



## PARKS & RECREATION COMMISSION

---

### Meeting Summary

Wednesday, February 11, 2009

**Commissioners Present:** Hank Klein, Judy Petersen, Mary Doerrer, Randy Jackson, Rena Brady, Steve Pelton, Nora Whittemore, Pauline Cantor, John James, Larry Crandall

**Commissioners Absent:** Gail Michelman

**Staff Present:** Jessi Richardson, Linda Frkuska, Janie Marie

**Call to Order:** 6:31

**Approval of Summary for January 14, 2008:** Approved as amended

**Public Comment:** None

### Capital Project Updates

Parks Deputy Director, Linda Frkuska reported on the progress of Pine Lake Park Phase II, Lower Sammamish Commons, Evans Creek Preserve Long Term Strategy, Sammamish Landing Park Master Plan, Beaver Lake Park Master Plan and applications for Washington State Recreation and Conservation grants.

### Debrief on Board & Commission Training

Some commissioners attended this one day workshop and shared their experience with the rest of the Commission.

### Park Commission 2009/10 Responsibilities/Goals/Tasks

Commissioners and staff discussed Capital Improvement Projects, Bylaws and Governance, Public Relations and Policy Review in an effort to identify goals for the Park Commission in the coming year. Subcommittees were formed to support individual projects.

### Park Commission Liaison Reports

**Skate Park - Pauline Cantor** - Pauline spoke with other attendees at the Board and Commission training to discuss common skate park issues. She plans to meet with Parks Maintenance staff in the coming weeks. She will also meet with Recreation Coordinator, Lynne Handlos who may be able to help facilitate a meeting with the kids who use the park.

**Farmers Market - Judy Petersen** - Opening day for the Market is May 20. The Market website is up and running ([sammamishfarmersmarket.org](http://sammamishfarmersmarket.org)) where information about the

revised parking plan will be posted. Suggestions were made to increase and improve signage for parking.

*Park Commission By-Laws – Mary Doerrer*– The subcommittee met before the regular Park Commission meeting. Their discussions will be ongoing and they plan to share a draft of the bylaws with the Commission at the next meeting.

#### Calendar

Next Meeting: Wednesday, March 11, 2009 at 6:30 p.m.

#### Other Items for discussion:

Wednesday the 18 is the NW Flower and Garden show. Larry will attend as there are topics relevant to parks.

Adjourned: 8:45 p.m.

## Notes transcribed from poster boards at 2/11/09 Park Commission Meeting

### Goals and Tasks for Park Commission – 2009

#### **Policy Review**

1. Athletic Field Rentals Policy – Consider a Revision (Staff - June)
2. Animal Control/Off-Leash Area Policy or Ordinance (City Manager - Ongoing)
3. Memorial Programs in Parks (Nora, Rena, Hank – December)
4. Skate Park Policy/Code of Conduct (Pauline, Steve, Randy - Ongoing)

#### **Public Relations**

1. Explore Forming “Friends of Sammamish Parks” (John, Hank - Ongoing)
2. Farmers Market Booth with City Council (Staff/City Manager – Market Season)
3. Summer Concert Booth (Staff – As Needed)
4. Communications/Meetings with City Council (All - Ongoing)
5. Participation in Special Events/Other (Staff - Ongoing)
6. Farmers Market Steering Committee (Judy - Ongoing)
7. Website for Park Commission/Question of the Month (Steve - December)

#### **By-Laws and Governance**

1. Update Park Commission Ordinance (Staff - June)
  - a. Propose Commissioner Rotation Based on Ordinance (Hank - July)
2. Develop Park Commission By-Laws (Mary, Randy, Rena, Gail - June)
3. Monitor State and Federal Legislation (Staff – Ongoing)

#### **Capital Improvement Projects**

1. Funding – CIP, Grants, etc.
  - a. Update Six-Year CIP (Staff – Date TBD)
  - b. Grant – Beaver Lake Preserve Phase II (Staff – May)
  - c. Partnerships (All – Ongoing)
2. Support Development of Beaver Lake Park Master Plan (Mary, Judy, Hank, Steve)
  - a. Attend Stakeholder Meetings
  - b. Attend Public Meetings
  - c. Conduct Park Users Survey – Informal Walking Survey at Park
3. Support Development of Sammamish Landing Master Plan (Randy, Nora, John)
4. Support Development of Evans Creek Preserve Long-Term Strategy (Rena)