

**Sammamish Arts Commission Meeting
October 17, 2011
Minutes**

Attendees: Barbara Jirsa, Jingyu Li, Daphne Robinson, Bala Subramanian

City Staff: Joe Guinasso, Allison Gubata

Absent: Bharath Sankaranarayan, Rochelle Wyatt, Molly Strange

Guests: Sean O'Connell, Michael J. O'Connell, Aditi Rengamathan,

Call to Order: Meeting was called to order at 7:10 pm. Arts Commission Chair, Daphne Robinson, welcomed guests and provided an Arts Commission 411 including: Mission and Guiding Principles, sources of funding and partnerships, history and breadth of programs and events, challenges facing the commission.

Note Approval of September 19, 2011 Minutes: Commission Meeting Minutes approved via email.

2011 Budget and Financial Report YTD: \$20,632.46 total spent to date.

Treasurer's Report: Bala still compiling incoming receipts and will forecast year-end extended total expense/balance. A request was made by the chair to better identify all expenses listed on monthly YTD Detailed Trial Balance by name of specific event. This way we can better track total costs of specific events.

Upcoming SAC Events: October 27, 2011 7pm -Jet City Improv – Family friendly
November 5, 2011 11am – 5:30 pm – Turkish Cultural Festival
Current art exhibit of Turkish art will remain up through festival. Event still needs volunteers.

2012 Planning Meeting recap: There are still only 4 suggested programs and events and one exhibit for the 2012 calendar. Chair, Daphne Robinson, asked the commission to commit to completing the calendar for at least the first half of the year. This needs to be done in order to make submissions by the deadline of October 21, for inclusion in Parks and Recreation Guide. It is also important for creating an "upcoming events" flyer for distribution.

Restructure of Commissioner Duties: Chair, Daphne Robinson, suggested that SAC commissioner roles be redefined to better suit individual skill sets. A list of needed skills along with a more realistic description of the scope of the Arts Commission duties will be provided to the city clerk. This information will be shared on the city website for new arts commission applicants and to the City Council to assist in the selection process. The chair asked for commissioner input.

Meeting Time Change: Future SAC meetings will be at 7 pm.

Adjourn

Next regular SAC meeting – Monday, November 21, 2011 - 7:00 PM
Sammamish City Hall

"When action is led by thoughtfulness and driven by passion people can do great things."