

**Sammamish Arts Commission Meeting**  
**February 27, 2012**  
**Minutes**

**Attendees:**

**Commissioners** – Chair, Daphne Robinson, Barbara Jirsa, Anne Schaefer, Lin Garretson, Claradell Shedd, Max Montrey, Mary Lynn Vance, Bharath Sankaranarayan

**City Staff** - Joe Guinasso, Allison Gubata, Dawn Sanders

**Absent** - Bala Subramanian,

**Call to Order** - Meeting was called to order at 7:10 pm.

**Note Approval of January 23, 2011 Minutes** - Commission Meeting Minutes approved via email. Process of reviewing minutes via email was discussed. Minutes will be sent out prior to next scheduled meeting. Commissioners need to review and approve or make changes via email. This process facilitates the ability to have minutes posted to the city website in a timely fashion.

**2011 Budget and Financial Report YTD** - The SAC ended 2011 with approximately 22K spent leaving a balance of 4k. After a city council carry forward process has taken place in March 2012 the remaining funds should be available for use in 2012. The 2012 budget is as follows prior to carry over; \$25,800 comprised of \$20,800 approved by Council + \$5,000 4Culture Sustained Funding Grant. An additional 5k has been approved by Council for Skate Park project.

**City Hall Gateway** - Community requests for “beautification” have been re-directed to Sammamish Chamber of Commerce and the Department of Community Development. A private donation of 2k has been made to the city to create signage for City Hall entry. The city does not have a style guide but is pursuing standards in signage design. The SAC may serve in an advisory capacity in this effort.

**Sister City Project** - Eastlake High senior, Rachael Martel, is heading a pursuit of identifying a Sister City for Sammamish as her Senior Culmination Project. A panel of Sammamish community leaders is assisting and advising. Once a Sister City is chosen, SAC may be involved with Arts and Culture exchanges.

**Volunteer Coordination** - Dawn Sanders, City of Sammamish Volunteer Coordinator, provided information on the volunteer program:

- All volunteers are required to complete forms for insurance coverage. This includes vendors, performers, and all helpers volunteering time at SAC events.
- Arts Commissioners are required to complete daily time-log, detailing hours spent on SAC related duties. Please submit to Dawn on a monthly basis.

**S.E. 8<sup>th</sup> Street Park Master Plan** - Claradell Shedd presented observations following a recent visit to the newly acquired city property. Reflections include:

- Add covered bicycle racks
- Increase parking
- Screen trails
- Reduce dogs running off leash
- Maintain a natural setting with minimal structures and native plantings
- Explore the possible future uses of the house structure

Daphne Robinson asked that Claradell contact Parks Director, Jessi Richardson, to make a presentation of the initial findings.

**Event Reports**

Simple Measures – 2/14/12 – Excellent turnout. High quality, interactive and informative musical program fit the mission of the SAC. Total cost \$2,246.83. Refer to event report for details.

Tribute to Trees – 2/23/12 – Standing room only discussion event positively displayed the advantage of partnering with artEast. Barbara Jirsa suggested that SAC maintain a membership with artEast. Discussion followed.

Motion was made by Barbara Jirsa to create an SAC membership with artEast. Motion seconded by Mary Lynn Vance. Motion carried. Barbara will request an invoice from artEast.

#### **Upcoming Events:**

- “Come Sit Awhile” – Paper cuts by Hannah Viano. Exhibition dates – 3/9 – 6/29. Artist program – 4/17. Gallery tour at 6pm, Commons Gallery. Artist’s discussion at 7pm, Sammamish Library.
- “Seniors Making Art” – Mondays 4/9 – 5/21. Free 7 week art class open to Sammamish senior citizens 55 and older. Sammamish Teen Center.
- “Haiku in the Woods” – 4/14 Haiku writing session inspired by nature at Beaver Lake Park. Led by Poet Michael Dylan Welch.
- ACT Theatre – The Pitmen Painters – 4/19 - 7pm Community Reading Sammamish Library.

**Art Demonstration Event Proposal** – Lin Garretson has been in contact with the owner of empty retail space in the Sammamish Highlands shopping center. A proposal was made to the owner regarding a short-term single use of the space for an arts event. The central location may provide more opportunity to reach community and interact with artists. Proposal cited many benefits to the owner and surrounding retail business. Response from property owner was positive and favorable. Lin will follow up on this project concept.

**Arts Fair 2012** – Budget request for 2012 Arts Fair is \$8,550. Following a review of 2010 and 2011 expenses, discussion took place regarding addressing only Arts Fair operational funding. All other activity funding would remain under the SAC event and program umbrella. Daphne Robinson suggested \$5,000 for operational funding, to include allowance toward request to replace AF banner. Motion was made by Daphne Robinson for funding not to exceed \$5k for Arts Fair 2012. Seconded by Barbara Jirsa. Motion carried.

**Tri Awareness** – Anne Schaefer reported on attending a recent meeting and providing flyers and information on upcoming SAC programs. She will continue to represent Arts Commission at these important community meetings.

**LAA Meeting** – Next meeting is March 29<sup>th</sup> – It is vital that we begin attending these important meetings moderated by 4Culture and hosted by Local Arts Agencies such as SAC. A request was made for Commissioner representation at these meetings held every other month on a Thursday 9:30 am – 12 noon. No volunteers at this time.

**4Culture Site Specific** – Daphne Robinson will be meeting with performance artist, Lucia Neare, to discuss the possibility of creating a site specific performance for Sammamish.

#### **Other**

- Max Montrey has graciously agreed to act as SAC staff photographer for event photo documentation.
- Max Montrey has volunteered his design skills for event flyers/posters.
- Barbara Jirsa requested ideas for utilizing a summer intern.

#### **Adjourn**

Next regular SAC meeting – Monday, March 19, 2012 - 7:00 PM  
Sammamish City Hall

***“When action is led by thoughtfulness and driven by passion people can do great things.”***