacement fund dedicated to equipment maintenance and replacements. Money is set aside each year to cover depreciation, maintenance, repair and future replacement costs. During the 2013/2014 budget development, 6 trucks were identified as having extremely high maintenance and repair costs, meeting the replacement criteria.

In addition to the 6 trucks identified for replacement for 2013, staff identified the need for and recommended one new truck for the maintenance and operation team. The new vehicle is intended to support the addition of new Full Maintenance Worker positions that were approved as part of the 2013/2014 budget.

The State of Washington competitively bids a number of purchasing items, including vehicles. The City is able to use the bidding process and contracts that the State has in place. It is the intension to utilize this service to purchase the vehicles outlined in this agenda bill.



City Council Agenda Bill

Financial Impact:

The following tables are intended to summarize the costs and the available budget associated with the proposed vehicle purchases.

Veh. #	REPLACEMENT VEHICLES	COST
#5	F250 (or equivalent ¾ ton) extended cab pickup 2 WD	\$32,828
#11	F250 (or equivalent ¾ ton) extended cab pickup 4 WD	\$33,052
#8	F450 (or equivalent heavy duty) crew cab pickup 4 WD	\$48,251
#12	F450 (or equivalent heavy duty) crew cab pickup 4 WD	\$48,251
#16	F450 (or equivalent heavy duty) extended cab pickup 4 WD	\$46,784
#18	F150 (or equivalent ½ ton) extended cab pickup 2 WD *	\$20,044
	Subtotal	\$229,210
	Estimated State Sales Tax	\$19,490
	Total for Replacement Vehicles	\$248,700

Veh. #	NEW VEHICLE	COST
NEW	F250 (or equivalent ¾ ton) extended cab pickup 4 WD	\$33,373
	Estimated State Sales Tax	\$2,840
	Total for New Vehicle	\$36,213

AVAILABLE FUND TITLE	BUDGETED AMOUNT
Equipment Rental Fund	\$329,000
Parks Resource Management Fund (1/3 cost for new truck)	\$12,000
Surface Water Management Maintenance Fund (1/3 cost for new truck)	\$12,000
Street Maintenance Fund (1/3 cost for new truck)	\$12,000
Total Available Budget	\$365,000
Estimate cost for replacement vehicles	\$248,700
Estimated cost for new vehicle	\$36,213
Remaining available budget **	\$80,087

*The current vehicle number #18 is a S10 extended cab pickup truck. This vehicle is no longer available and staff is recommending purchase of a ½ ton extended cab truck for replacement.

** The 2013/2014 equipment replacement budget also anticipates replacing the maintenance excavator. The replacement cost is estimated at approximately \$80,000. This will be coming before the City Council at a later date.

Recommended Motion:

Authorize the City Manager to purchase 3 each F250 (or equivalent) pickup trucks, 3 each F450 (or equivalent) pickup trucks and 1 each F150 (or equivalent) pickup truck for Maintenance and Operations off of the State bid contract for a total not to exceed amount, including Washington state sales tax, of \$284,913.

COUNCIL  **MINUTES**

Special Meeting
January 8, 2013

Mayor Tom Odell called the special meeting of the Sammamish City Council to order at 6:30 pm.

Councilmembers present: Mayor Tom Odell, Deputy Mayor John James, Councilmembers John Curley, Don Gerend, Ramiro Valderrama, Tom Vance and Nancy Whitten.

Staff present: City Manager Ben Yazici, Public Works Director Laura Philpot, Assistant City Manager/Community Development Director Kamuron Gurol, Parks & Recreation Director Jessi Richardson, Administrative Services Director Mike Sauerwein, City Attorney Bruce Disend, and City Clerk Melonie Anderson.

Roll Call/Pledge of Allegiance

Roll was called. The Student Liaisons led the pledge.

Approval of Agenda

MOTION: Councilmember Valderrama moved to approve the agenda. Deputy Mayor James seconded. Motion carried unanimously 7-0.

Student Liaison Reports

Skyline High School Student Liaisons (Kyle Weatherby/Sydney Hickman)
Eastlake High School Student Liaison (Felipe Concha)

Presentations/Proclamations

- Election: Deputy Mayor for 2013
Nominations – Councilmember Gerend nominated Councilmember Valderrama.
Councilmember Valderrama was elected Deputy Mayor for 2013 unanimously 7-0.
- Skyline High School Football Team State Champions
Proclamation: Whereas the Skyline High School Football Team culminated an impressive undefeated season by winning the State 4A Championship, and Whereas these young men and coaches of the Skyline Football Team showed tremendous character in creating a winning tradition so early in the young school's history, and Whereas their success is an example of the passion, commitment to excellence, and enthusiasm of this new city of Sammamish,

We want to recognize the Coaches and Student Athletes of the Skyline Spartan Football Program by awarding them with the City of Sammamish Achievement of Excellence Award. Congratulations!

- Skyline High School Girls Soccer Team State Champions
Proclamation: Whereas, participation in and support of sports and athletic achievement is important to our local school districts and the Sammamish City Council; and Whereas, participation in team sports helps develop leadership skills and a tradition of excellence; and Whereas the Skyline Girls Soccer team won the Washington Interscholastic Athletic Association 4A state championship; and Whereas the success of our public high school sports teams is an example of the passion, commitment to excellence, and enthusiasm embraced by the City of Sammamish; Now, therefore Sammamish City Council recognizes the outstanding achievement of the coaches and student athletes at Skyline High School. Congratulations!
- Highway Tolling Update - Washington State Department of Transportation (WSDOT) – Craig Stone, Assistant Secretary Tolling Division gave a PowerPoint presentation explaining WSDOT is beginning a review of tolling options on I-90 (*presentation available upon request of the City Clerk*).
- Approval: Eastside Transportation Representatives (2 voting members)(Item moved from City Manager’s Report)

Consensus was reached the Councilmembers James and Gerend would remain the voting members for Eastside Transportation Partnership and Mayor Odell will remain the alternate member.

Public Comment - None

Consent Agenda

Payroll for the period ending December 15, 2012 for pay date December 20, 2012 in the amount of \$247,850.12

Payroll for the period ending December 31, 2012 for pay date January 4, 2013 in the amount of \$249,748.06

Approval: Claims for period ending December 17, 2012 in the amount of \$866,402.01 for Check No. 33625 through No. 33743

Approval: Claims for period ending January 8, 2013 in the amount of \$1,144,110.87 for Check No. 33744 through No. 33821

Approval: December 4, 2012 Regular Meeting Minutes

Approval: December 11, 2012 Special Meeting Minutes

MOTION: Deputy Mayor Valderrama moved to approve consent agenda. Councilmember Curley seconded. Motion carried unanimously 7-0.

Public Hearing - None

Unfinished Business

Report – KinderAce

Assistant City Manager/Director of Community Development Kamuron Gurol gave the staff report and showed a PowerPoint presentation (*available on the city's website at www.ci.sammamish.wa.us*).

Public Comment began at 8:15

Applicants for KinderAce were given a 20 minute opportunity to state their proposal. Elliot Severson, Charlie Klinge, Attorney, Mike Reid, Bill Way, Watershed Company and Tim Koch, Ace Hardware owner, spoke in favor of the proposal.

Public Comment ended at 8:46 pm

Mike Walter, Keating Bucklin and McCormack – gave his legal opinion on development agreements.

MOTION: Councilmember Curley moved to direct the City Attorney to meet with the Applicants' Attorney to identify and resolve the legal issues of the Development Agreement and Reasonable Use Exception in regards to this project. Councilmember Vance seconded. Motion carried unanimously 7-0.

New Business

Ordinance: First Reading Amending Title 14A.15 Of The Sammamish Municipal Code Adjusting The Impact Fees For Streets And Increasing The Time Allowed To Spend/Encumber Impact Fees From Six Years To Ten Years

Ordinance: First Reading Amending Title 14A.20 Of The Sammamish Municipal Code Adjusting The Impact Fees For Park And Recreational Facilities And Increasing The Time Allowed To Spend/Encumber Impact Fees From Six Years To Ten Years

Mr. Gurol gave the staff report and showed a PowerPoint presentation (*available on the city's website at www.ci.sammamish.wa.us*). This is the first reading of both ordinances, no action is required.

Council recessed for five minutes.

Mayor Odell reported that the Transportation Level of Service discussion will be postponed until the next meeting.

Council Reports

Councilmember Vance reported on the changes being proposed for area-wide solid waste transfer stations. Sound Cities Public Involvement Committee (PIC) is seeking direction on whether or not to support the elimination of constructing a transfer station in south King County to save money. Councilmember Vance is of the opinion that there are many issues related to this decision. Council reached consensus that Councilmember Vance report back to the PIC committee that Sammamish does not support eliminating the station without further study of the issues.

City Manager Report

Executive Session – Council retired to Executive Session pursuant to RCW 42.30.110(1)(iii) for potential litigation at 9:30 pm and returned at 10:00 pm. No action was taken.

Meeting adjourned at 10:05 pm.

Melonie Anderson, City Clerk

Thomas T. Odell, Mayor



City Council Agenda Bill

Meeting Date: January 22, 2013

Date Submitted: January 9, 2012

Originating Department: Admin Services

Clearances:

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> City Manager | <input type="checkbox"/> Community Development | <input type="checkbox"/> Parks & Recreation |
| <input checked="" type="checkbox"/> Attorney | <input checked="" type="checkbox"/> Finance & IT | <input type="checkbox"/> Police |
| <input type="checkbox"/> Admin Services | <input type="checkbox"/> Fire | <input type="checkbox"/> Public Works |

Subject: Resolution: Appointing three members to the Sammamish Arts Commission

Action Required: Appoint three members to the Arts Commission and adopt resolution

- Exhibits:**
1. Draft Resolution
 2. List of Candidates and vacant positions

Budget: N/A

Summary Statement: Currently, there are three vacancies on the Arts Commission. Position #1 and #2 are the result of expiring terms and will be renewed for four years. The commissioners currently in these positions are requesting reappointment. Position #4 is the result of a resignation by Commissioner Bala Subramanian and will be for one year to complete the term. Interviews of four candidates were conducted on January 15, 2013. Action requested tonight is to appoint three applicants to specific positions to fill the vacancies on the Arts Commission.

Background: On November 1, 2011 the City Council adopted Ordinance O2011-311 deleting the alternate positions from the Arts Commission, increasing the number of regular commissioners from seven to nine, assigning position numbers and staggering the terms so no more than three or four vacancies will occur at one time in the future. The Arts Commission is very active and is in need of commissioners with diverse skills and backgrounds. The Commission is especially seeking candidates with graphic design experience, event planning expertise, archiving skills, a community liaison that can represent the Arts Commission at regional and local meetings and someone with grant writing experience. Recruitment for applicants began in October 2012 with postings on the city's website as well as articles and advertising in the local papers. The deadline for application submittal was December 28, 2012. Two new applications were received and two current commissioners requested reappointment for another term.

Financial Impact: N/A

Recommended Motion: Vote for three members to fill the vacancies on the Arts Commission and adopt the resolution appointing them.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2013-__**

**A RESOLUTION OF THE CITY OF SAMMAMISH
WASHINGTON APPOINTING THREE REGULAR
MEMBERS TO THE SAMMAMISH ARTS COMMISSION**

WHEREAS, the Sammamish City Council created a seven-member Arts Commission and established the duties of said Commission; and

WHEREAS, there are currently three vacancies on the Commission; and

WHEREAS, the City Council solicited applications for said positions; and

WHEREAS, the City Council interviewed the applicants at an open public meeting on January 15, 2013;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO RESOLVE AS FOLLOWS:

Section 1. Appointment of Arts Commission. The City Council hereby appoints the following individuals to the Sammamish Arts Commission for the designated terms hereafter set forth:

_____	Position 1	Term Expires January 31, 2017
_____	Position 2	Term Expires January 31, 2017
_____	Position 4	Term Expires January 31, 2014

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Resolution, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Resolution be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Resolution or its application to other persons or circumstances.

**ADOPTED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON THE
____ DAY OF JANUARY, 2013**

CITY OF SAMMAMISH

Mayor Thomas T. Odell

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk: December 20, 2012
Passed by the City Council:
Resolution No. R2013-_____

ARTS COMMISSION APPOINTMENTS

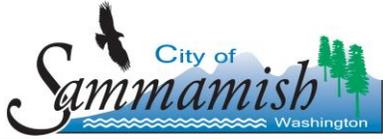
Vacant Positions:

Position #1	Four Year Term (term ending 1/2017)
Position #2	Four Year Term (term ending 1/2017)
Position #4	One Year Term (term ending 1/2014)

Applicants:

- Lin Garretson*
- Amy Lam
- Margaret Rosenow
- Anne Schaefer*

*Current Commissioner



City Council Agenda Bill

Meeting Date: January 22, 2013

Date Submitted: December 20, 2012

Originating Department: Admin Services

Clearances:

<input checked="" type="checkbox"/> City Manager	<input type="checkbox"/> Community Development	<input checked="" type="checkbox"/> Parks & Recreation
<input type="checkbox"/> Attorney	<input type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input checked="" type="checkbox"/> Admin Services	<input type="checkbox"/> Fire	<input type="checkbox"/> Public Works

Subject: Resolution: Appointing three members to the Sammamish Parks & Recreation Commission

Action Required: Appoint three members and adopt resolution

Exhibits:

1. Draft Resolution
2. List of Candidates and vacant positions

Budget: N/A

Summary Statement: Currently there are three vacancies on the Parks and Recreation Commission. All three terms are for four years. Interviews of six candidates were conducted on January 15, 2013. Council action requested is to appoint three applicants to fill the vacancies on the Parks & Recreation Commission.

Background: The Sammamish City Council has always valued parks and recreation as is demonstrated by the fact that this was the first commission the Council authorized back in September of 1999. Since its inception, the Parks & Recreation Commission has provided valuable assistance in park acquisition and planning as well as guidance and direction on recreation programs. Recruitment for applicants began in October 2012 with postings on the city's website as well as articles and advertising in the local papers. The deadline for submittal of an application was December 28, 2012. Five new applications were received and one current commissioner requested reappointment for another term.

Financial Impact: N/A

Recommended Motion: Vote for three members to fill the vacancies on the Parks and Recreation Commission and adopt the resolution appointing them.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2013-_____**

**A RESOLUTION OF THE CITY OF SAMMAMISH WASHINGTON
APPOINTING THREE MEMBERS TO THE PARKS AND
RECREATION COMMISSION**

WHEREAS, the City Council created a Parks and Recreation Commission consisting of nine members; and

WHEREAS, there are currently three vacant Commission positions; and

WHEREAS, the City Council solicited applications for the vacant Commission positions; and

WHEREAS, the City Council interviewed candidates at an open public meeting occurring on January 15, 2013; and

WHEREAS, the City Council now desires to fill the three vacancies on the Parks and Recreation Commission;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAMMAMISH, WASHINGTON, DO RESOLVE AS FOLLOWS:

Section 1. Appointment of Parks and Recreation Commissioners. The City Council hereby appoints the following individuals to the Sammamish Parks and Recreation Commission as hereafter set forth:

_____	Position 1	Term Expires January 31, 2017
_____	Position 2	Term Expires January 31, 2017
_____	Position 3	Term Expires January 31, 2017

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Resolution, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Resolution be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Resolution or its application to other persons or circumstances.

**ADOPTED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON
THE ____ DAY OF JANUARY, 2013.**

CITY OF SAMMAMISH

Mayor Thomas T. Odell

ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

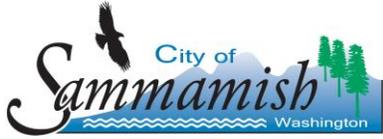
Filed with the City Clerk: December 20, 2012
Passed by the City Council:
Resolution No. R2013-_____

PARKS & RECREATION COMMISSION APPOINTMENTS

Vacancies:	Position #1	Four Year Term (term ending 1/17)
	Position #2	Four Year Term (term ending 1/17)
	Position #3	Four Year Term (term ending 1/17)

Applicants:	Pauline Cantor*
	Loreen Leo
	Christine Malchow
	Harry S. McGee
	Sharon Steinbis
	Cheryl Wagner

*Current Commissioner



City Council Agenda Bill

Meeting Date: January 22, 2013

Date Submitted: December 20, 2012

Originating Department: Admin Services

Clearances:

<input checked="" type="checkbox"/> City Manager	<input checked="" type="checkbox"/> Community Development	<input type="checkbox"/> Parks & Recreation
<input type="checkbox"/> Attorney	<input type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input checked="" type="checkbox"/> Admin Services	<input type="checkbox"/> Fire	<input type="checkbox"/> Public Works

Subject: Resolution: Appointing two members to the Sammamish Planning Commission

Action Required: Appoint two members and adopt resolution

Exhibits:

1. Draft Resolution
2. List of Candidates and vacant positions

Budget: N/A

Summary Statement: There are currently two vacancies on the Planning Commission. One term is a 4 year term and the other vacancy is the result of the resignation of Commissioner Jeff Wasserman and will be for one year to complete the term. Interviews of three candidates were conducted on January 15, 2012. Council action required is to appoint two applicants to fill the vacancies on the Planning Commission.

Background: The Planning Commission was created by the City Council in February of 2003. The seven member board has assisted the Council by reviewing land use ordinances and by periodically reviewing the Comprehensive Plan and any suggested changes to it. All terms are staggered so that not more than two vacancies routinely occur at once. Recruitment for applicants began in October 2012 with postings on the city's website as well as articles and advertising in the local papers. The deadline for submittal of an application was December 28, 2012. Three applications were received.

Financial Impact: N/A

Recommended Motion: Vote for two members to fill the vacancies on the Planning Commission and adopt the resolution appointing them.

Mayor Thomas T. Odell

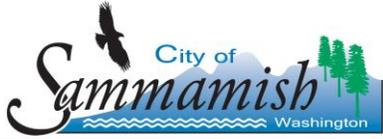
ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk: December 20, 2012
Passed by the City Council:
Resolution No. R2013-_____



City Council Agenda Bill

Meeting Date: January 22, 2013

Date Submitted: January 9, 2013

Originating Department: Admin Services

Clearances:

<input checked="" type="checkbox"/> City Manager	<input checked="" type="checkbox"/> Community Development	<input type="checkbox"/> Parks & Recreation
<input checked="" type="checkbox"/> Attorney	<input type="checkbox"/> Finance & IT	<input type="checkbox"/> Police
<input checked="" type="checkbox"/> Admin Services	<input type="checkbox"/> Fire	<input type="checkbox"/> Public Works

Subject: Resolution: Extending the Term of one Planning Commissioner for the purpose of completing the Environmentally Critical Areas Update

Action Required: Approve the resolution extending the term

Exhibits: 1. Draft Resolution

Budget: N/A

Summary Statement: This resolution will extend the term of Planning Commissioner Kathy Richardson until March 31, 2013.

Background: The Planning Commission has been in the process of reviewing the Environmentally Critical Areas (ECA) update since early 2012. The anticipated hand-off of this update is anticipated to take place in February 2013. The current Planning Commission Chair, Kathy Richardson's term expires at the end of January. To help ensure continuity of the ECA review and to facilitate the hand-off of the Commission's recommendations, it is advisable to extend Ms. Richardson's term. She would continue to serve as a non-voting Ad-Hoc member from February 1, 2013 to March 31, 2013.

Financial Impact: N/A

Recommended Motion: Approve resolution extending the Planning Commission term.

**CITY OF SAMMAMISH
WASHINGTON
RESOLUTION NO. R2013-__**

**A RESOLUTION OF THE CITY OF SAMMAMISH,
WASHINGTON, EXTENDING THE TERMS OF
SAMMAMISH PLANNING COMMISSION MEMBER
KATHY RICHARDSON FOR THE PURPOSE OF
COMPLETING THE 2012 COMMISSION WORK PLAN**

WHEREAS, the Planning Commission is in the process of revising the City's Environmentally Critical Areas Code (ECA); and

WHEREAS, the ECA work by the Planning Commission will extend beyond January 31, 2013 in order to complete their recommendations; and

WHEREAS, current Commissioner Kathy Richardson's term will end on January 31, 2013 and the City Council desires to extend Ms. Richardson's term until the ECA update is completed; and

WHEREAS, Commissioner Kathy Richardson has agreed to extend her term through March 31, 2013 in order to complete the remaining work on the ECA update;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF
SAMMAMISH, WASHINGTON, DO RESOLVE AS FOLLOWS:**

Section 1. The City Council hereby extends the term of Commissioner Kathy Richardson through March 31, 2013.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Resolution, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Resolution be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Resolution or its application to other persons or circumstances.

**PASSED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON
THE _____ DAY OF JANUARY, 2013.**

CITY OF SAMMAMISH

Mayor Thomas T. Odell

Exhibit 1

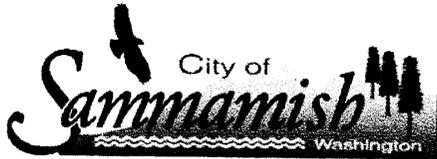
ATTEST/AUTHENTICATED:

Melonie Anderson, City Clerk

Approved as to form:

Bruce L. Disend, City Attorney

Filed with the City Clerk:	January 4, 2012
Passed by the City Council:	
Resolution No.:	R2013-_____



Memorandum

DATE: January 22, 2013
TO: City Council
FROM: Ben Yazici, City Manager 
RE: KinderAce Development Update

At the January 15, 2013 Study Session Council reached consensus for staff to address the 4 points raised by the applicant and provide a comprehensive recommendation regarding the KinderAce Proposal at the January 22, 2013 Council meeting.

To allow staff as much time as possible to do a thorough job, and due to the short turnaround time, the materials will be provided at the meeting.

