

**Sammamish Art Commission Meeting
November 15, 2010
Sammamish City Hall - 6:30pm
Minutes**

Call to Order

The meeting was called to order at 6:45 pm by Commission Chair Barbara Jirsa

Attendance:

Art Commissioners

Barbara Jirsa, Daphne Robinson, Rochelle Wyatt, Molly Strange, Carol Ross, Bala Subramanian, Jingyu Li
Anna Macrae, Art Fair Chair

Staff

Finance Director, Lyman Howard, Administrative Assistant, Allison Gubata

Absent

Deb Akerstrom, Bharath Sankaranarayan

Welcome and Introductions

Jessi Richardson, Parks & Recreation Director
Lynne Handlos, Recreation Coordinator
Keenon Kennedy, Manager - Bellwood
Charles, Exhibit Coordinator – Bellwood

Approval of the October 18, 2010

Commission Meeting Minutes were approved via email

Video opportunity

City T.V. channel and website are spots for video content. Discussion was held regarding video interviews from the Art Fair now posted on the SAC Facebook page that could be offered to Tim Larson, Communications Manager as content.

Facebook/Art Commission Webpage

A statement should be added to the Commission website informing the viewer that they are leaving the City's website. Examples of such statements are found on the Renton & Spokane sites.

PRO Plan

Jessi Richardson gave an overview of the next steps in the PRO Plan process, specifically the cultural art section, Lynne Handlos will be writing the document based on the community survey and the Arts Commission input. Parks & Recreation Comprehensive Plan, adopted in 2004 due to be updated. Cultural Arts falls under the Parks & Recreation Department but the cultural arts and heritage section has been missing.

Handouts – *table of contents* outline which is the whole PRO plan and the goal is by July 2011 to have all the chapters written. Chapter 7 is dedicated to ARTS, CH. 9 & 10 are also key to the Art Commission. Daphne is currently sitting on a steering committee and will continue to monitor.

Logistics – how involved does this commission want to be? Is it just cultural arts? Decide how involved by December 2010 as it will make a difference how much time Jessi will be involved. Daphne can represent or other people from the Art Commission may be involved. The Historical Society will be asked for feedback, but they are not an official Committee so everything would go through the Art Commission. Jessi will send links for the survey & the Parks & Recreation Comprehensive plan.

2010 Budget and Financial Report

Expenditures and Receipts 2011/12 Budget Revue

Current Balance \$16,216.22

The decision to purchase a piece of art with any remaining will be pursued with the possible purchase of one of Elin Larimer's quilts. This would provide a nice fiber piece for City Hall.

Pajama Party Opening

Molly Strange noted that the reception for the quilt exhibit will be held Wednesday November 17. Jingyu's daughter will play the piano. Elin Larimer's daughter will come to represent her mother.

Tree Trunks

Barbara Jirsa reported that Suzy Tidwell is targeting installation of the knitted socks for the 5 tree stumps on 228th for December 21st. Possibly skip the lighting portion. Landscaping plan is still to be decided. Suzy is applying for a 4Culture grant for other iterations of this project. The Arts Commission will contribute \$100 for signage.

Bellewood Resident Gallery Options

Keenan Kennedy representing Bellewood, an independent retirement community, described the gallery space and exhibition process for the facility. During the remodeling of Bellewood a couple of years ago, a gallery was added – community of residents run the gallery. The interest is in becoming a venue for the Sammamish Community. They featured visiting artists, resident artists, metal, fiber, paintings, collections currently a vintage collection of Walt Disney. They would be open to offer a drop-in policy for the public.

There will be no December SAC Meeting

Art Fair Planning

Anna Macrae provided a summary of the debriefing was held 11/9/10 with the artists. They summarized the success of the fair: grown the fair over 4 years, instituted a jury process, enlarged the advertising budget and added more printed materials. There is a commitment to support local artists and offer mentoring within the group. Largest part of the budget was the advertising. Many more visitors this year (1800 total). Sales were good, roughly \$9k. The quality has really improved over the years. Library usage was around 300 people for the programs.

Ideas for next year: there will be a new structure for next year. Volunteers are key in the success. Library activities will be separated even more than they were this year. Possibly have a Commissioner dedicated to just running the programs at the Library. Re-budget it as part of the activities from the Art Commission budget and keep it on the same date as the Art Fair.

Planning Retreat

The Retreat is planned for Sunday, January 9 in the Executive Briefing Room from noon to 4pm. The room will be reserved from 11:00 – 5:00.

Discussion was held regarding possible Categories for planning:

- Program Series (Sleepy Hollow, etc.)
- Seattle Opera/Music/International/Jazz/Sammamish Symphony
- Art Fair - Anna
- Exhibits – farther out for planning the better, PR etc.
- Talent Roster – annually update to keep it current
- Banner art for schools cafeteria's etc. find a local resident artist.
- Youth component in everything scheduled next year
- Documentary – film?
- Photography exhibit, try to have again in the fall

It will be important to gather estimated costs

PR must be kept current and a template in place as to who, what, where and when.

Should standardize for posters, etc. font etc. Proofing is a necessity. Creation of a Style guide – possibly a template, how many printed pieces etc.

Meeting was adjourned at 9:00 pm