



**City of Sammamish
Parks and Recreation Commission
Regular Meeting**
January 2, 2013 - 6:30-7:30 PM
Sammamish City Hall ~ 801-229th Ave SE

MEETING SUMMARY

Commissioners Present: Hank Klein, Pauline Cantor, Larry Crandall, Rena Brady, Mary Doerrer, Judy Petersen, Brad Conner, Steve Wright

Commissioners Absent: Krist Morritt

Staff Present: Linda Frkuska, Joanna Puthoff, Lynne Handlos, Janie Jackson

Call to Order: 6:30 p.m.

Approval of Summary: The meeting summary for November 7 was approved as corrected.

Public Comment:
None.

Sammamish Athletic Facilities

Parks staffer, Joanna Puthoff gave a presentation on the sportsfields inventory in the City and explained how they are scheduled. She explained the formula for how fields are allocated amongst the sports leagues, and how the fee structure works.

Sammamish Special Events and Youth Board

Parks staffer, Lynne Handlos described her role as Recreation Coordinator which includes organizing summer concerts at Pine Lake, selecting entertainers for the summer concert series as well as all other Sammamish special events, and acting as staff liaison to the Sammamish Youth Board. Lynne also asked the Commissioners to volunteer for this year's music selection; Brad and Steve volunteered.

Project Updates

See attached.

2012 Wrap Up

Pauline thanked parks staff for a job well done in 2012 and said the parks look great. Commissioners discussed ideas to assist new Commissioners transition to their role on the Parks Commission. Pauline asked for suggestions via email about what worked well in 2012 and what could be improved. It was suggested that if there was a large amount of content to report out, it might be helpful to provide it in writing.

Park Commission Liaison Reports

Farmers Market – Larry Crandall

A written report is attached. Larry also distributed a quiz.

SammamishFriends.org – Judy Petersen, Rena Brady and Pauline Cantor

The group received approval from the IRS as an official 501c3 and held their first meeting in December. Don Gerend, Tom Vance, Pauline Cantor, Rena Brady, Judy Petersen, Sunita Dublish, Sean Smith and Jim Barry attended. The next meeting will be held on January 16 and staff member Kathy Curry will speak on the topic of wetlands. They are now collecting money through their new bank and paypal accounts. Their mission is to enhance habitat in and around Sammamish. People can donate online or send checks.

Backyard Wildlife Habitat Project/ Native Plant Stewards – Pauline Cantor

One of the goals of the group was to start an education program; therefore they plan to request funds from Sammamish Friends for a preschool age nature and environmental education program run by Nature Vision, in conjunction with Sammamish Walks next summer. The November plant salvage was cancelled. A salvage has been scheduled for spring.

Community Garden – Mary Doerrer and Larry Crandall

This committee has had regular meetings despite some setbacks. Kevin Teague will attend the garden design meeting on January 17 to present the current plans.

Sammamish Walks & SammamishWalks.org – Judy Petersen

Chyena will get in touch with walk leaders as she begins to organize walks for 2013. A page has been added to the website for Sammamish Landing.

Sammamish Youth Board - Steve Wright

No report.

Trail Stewards – Brad Conner

Commissioners discussed possible winter activities

Other

Steve mentioned the incredible resources we have in Sammamish for mountain biking. Commissioners and staff discussed ways to report dangerous trees on trails.

Thanks to Rena for coordinating the staff and commission potluck in December, to staff for the volunteer dinner and a big thank-you to Judy and Rena for their service to the Parks Commission. They will be missed.

Calendar:

Monday, January 21, 2013	Martin Luther King, Jr. Day – City Office Closed	
January 31 to February 2	City Council Retreat	
Wednesday, February 6	Regular Parks Commission Meeting	6:30 pm

Adjourn: 8:00 pm

Sammamish Parks & Recreation Capital Projects Status

January 2013

- Community Garden**
Staff is working on the drawings and specifications package and will bid the project in February. The project is anticipated to be complete in late spring this year.
- Community Center**
Staff is working on the operations agreement with the Y and will present it to the City Council in January.
- Eastlake High School Field Renovation Phase 2 – Baseball Field**
This project has reached substantial completion and the field is open for play.
- Reard House**
The roofing and siding work is now complete. It is anticipated that the house will be painted in the spring.
- Sammamish Landing Park – Phase 1C Docks**
The contractor is working hard to finish the work in the water by the agency deadline. The docks are being fabricated off site and will be installed when finished. The project is anticipated to be complete in February.
- SE 8th Street Park Master Plan**
The preferred master plan was presented to the City Council in November. Staff are awaiting further direction from the Council before we proceed with next steps. The date the master plan will be adopted is unknown, but is anticipated for some time in early 2013.



P&R LIAISON REPORT ON SAMMAMISH FARMERS' MARKET 2/28/12 MEETING

**Farmers' Market Park Commission Liaison Report
Park and Recreation Commission Meeting, Wednesday, December 2, 2013
Prepared by Larry Crandall, Park and Recreation Commission, Position 4**

Currently there is a search for a Market Manager, see below:

Position Open: Manager - Sammamish Farmers Market, 2013 Season

Release Date: Dec. 12, 2012

The Sammamish Farmers Market operates on Wednesdays from May through September. The Market Manager is responsible for the successful operation of the Market including vendor recruitment. Experience is appreciated, but not necessary for the right person with strong people skills. The position begins April 1. Training will be provided. The Market Manager is an employee of the Sammamish Chamber of Commerce and reports to the Executive Director. Salary is \$18/hour, depending on knowledge and experience.

Email Deborah Sogge at info@sammamishchamber.org for a complete job description.

Application process: Resume' with letter of application will be accepted through January 15.

Sammamish Farmers Market

Wednesdays TBA-8 PM

- **Opening day is Wednesday, May 15, 2013 with season opening ceremonies possibly at 2:30 PM**
- **Look forward to seeing you at the market this season**

- **The link to the official website of the Sammamish Farmers Market is:
<http://www.sammamishfarmersmarket.org>.**

- **The Market entertainment calendar will be posted on the SFM website. More frequent updates, event and postings will be done via Facebook.**

- **The Facebook page besides the website for the SFM, it might be preferable to "Like" us (The Sammamish Farmers Market) on Facebook. The Facebook link can be accessed from the SFM website.**

Thanks again for your support!